



October 21, 2021

City Council  
City of Stonecrest  
3120 Stonecrest Blvd.  
Stonecrest, GA 30038

Dear City Council,

Attached is proposed fiscal year 2022 (FY22) Annual Budget for the City of Stonecrest that will be presented to Council on Monday, October 25, 2021. We recommend this budget based upon your desire to be a “World Class City.” I firmly believe our goal should be to identify and exercise best management practices to reach that status, and this budget places us a step closer as we transition from a contract model to largely in-house services.

Based upon the priorities you identified, the notable changes from FY21 are as follows:

### **REVENUE**

The City’s major funding sources are general property taxes, franchise fees, and business taxes, namely the insurance premium tax and business licenses. Frankly, I have some concerns about the sustainability of these revenue sources that I will discuss in further detail during Monday’s meeting.

To ensure that we receive all funds we are due, the Finance Department will continue to review returns submitted by business and other establishments that are required to submit revenue to the City of Stonecrest and take the appropriate action for revenue recovery. In conjunction with the selected SPLOST Management/Capital Program management vendor, the Finance Department will look for additional grant funding and other revenue.

### **EXPENSES**

#### **Mayor-Council Budget**

Mayor and Council salaries will remain at the current level. An Internal Audit department has been added to the FY22 budget as the approved vendor (Elliott Davis, LLC) continues to develop a three (3) year strategic audit plan. The City Council will have an opportunity to determine if it

wants to continue with the contractual services or to hire a full-time Internal Auditor. In previous years, the expenses for film activities were included under the Mayor's budget, however this was moved back to Economic Development. This includes all filming activities: Marketing, permitting and programs. Under this proposed budget, the Mayor and Council now have different expenditure lines for education and training, travel expense and district expenses

### **City Clerk**

The City is actively recruiting for a permanent City Clerk. Under this proposed budget, this department will increase in personnel by the addition of two administrative support staff that assist the Mayor and Council, provide support for the increasing number of committees and Council meetings, and ensure proper document management.

### **City Manager**

The City Manager's office will reflect what we have done since May 2021, specifically, an Executive Assistant to provide administrative support, and a Deputy City Manager and Assistant to the City Manager/Office Manager to assist with day-to-day operations. In FY2022, the Deputy City Manager will oversee contractual services for engineering and SPLOST/Capital management, as well as serve as second in command for the entire organization. The Assistant to the City Manager will play a significant role in process improvement and quality control.

**Human Resources Department** – The City is actively recruiting for its first permanent Human Resource Director, necessitated by our transition to in-house services. As a result, the City of Stonecrest will have its own employees for the first time, and a Human Resources Department with a staff of two Employees – Human Resources Director and Human Resources Analyst. This department will be responsible for attracting, recruiting, on-boarding, training, and developing the City of Stonecrest's workforce. This department will continue its efforts to develop competitive compensation and benefit plans to allow the City of Stonecrest to hire the best available employees.

### **Public Works > Engineering**

The Public Works naming convention has been replaced with Engineering to more accurately reflect the services we provide as DeKalb County continues to provide public works. The expenses for contract Engineering, SPLOST/Capital management, augmentation of DeKalb County services, and a public works study have been recorded in this department

### **Public Safety**

\$25,000 has been budgeted in this department to provide resources for further study of the pros and cons of Stonecrest establishing our own police department.

### **Community and Cultural Affairs**

This department was dissolved in 2021 so there is no funding included under the Community and Cultural Affairs department. The special events that were covered under this department were moved to the Parks budget under City Events.

### **Business Development**

This department was dissolved in 2021 so there is funding included in the FY22 Budget.

### **Parks > Leisure Services**

All City events will be budgeted out of the newly proposed Leisure Services and Special Events Department, which will provide traditional parks and recreation services, as well as activities and special events designed to create a sense of community among our residents. All current Parks staff will remain, and the City will begin recruitment for a Director for this reorganized department.

### **Communications**

The City will soon be recruiting for a Communications and Technology Director that will be responsible for the City's Communication and Information Technology needs and promote transparency. This department will also add staff – an Information Technology Manager to oversee the IT Services contract, and a Community Engagement Coordinator to create opportunities for our residents to engage with us and to ensure that they know as much as possible about our operations.

The FY22 budget includes funding for an economic development masterplan. This plan will guide the City in identifying and prioritizing projects that will have the potential for a sustainable economic impact. This plan will also set economic development goals and development of a strategy to attain them.

### **Legal Services**

During the FY21 budget process, you discussed studying ways to reduce legal expenses. We have followed up by initiating discussions with Fincher Denmark about practices we can employ to cut our costs while also taking advantage of the historical knowledge their firm has about our organization. We have agreed to a monthly flat rate for routine legal services, as well as a lawyer at City Hall for eight hours per week. We believe these and other procedural changes will result in efficiencies and reduced costs.

