



Stonecrest SPLOST Program SPLOST COA Committee Meeting Minutes

October 29, 2018



- I. Call to Order at 7:05pm by Plez A. Joyner, Asst. City Manager
- II. Roll Call:
Eric Carrington, Erika Dixon, Phyllis Douglas, Michelle Emanuel, Lemuel Hawkins, Shawn Jones, Dave Marcus, Swain Watters, Kerry Williams, *Plez A. Joyner (ex-officio, non-voting member)*

A quorum was present.
- III. Adopt Agenda
Motion: Accept agenda as distributed and presented (Williams/Emanuel). *Motion carried unanimously (9-0)*
- IV. Election of Officers:
 - a. Chair
 - i. Nominations: Dave Marcus
 - ii. Result: Dave Marcus (by unanimous consent)
 - b. Vice Chair
 - i. Nominations: Michelle Emanuel
 - ii. Result: Michelle Emanuel (by unanimous consent)
- V. Procedural Update and Discussion (based on feedback from City Attorney)
- VI. Adopt Committee Rules for Procedures (i.e., Robert's rules or other)
Motion: Adopt Roberts' Rules of Order for Stonecrest SPLOST Citizen Oversight Advisory Committee as suggested by City Attorney. (Dixon/Jones).
Motion carried unanimously (9-0)
- VII. Adopt public comments policy (need this before public comments) – this provision is included in the Committee Rules
- VIII. Public Comments (limited to 2 minutes per citizen)
Motion: Limit public comments to 2 minutes per citizen. (Jones/Marcus) *Motion carried unanimously (9-0)*
 - a. Julius Lee (District 1): city-wide security cameras, Wal-Mart mall
 - b. Suzanne Lee (District 1): general comments



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- IX. Review SPLOST Collections Financial Update - Plez Joyner), Asst. City Manager

- X. City Hall Action Items Update - Plez Joyner, Asst. City Manager
 - a. A recording device was deployed during the meeting to capture audio to be transcribed
 - b. A request has been made with IT to setup an email distribution list (SPLOST_COA@stonecrestga.gov) for the committee
 - c. A request has been made to setup an on-line repository for SPLOST COA Committee documentation
 - d. A report was given providing all collections and interest payments made for Stonecrest SPLOST proceeds (see Appendix A)
 - e. The SPLOST COA Committee has voted to adopt the Committee Rules that were penned by the City Attorney
 - f. The Monday, October 29, 2018 Meeting of the SPLOST COA Committee was properly publicized by the City Clerk
 - g. Mayor Jason Lary has recommended Suzanne Frick to fill the outstanding vacancy on the SPLOST COA Committee
 - h. The City Attorney has confirmed that it is legal for the SPLOST COA Committee to begin meeting and may make recommendations to the City Council at the upcoming November 7, 2018 meeting

- XI. City Hall Action Update regarding Program Management - Plez Joyner
 - a. No action

- XII. Discuss and adopt any initial recommendations to the City Council for delivery at the November 7, 2018 City Council Meeting
 - a. **Motion #1:** All purchases, contracts, and other monetary spending related to SPLOST projects be done in accordance with Federal and State laws, and in accordance with the City's purchasing policy as approved by the City Council. (Marcus/Hawkins).
Motion carried unanimously (9-0)

 - b. **Motion #2:** The City Council move forward with the implementation of a pavement analysis & road maintenance plan using Stantec in the amount of \$80,000 after certification



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by City Auditor that this work was competitively bid.
(Marcus/Williams).

Motion carried unanimously (9-0)

- c. **Motion #3:** The recommendation for the competitive bid process apply to the Comprehensive Transportation Plan (CTP) and SPLOST Program Management, as well as, all other SPLOST-related projects. (Marcus/Douglas).

Motion carried unanimously (9-0)

- d. **Motion #4:** The City Council expeditiously start the competitive bid process for CTP and SPLOST Program Management, and send to the SPLOST Citizen Oversight Advisory Committee all SPLOST-related RFP, RFQ, RFI, ITB, and other requirements and scope documents for a 10 day review. (Hawkins/Jones).

Motion carried unanimously (9-0)

XIII. New Business

a. 2018 Meeting Schedule:

- i. Kerry Williams will present the SPLOST COA Committee Recommendations at the November 7, 2018 Meeting
- ii. The SPLOST COA Committee next meeting will be held on Tuesday, November 20, 2018 at 7:00pm

XIV. Adjourn 9:11pm

Respectfully submitted,

Plez A. Joyner
Assistant City Manager



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Appendix A: SPLOST Collections by City of Stonecrest

Date Check Issued	Check Received from	Amount of Deposit Credit (+/-)	Balance	Notes
5/30/2018	Transfer Credit / Initial Deposit - SPLOST-ST DISTRIB GA DEPT OF REV/ May2018	\$ 562,398.13	\$ 562,398.13	Initial SPLOST Deposit/ May2018
6/28/2018	Transfer Credit / SPLOST-ST DISTRIB GA DEPT OF REV/ June2018	\$ 599,097.05	\$ 1,161,495.18	SPLOST Deposit/ June2018
6/30/2018	Interest Deposit	\$ 200.29	\$ 1,161,695.47	Interest Deposit/June2018
7/30/2018	Transfer Credit / SPLOST-ST DISTRIB GA DEPT OF REV/ July2018	\$ 607,578.82	\$ 1,769,274.29	SPLOST Deposit/ July2018
7/31/2018	Interest Deposit	\$ 460.50	\$ 1,769,734.79	Interest Deposit/July2018
8/30/2018	Transfer Credit / SPLOST-ST DISTRIB GA DEPT OF REV/ August2018	\$ 611,007.55	\$ 2,380,742.34	SPLOST Deposit/ August2018
8/31/2018	Interest Deposit	\$ 768.27	\$ 2,381,510.61	Interest Deposit/August2018
9/30/2018	Transfer Credit / SPLOST-ST DISTRIB GA DEPT OF REV/ September2018	\$ 612,174.63	\$ 2,993,685.24	SPLOST Deposit/ September2018
9/27/2018	Interest Deposit	\$ 1,012.25	\$ 2,994,697.49	Interest Deposit/September2018

\$ 2,992,256.18	Total SPLOST Receipts
\$ 2,441.31	Total Interest
\$ -	Total Withdrawals
\$ 2,994,697.49	BALANCE