### **SPLOST/Capital Improvement Plan (CIP)**

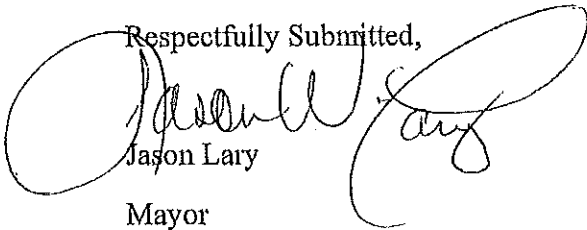
SPLOST/Capital Program management and paving of roads remain top priorities for the Mayor and Council, the Acting City Manager and Finance Director will evaluate financing options to support Capital projects such as road paving, sidewalks, and other capital project needs. The City will be seeking an outside vendor to perform SPLOST/Capital management. Mayor, Council, and city staff will continue to work together to present to the public a 5-year comprehensive plan that will include recommendations from the Comprehensive Study 2038, Transportation Plan,

and the Parks and Recreation Masterplan as a guide. This will be an ongoing effort. The City's Financial Oversight and SPLOST committees will continue to look at the City's proposed Capital projects and make recommendations for the priority and funding of these projects.

### Conclusion

The budget presented is focused on our residents, the priorities you have identified and ranked, and staff's professional judgement about the best ways to address your priorities and needs. One of the largest challenges of this budget was projecting our human resource allocation needs while building the Stonecrest Standard for the service delivery. Staff will watch service delivery and organizational issues during the first two quarters of FY22, and monitor the need for changes that could require shifts in resources through mid-year budget adjustments. While remaining fiscally responsible, we are not able to include every item presented, however, we will continue to review governmental operations, service delivery and processes and procedures to ensure that we are being good stewards of financial resources as we strive to be a "World Class City!"

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read "Jason Lary".

Jason Lary

Mayor

Janice Allen Jackson

Oct 22, 2021

Janice Allen Jackson

Acting City Manager

# 2022

## PROPOSED BUDGET



Fiscal Year 2022

January 1, 2022 - December 31, 2022

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>FY 2022 GENERAL FUND BUDGET SUMMARY</b>				
031 TAXES	\$ 9,295,917	\$ 2,244,428	\$ 11,149,325	\$ 9,829,250
032 LICENSES & FEES	4,305,243	2,810,184	1,976,900	3,335,000
033 INTERGOVERNMENTAL REVENUES	562,496	497,475	497,500	
034 GENERAL GOVERNMENT	6,814	47,797	12,100	30,000
035 FINES AND FORFEITURES		18,733		
036 INTEREST REVENUES	184	506	400	500
037 CON/DON FROM PRIVATE SOURCES		306		
038 MISC REVENUE	3,474			
039 OTHER FINANCING SOURCES	353,669		339,000	551,250
<b>Total General Fund Revenues</b>	<b>14,527,797</b>	<b>5,619,429</b>	<b>13,975,225</b>	<b>13,746,000</b>
010 ADMINISTRATIVE SERVICE	4,007,745	3,545,688	6,547,819	8,313,175
050 COURT	61,821	69,137		364,801
060 LEISURE SERVICES	1,709,387	971,431	3,164,205	2,707,214
070 PLANNING & ZONING	556,139	479,961	653,013	658,659
072 BUSINESS DEVELOPMENT	209,171	92,469	289,980	
073 COMMUNITY & CULTURAL AFFAIRS	152,843	116,514	203,000	
080 CODE ENFORCEMENT	968,660	834,943	1,102,463	750,033
090 BUILDING	925,937	809,226	1,018,745	952,118
093 OTHER FINANCING USES		215,000	990,800	
<b>Total General Fund Expenditures</b>	<b>\$ 8,591,703</b>	<b>\$ 7,134,369</b>	<b>\$ 13,970,025</b>	<b>\$ 13,746,000</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>FY 2022 HOTEL MOTEL FUND SUMMARY</b>				
031 TAXES	\$ (589,449)	\$ (641,660)	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>	<b>(589,449)</b>	<b>(641,660)</b>	<b>565,000</b>	<b>980,000</b>
075 ECONOMIC DEVELOPMENT	589,449	261,196	565,000	980,000
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ 589,449</b>	<b>\$ 261,196</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>FY 2022 SPLOST FUND BUDGET SUMMARY</b>				
033 INTERGOVTL REVENUES SPLOST	\$ 7,423,276	\$ 6,541,864	\$ 6,980,000	\$ 8,000,000
033 INTERGOVTL REVENUES LMIG			497,500	548,000
036 INTEREST REVENUES	2,887	2,982	2,800	2,500
<b>Total SPLOST Fund Revenues</b>	<b>7,426,163</b>	<b>6,544,846</b>	<b>7,480,300</b>	<b>8,550,500</b>
010 ADMINISTRATIVE SERVICE	4,310,725	4,413,557	10,750,000	8,550,500
<b>Total SPLOST Fund Expenditures</b>	<b>\$ 4,310,725</b>	<b>\$ 4,413,557</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>FY 2022 MUNICIPAL COURT FUND BUDGET SUMMARY</b>				
035 FINES AND FORFEITURES	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>	<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
050 COURT			98,100	28,000
<b>Total Municipal Court Fund Expenditures</b>			<b>\$ 98,100</b>	<b>\$ 28,000</b>

# General Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Revenue Detail</b>				
<b>031 TAXES</b>				
03110 GENERAL PROPERTY TAX				
31100 REAL PROPERTY-CURRENT YEAR	\$ 1,422,125	\$ 259,178	\$ 2,111,225	\$ 1,873,000
31110 PUBLIC UTILITY TAX			30,400	
31200 REAL PROPERTY-PRIOR YEAR		37,169	120,000	50,000
31301 PERSONAL PROPERTY-CURRENT YEAR	321,854	23,577	357,100	300,000
31310 MOTOR VEHICLE TAX		6,860	12,400	12,400
31315 TITLE AD VALOREM TAX	955,961	1,011,455	887,300	975,000
31325 HEAVY EQUIPMENT TAX			100	
31340 INTANGIBLE TAX REVENUE		1,517		2,500
31360 REAL ESTATE TRANSFER TAX	241	94		250
31400 PERSONAL PROPERTY- PRIOR YEAR		46,069	26,000	50,000
32451 PEN & INT ON DELINQ PROP TAX	5,142	3,290		10,000
03110 TOTAL GENERAL PROPERTY TAX	2,705,323	1,389,209	3,544,525	3,273,150
03111 FRANCHISE FEES				
31371 ATL GAS LIGHT (SOUTHERN CO.)	341,035	278,089	300,000	300,000
31372 SSEMC	422,038		324,800	350,000
31373 COMCAST	519,268	370,754	509,300	500,000
31374 AT&T	179,200	77,151	183,700	150,000
31375 GEORGIA POWER	978,811		1,000,000	975,000
31376 FUEL GEORGIA/CENNAT		9		100
03111 TOTAL FRANCHISE FEES	2,440,352	726,003	2,317,800	2,275,100
03140 SELECTIVE SALES AND USE TAX				
34200 ALCOHOLIC BEVERAGE EXCISE TAX	62,259	35,015	32,400	46,000
34300 LOCAL OPTION MIXED DRINK	55,785	73,161	76,800	125,000
03140 TOTAL SELECTIVE SALES AND USE TAX	118,044	108,176	109,200	171,000
03160 BUSINESS TAXES				
31610 BUSINESS & OCCUPATION TAXES		19,939	1,387,800	
31620 INSURANCE PREMIUM TAX	4,032,198		3,790,000	4,100,000
31630 FINANCIAL INSTITUTIONS TAXES				10,000
32410 BUSINESS LICENSE PENALTY		844		
32440 INTEREST ON BUSINESS LICENSES		257		
03160 TOTAL BUSINESS TAXES	4,032,198	21,040	5,177,800	4,110,000
<b>031 TOTAL TAXES</b>	<b>9,295,917</b>	<b>2,244,428</b>	<b>11,149,325</b>	<b>9,829,250</b>
<b>032 LICENSES &amp; FEES</b>				
03210 BUSINESS LICENSE				
32110 ALCOHOLIC BEVERAGES CY	148,575	81,275	127,100	100,000
32120 GEN BUSINESS LICENSE CY	1,421,856	1,364,605		1,500,000
03210 TOTAL BUSINESS LICENSE	1,570,431	1,445,880	127,100	1,600,000
03220 LICENSES & PERMITS				
32200 BUILDING PERMITS	2,688,862	1,341,013	1,800,000	1,700,000
32202 DEVELOPMENT PERMITS	35,040	12,718	44,100	25,000
32205 ZONING APPLICATIONS	10,910	10,573	5,700	10,000
03220 TOTAL LICENSES & PERMITS	2,734,812	1,364,304	1,849,800	1,735,000
<b>032 TOTAL LICENSES &amp; FEES</b>	<b>4,305,243</b>	<b>2,810,184</b>	<b>1,976,900</b>	<b>3,335,000</b>
<b>033 INTERGOVERNMENTAL REVENUES</b>				
03430 STATE GOVERNMENT GRANTS				
33430 STATE GRANT CAPITAL-LMIG	562,496	497,475	497,500	
<b>033 TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>562,496</b>	<b>497,475</b>	<b>497,500</b>	



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Revenue Detail</b>				
<b>034 GENERAL GOVERNMENT</b>				
03400 GENERAL GOVERNMENT				
34110 COURT COSTS, FEES, CHARGES		820		
34118 NOTARY FEE				
34119 OTHER FEES		7,000		10,000
34120 FILM PERMITTING	5,714	21,852	7,500	10,000
34720 ACTIVITY FEES		13,625		10,000
34750 PROGRAM FEES	1,100		4,600	
<b>03400 TOTAL GENERAL GOVERNMENT</b>	<b>6,814</b>	<b>43,297</b>	<b>12,100</b>	<b>30,000</b>
03900 OTHER CHARGES FOR SVCS				
31910 ELECTION QUALIFYING FEE		4,500		
<b>03900 TOTAL OTHER CHARGES FOR SVCS</b>		<b>4,500</b>		
<b>034 TOTAL GENERAL GOVERNMENT</b>	<b>6,814</b>	<b>47,797</b>	<b>12,100</b>	<b>30,000</b>
<b>035 FINES AND FORFEITURES</b>				
03510 FINES AND FORFEITURES				
35100 MUNICIPAL COURT		18,733		
<b>035 TOTAL FINES AND FORFEITURES</b>		<b>18,733</b>		
<b>036 INTEREST REVENUES</b>				
03610 INTEREST REVENUES				
36100 INTEREST	184	506	400	500
<b>036 TOTAL INTEREST REVENUES</b>	<b>184</b>	<b>506</b>	<b>400</b>	<b>500</b>
<b>037 CON/DON FROM PRIVATE SOURCES</b>				
03710 CONTRIBUTIONS/DONATIONS				
37100 GENERAL CITY		306		
<b>037 TOTAL CON/DON FROM PRIVATE SOURCES</b>		<b>306</b>		
<b>038 MISC REVENUE</b>				
03800 MISC REVENUE				
38900 OTHER MISC REVENUE	3,474			
<b>038 TOTAL MISC REVENUE</b>	<b>3,474</b>			
<b>039 OTHER FINANCING SOURCES</b>				
03910 OTHER FINANCING SOURCES				
39120 TRANSFER FROM HOTEL	353,669		339,000	551,250
<b>039 TOTAL OTHER FINANCING SOURCES</b>	<b>353,669</b>		<b>339,000</b>	<b>551,250</b>
<b>Total General Fund Revenues</b>	<b>\$ 14,527,797</b>	<b>\$ 5,619,429</b>	<b>\$ 13,975,225</b>	<b>\$ 13,746,000</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed	
<b>100 - General Fund Expenditures Detail</b>					
<b>010 ADMINISTRATIVE SERVICE</b>					
<b>05110 MAYOR &amp; CITY COUNCIL</b>					
51110	REGULAR SALARIES	\$ 96,250	\$ 71,250	\$ 95,000	\$ 95,000
51200	FICA/MEDICARE	7,763	5,451	8,275	7,268
51210	GROUP INSURANCE			30,000	79,378
51240	RETIREMENT			3,000	14,250
51260	UNEMPLOYMENT EXPENSE				2,565
51270	WORKERS COMP			2,000	1,026
52105	UNIFORMS			1,000	1,000
52120	PROFESSIONAL SERVICES	32,982	10,475	135,000	25,000
52134	FILM MARKETING			30,000	
52136	FILM PERMITTING			5,000	
52137	FILM PROGRAMS			20,000	
52352	TRAVEL-DISTRICT 1		1,186	1,000	3,000
52353	TRAVEL-DISTRICT 2		1,057	1,000	3,000
52354	TRAVEL-DISTRICT 3		731	1,000	3,000
52355	TRAVEL-DISTRICT 4		838	1,000	3,000
52356	TRAVEL-DISTRICT 5		1,138	1,000	3,000
52359	MAYOR TRAVEL EXPENSES	11,050	1,882	3,000	4,000
52362	LATE FEES		2,943	2,000	
52374	EDUCATION & TRAINING-D 1		760	1,000	2,000
52375	EDUCATION & TRAINING-D 2		875	1,000	2,000
52376	EDUCATION & TRAINING-D 3			1,000	2,000
52377	EDUCATION & TRAINING- D 4		1,035	1,000	2,000
52378	EDUCATION & TRAINING-D 5	690	1,319	1,000	2,000
52379	EDUCATION & TRAINING-MAYOR		1,275	1,000	2,000
53100	OPERATING SUPPLIES	107	1,687	6,000	3,000
53160	MAYOR EXPENSE		79		
53169	MAYOR VEHICLE ALLOWANCES	8,108	8,789	7,800	
53171	DISTRICT EXPENSES - D1			1,000	3,000
53172	DISTRICT EXPENSES - D2		651	1,000	3,000
53173	DISTRICT EXPENSES - D3		503	1,000	3,000
53174	DISTRICT EXPENSES - D4			1,000	3,000
53176	DISTRICT EXPENSES D5			1,000	3,000
53177	CITYWIDE MAYOR EXPENSE			1,000	5,000
53178	COUNCIL INITIATIVES	2,874	(113)	25,000	25,000
53180	MAYOR INITIATIVES		2,500	50,000	50,000
05110	TOTAL MAYOR & CITY COUNCIL	159,824	116,311	440,075	354,487

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
05130 CITY MANAGER				
51110				462,500
51130				10,000
51200				30,849
51210				87,157
51240				57,863
51260				10,888
51270				4,355
51280				10,000
52120		127,248	210,000	120,000
52121	205,836	175,085	219,398	460,000
52135				25,000
52350		(2,561)	1,000	16,000
52360	75	1,625	500	2,000
52370			1,000	8,000
53100	2,680	162	2,000	1,000
53181				5,000
05130	208,591	301,559	433,898	1,310,612
05131 CITY CLERK				
51110				200,083
51130				10,000
51200				15,306
51210				87,763
51240				30,012
51260				5,402
51270				2,161
52112			50,000	
52121	118,197	109,428	135,608	
52135	4,510	690	46,000	46,000
52330	2,360	21,716	10,000	25,000
52350			250	4,000
52360	235		400	1,000
52370			1,000	4,000
53100	20,400	895	3,000	1,500
53101			200	
54240	15,985	10,646		4,500
05131	161,687	143,375	246,458	436,727
05135 ENGINEERING				
51300			150,000	
52120	25,962	4,000	542,000	800,000
52121	318,667	271,381	317,363	
52200			60,000	
52350			4,000	
52370			5,000	
53100		55	4,250	
05135	344,629	275,436	1,082,613	800,000
05136 PUBLIC SAFETY				
52120	14,000		24,000	25,000
52370			500	
53100			500	
05136	14,000		25,000	25,000

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
<b>05151 FINANCE ADMINISTRATION</b>				
51110	REGULAR SALARIES			527,915
51130	OVERTIME			15,000
51200	FICA/MEDICARE			40,386
51210	GROUP INSURANCE			99,222
51240	RETIREMENT			79,187
51260	UNEMPLOYMENT EXPENSE			14,254
51270	WORKERS COMP			5,701
52110	AUDIT SERVICES	13,633	55,150	110,000
52120	PROFESSIONAL SERVICES	61,851	113,162	220,000
52121	CONTRACTUAL SVCS JACOBS	411,435	341,415	424,463
52135	SOFTWARE/SERVICE CONTRACTS	5,895	4,131	20,000
52350	TRAVEL EXPENSE			2,000
52360	DUES & FEES	1,554	595	1,500
52370	EDUCATION & TRAINING			3,000
53100	OPERATING SUPPLIES	1,817	1,771	500
54240	COMPUTER/SOFTWARE	9,760	(1,599)	230,000
05151	TOTAL FINANCE ADMINISTRATION	505,945	514,625	1,011,463
<b>05152 HUMAN RESOURCES</b>				
51110	REGULAR SALARIES			190,000
51200	FICA/MEDICARE			14,535
51210	GROUP INSURANCE			39,766
51240	RETIREMENT			28,500
51260	UNEMPLOYMENT EXPENSE			5,130
51270	WORKERS COMP			2,052
52120	PROFESSIONAL SERVICES			10,000
52330	ADVERTISING			500
52350	TRAVEL EXPENSE			5,000
52360	DUES & FEES			2,000
52370	EDUCATION & TRAINING			3,000
53100	OPERATING SUPPLIES			6,000
05152	TOTAL HUMAN RESOURCES			306,483
<b>05153 LEGAL SERVICES DEPARTMENT</b>				
52120	PROFESSIONAL SERVICES		5,643	20,000
52122	ATTORNEY FEES	621,232	545,497	550,000
52130	ATTORNEY FEES/OTHER	6,903		50,000
05153	TOTAL LEGAL SERVICES DEPARTMENT	628,135	551,140	620,000
<b>05154 INTERNAL AUDIT DEPARTMENT</b>				
52120	PROFESSIONAL SERVICES			80,000
05154	TOTAL INTERNAL AUDIT DEPARTMENT			80,000

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
<b>05155 ECONOMIC DEVELOPMENT</b>				
51110	REGULAR SALARIES			155,000
51130	OVERTIME			5,000
51200	FICA/MEDICARE			11,858
51210	GROUP INSURANCE			58,256
51240	RETIREMENT			23,250
51260	UNEMPLOYMENT EXPENSE			4,185
51270	WORKERS COMP			1,674
52120	PROFESSIONAL SERVICES	95,350	32,950	120,000
52121	CONTRACTUAL SVCS JACOBS	219,874	113,805	141,120
52131	CONTRACTUAL SERVICES		348	
52132	MARKETING	37,388	1,519	45,000
52133	TRAINING TRAVEL		775	21,000
52134	FILM MARKETING	16,500		
52136	FILM PERMITTING			5,000
52137	FILM PROGRAMS			20,000
52350	TRAVEL EXPENSE			10,000
52360	DUES & FEES	1,650		4,000
52370	EDUCATION & TRAINING			10,000
52371	DEVELOPMENT AUTHORITY			15,000
52372	LEGAL SVCS (DEVELOPMENT AUTH)			20,000
52373	ECONOMIC DEVELOPMENT PLAN			
53100	OPERATING SUPPLIES	350	100	3,500
05155	TOTAL ECONOMIC DEVELOPMENT	371,112	149,497	379,620
<b>05156 FACILITIES &amp; BLDG/ CITY HALL</b>				
51300	TECHNICAL SERVICES		(674)	
52120	PROFESSIONAL SERVICES	25,267	8,993	75,000
52200	REPAIRS & MAINTENANCE	31,402	91,201	75,000
52210	RECYCLE/SHREDDING	482	569	1,000
52301	REAL ESTATE RENTS/LEASES	215,893	230,306	280,000
52302	EQUIPMENT RENTAL	7,146	12,700	15,000
53102	PEST CONTROL	715	2,435	5,000
53105	INTERNET/PHONES		390	
53120	STORMWATER UTILITY CHARGES		17,834	6,500
53121	WATER/SEWER	166	350	500
53122	NATURAL GAS	322	2,111	44,500
53123	ELECTRICITY	76,682	96,597	200,000
53161	SMALL EQUIPMENT	1,707		2,500
54130	BUILDINGS & IMPROVEMENTS	8,661	3,916	120,000
54230	FURNITURE AND FIXTURES		810	10,000
54250	OTHER EQUIPMENT			5,000
05156	TOTAL FACILITIES & BLDG/ CITY HALL	368,443	467,538	742,500

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
<b>05157 COMMUNICATIONS</b>				
51110	REGULAR SALARIES			309,852
51130	OVERTIME			20,000
51200	FICA/MEDICARE			5,858
51210	GROUP INSURANCE			121,739
51240	RETIREMENT			42,165
51260	UNEMPLOYMENT EXPENSE			7,590
51270	WORKERS COMP			3,036
52120	PROFESSIONAL SERVICES	31,237	580	28,000
52121	CONTRACTUAL SVCS JACOBS	347,749	288,890	358,313
52135	SOFTWARE/SERVICE CONTRACTS	3,403	8,444	32,000
52340	PRINTING			500
52350	TRAVEL EXPENSE			2,000
52360	DUES & FEES	345	400	1,500
52370	EDUCATION & TRAINING			1,800
53100	OPERATING SUPPLIES	405	1,246	1,000
53161	SMALL EQUIPMENT	1,495	1,240	5,000
54250	OTHER EQUIPMENT			2,000
<b>05157</b>	<b>TOTAL COMMUNICATIONS</b>	<b>384,634</b>	<b>300,800</b>	<b>396,613</b>
<b>05158 IT/GIS</b>				
52120	PROFESSIONAL SERVICES			10,000
52121	CONTRACTUAL SVCS JACOBS	265,449	308,398	367,500
52135	SOFTWARE/SERVICE CONTRACTS	37,918	37,509	31,000
53100	OPERATING SUPPLIES	877	1,063	6,000
53161	SMALL EQUIPMENT	22,386	6,950	18,000
54240	COMPUTER/SOFTWARE	21,093		25,500
54250	OTHER EQUIPMENT			4,000
<b>05158</b>	<b>TOTAL IT/GIS</b>	<b>347,723</b>	<b>351,920</b>	<b>462,000</b>
<b>05159 GENERAL OPERATIONS</b>				
52105	UNIFORMS		367	20,000
52120	PROFESSIONAL SERVICES	8,209	5,401	35,000
52121	CONTRACTUAL SVCS JACOBS	108,392	91,920	116,820
52132	MARKETING	9,383		
52135	SOFTWARE/SERVICE CONTRACTS		1,675	
52200	REPAIRS & MAINTENANCE	1,566		2,000
52210	RECYCLE/SHREDDING			2,000
52232	EQUIPMENT LEASE	21,377	20,701	25,000
52310	GENERAL LIABILITY INSURANCE	22,324	43,395	25,000
52340	PRINTING		1,046	2,500
52360	DUES & FEES	64,432	16,354	70,000
52361	BANK FEES	52,129	39,172	50,000
53100	OPERATING SUPPLIES	31,114	8,766	35,000
53101	POSTAGE	3,198	3,393	5,000
53103	OFFICE SUPPLIES	1,051	1,808	
53104	SERVICE FEES			250
53105	INTERNET/PHONES	79,876	85,203	100,000
53115	VEHICLE FUEL			36,000
54240	COMPUTER/SOFTWARE	21,571	5,886	
54250	OTHER EQUIPMENT			10,000
57101	TAX BILL PROCESSING	50,000	26,000	30,000
58210	CAPITAL LEASE-PRINCIPAL	29,991	19,763	20,000
58220	CAPITAL LEASE-INTEREST	8,409	2,637	5,000
<b>05159</b>	<b>TOTAL GENERAL OPERATIONS</b>	<b>513,022</b>	<b>373,487</b>	<b>483,320</b>
<b>05900 DESIGNATED RESERVE</b>				
57902	RESERVE CONTINGENCY			224,259
<b>05900</b>	<b>TOTAL DESIGNATED RESERVE</b>			<b>224,259</b>
<b>010</b>	<b>TOTAL ADMINISTRATIVE SERVICE</b>	<b>\$ 4,007,745</b>	<b>\$ 3,545,688</b>	<b>\$ 6,547,819</b>
<b>050 COURT</b>				
<b>05160 MUNICIPAL COURT</b>				
51110	REGULAR SALARIES			\$ 190,640
51130	OVERTIME			10,000
51200	FICA/MEDICARE			14,584
51210	GROUP INSURANCE			31,914
51240	RETIREMENT			26,957
51260	UNEMPLOYMENT EXPENSE			5,147
51270	WORKERS COMP			2,059
52120	PROFESSIONAL SERVICES	9,500	13,450	25,000
52121	CONTRACTUAL SVCS JACOBS	26,334	21,886	
52135	SOFTWARE/SERVICE CONTRACTS	45	40	2,000
52140	SOLICITOR	21,107	23,124	30,000
52150	PUBLIC DEFENDER			2,500
52160	PROBATION SERVICES	(521)	(100)	2,500
52180	SECURITY	4,200	5,400	12,000

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
52351	ADMINISTRATION EXPENSES	47	5,337	
52370	EDUCATION & TRAINING	1,100		7,500
54240	COMPUTER/SOFTWARE	9		2,000
<b>050</b>	<b>TOTAL COURT</b>	<b>61,821</b>	<b>69,137</b>	<b>364,801</b>
<b>060 LEISURE SERVICES</b>				
<b>06210 PARKS ADMINISTRATION</b>				
51110	REGULAR SALARIES			418,421
51130	OVERTIME			25,000
51200	FICA/MEDICARE			32,000
51210	GROUP INSURANCE			116,214
51240	RETIREMENT			62,763
51260	UNEMPLOYMENT EXPENSE			11,297
51270	WORKERS COMP			4,519
51300	TECHNICAL SERVICES		217,000	40,000
52105	UNIFORMS	112	924	4,000
52120	PROFESSIONAL SERVICES	452,595	320,758	1,001,760
52121	CONTRACTUAL SVCS JACOBS	463,995	393,941	496,125
52135	SOFTWARE/SERVICE CONTRACTS		61	10,620
52180	SECURITY	1,860	24,305	42,000
52200	REPAIRS & MAINTENANCE	434,907	344,241	305,000
52232	EQUIPMENT LEASE	819	7,656	21,000
52320	INTERNET/PHONES		2,889	1,700
52330	ADVERTISING	25,663	2,724	10,000
52360	DUES & FEES	65	738	3,300
52370	EDUCATION & TRAINING	1,505	1,135	9,300
52385	CONTRACT LABOR	2,275		17,400
53100	OPERATING SUPPLIES	11,692	48,312	50,000
53120	STORMWATER UTILITY CHARGES		13,498	14,000
53124	UTILITIES	2,013	70,445	225,000
53125	PARKS ACQUISITION	11,684	(34,450)	300,000
53126	SUMMER PROGRAMS			100,000
53175	CITY EVENTS	315	17,123	250,000
54110	SITES	299,887	(299,887)	
54130	BUILDINGS & IMPROVEMENTS		57,018	100,000
54240	COMPUTER/SOFTWARE			50,000
<b>060</b>	<b>TOTAL LEISURE SERVICES</b>	<b>\$ 1,709,387</b>	<b>\$ 971,431</b>	<b>\$ 3,164,205</b>
			<b>\$</b>	<b>\$ 2,707,214</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
<b>070 PLANNING &amp; ZONING</b>				
07210 PLANNING & ZONING				
51110	REGULAR SALARIES			\$ 290,000
51130	OVERTIME			5,000
51200	FICA/MEDICARE			22,185
51210	GROUP INSURANCE			116,512
51240	RETIREMENT			43,500
51260	UNEMPLOYMENT EXPENSE			7,830
51270	WORKERS COMP			3,132
52105	UNIFORMS		500	
52120	PROFESSIONAL SERVICES		20,000	125,000
52121	CONTRACTUAL SVCS JACOBS	549,456	468,352	578,813
52135	SOFTWARE/SERVICE CONTRACTS		3,354	8,000
52180	SECURITY		3,000	3,000
52320	INTERNET/PHONES		287	
52330	ADVERTISING	3,200	70	20,000
52340	PRINTING	1,410	90	2,000
52350	TRAVEL EXPENSE			5,000
52360	DUES & FEES		200	2,000
52370	EDUCATION & TRAINING	548		7,000
53100	OPERATING SUPPLIES	989	308	2,000
53161	SMALL EQUIPMENT			2,000
54240	COMPUTER/SOFTWARE		7,500	8,000
54250	OTHER EQUIPMENT	536		1,500
<b>070</b>	<b>TOTAL PLANNING &amp; ZONING</b>	<b>556,139</b>	<b>479,961</b>	<b>653,013</b>
<b>072 BUSINESS DEVELOPMENT</b>				
07220 BUSINESS DEVELOPMENT				
52120	PROFESSIONAL SERVICES	77,472	(3,500)	95,000
52121	CONTRACTUAL SVCS JACOBS	113,521	96,297	123,480
52132	MARKETING	17,373	(373)	40,000
52340	PRINTING			1,000
52350	TRAVEL EXPENSE			15,000
52360	DUES & FEES			2,000
52370	EDUCATION & TRAINING			3,000
53100	OPERATING SUPPLIES	805	45	2,500
58210	CAPITAL LEASE-PRINCIPAL			8,000
<b>072</b>	<b>TOTAL BUSINESS DEVELOPMENT</b>	<b>209,171</b>	<b>92,469</b>	<b>289,980</b>
<b>073 COMMUNITY &amp; CULTURAL AFFAIRS</b>				
07330 COMMUNITY & CULTURAL AFFAIRS				
52121	CONTRACTUAL SVCS JACOBS	123,778	105,051	132,300
52135	SOFTWARE/SERVICE CONTRACTS	3,060		2,300
52330	ADVERTISING	22,432	251	25,000
52340	PRINTING	25		2,000
52350	TRAVEL EXPENSE	478	325	4,300
52370	EDUCATION & TRAINING			600
53100	OPERATING SUPPLIES	321	1,507	1,500
53175	CITY EVENTS		2,692	35,000
53178	COUNCIL INITIATIVES	1,600	4,188	
53179	INITIATIVES	1,149	2,500	
<b>073</b>	<b>TOTAL COMMUNITY &amp; CULTURAL AFFAIRS</b>	<b>\$ 152,843</b>	<b>\$ 116,514</b>	<b>\$ 203,000</b>



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>100 - General Fund Expenditures Detail</b>				
<b>080 CODE ENFORCEMENT</b>				
08210 CODE ENFORCEMENT				
51110	REGULAR SALARIES			\$ 363,304
51130	OVERTIME			25,000
51200	FICA/MEDICARE			27,793
51210	GROUP INSURANCE			164,507
51240	RETIREMENT			54,496
51260	UNEMPLOYMENT EXPENSE			9,809
51270	WORKERS COMP			3,924
52105	UNIFORMS	2,924	2,800	2,500
52121	CONTRACTUAL SVCS JACOBS	944,362	805,390	997,763
52135	SOFTWARE/SERVICE CONTRACTS	18,450	17,886	30,000
52180	SECURITY			2,000
52330	ADVERTISING			2,000
52340	PRINTING	2,025	733	2,000
52360	DUES & FEES		455	1,000
52370	EDUCATION & TRAINING			2,000
53100	OPERATING SUPPLIES	899	179	3,000
53101	POSTAGE			1,000
53161	SMALL EQUIPMENT			2,200
54240	COMPUTER/SOFTWARE		7,500	20,000
54250	OTHER EQUIPMENT			40,000
<b>080</b>	<b>TOTAL CODE ENFORCEMENT</b>	<b>968,660</b>	<b>834,943</b>	<b>1,102,463</b>
<b>090 BUILDING</b>				
09210 BUILDING				
51110	REGULAR SALARIES			595,882
51130	OVERTIME			35,000
51200	FICA/MEDICARE			45,585
51210	GROUP INSURANCE			120,744
51240	RETIREMENT			89,382
51260	UNEMPLOYMENT EXPENSE			16,089
51270	WORKERS COMP			6,436
52105	UNIFORMS	599		3,500
52120	PROFESSIONAL SERVICES			500
52121	CONTRACTUAL SVCS JACOBS	923,847	787,881	981,225
52135	SOFTWARE/SERVICE CONTRACTS		10,000	5,000
52340	PRINTING		240	2,000
52360	DUES & FEES			1,000
52370	EDUCATION & TRAINING		45	4,000
53100	OPERATING SUPPLIES	533	560	3,500
54240	COMPUTER/SOFTWARE		10,500	2,500
54250	OTHER EQUIPMENT	958		15,520
<b>090</b>	<b>TOTAL BUILDING</b>	<b>925,937</b>	<b>809,226</b>	<b>1,018,745</b>
<b>093 OTHER FINANCING USES</b>				
09300 OTHER FINANCING USES				
57200	PAYMENTS TO OTHER AGENCIES		215,000	357,600
61103	TRANSFER TO SPLOST			497,500
61104	TRANSFER TO MUNICIPAL COURT			85,700
61105	TRANSFER TO HOUSING AUTHORITY			50,000
<b>093</b>	<b>TOTAL OTHER FINANCING USES</b>		<b>215,000</b>	<b>990,800</b>
<b>Total General Fund Expenditures</b>		<b>\$ 8,591,703</b>	<b>\$ 7,134,369</b>	<b>\$ 13,970,025</b>
				<b>\$ 13,746,000</b>

# Hotel Motel Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed	
<b>275 - Hotel Motel Fund Revenues</b>					
<b>031 TAXES</b>					
03140	SELECTIVE SALES AND USE TAX				
31410	HOTEL/MOTEL EXCISE TAX	\$ 589,449	\$ 641,660	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>		<b>589,449</b>	<b>641,660</b>	<b>565,000</b>	<b>980,000</b>
<b>275 - Hotel Motel Fund Expenditures</b>					
<b>075 ECONOMIC DEVELOPMENT</b>					
07500	ECONOMIC DEVELOPMENT				
57200	PAYMENTS TO OTHER AGENCIES		261,196	226,000	428,750
61100	TRANSFER TO GENERAL FUND	353,669		339,000	551,250
75400	DISCOVER DEKALB	235,780			
<b>Total Hotel Motel Fund Expenditures</b>		<b>\$ 589,449</b>	<b>\$ 261,196</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

# SPLOST Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>300 - SPLOST Fund Revenues</b>				
<b>033 INTERGOVERNMENTAL REVENUES</b>				
33710 INTERGOVTL SPLOST Revenue	\$ 7,423,276	\$ 6,541,864	\$ 6,980,000	\$ 8,000,000
33430 INTERGOVTL REVENUE LMIG			497,500	548,000
<b>036 INTEREST REVENUES</b>				
36100 INTEREST	2,887	2,982	2,800	2,500
<b>Total SPLOST Fund Revenues</b>	<b>7,426,163</b>	<b>6,544,846</b>	<b>7,480,300</b>	<b>8,550,500</b>
<b>300 - SPLOST Fund Expenditures</b>				
<b>05135 ENGINEERING</b>				
52120 PROFESSIONAL SERVICES			500,000	500,000
54140 TRANS INFRASTRUCTURE IMPROVEME	4,264,546	2,389,012	6,000,000	6,850,000
54141 TRANS INFRA IMPROVEMENT SIDEWA			750,000	
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>05135 TOTAL ENGINEERING</b>	<b>4,264,546</b>	<b>2,389,012</b>	<b>8,000,000</b>	<b>7,350,000</b>
<b>05156 FACILITIES &amp; BLDG/ CITY HALL</b>				
52120 PROFESSIONAL SERVICES	24,520	24,520	250,000	100,000
54130 BUILDINGS & IMPROVEMENTS			750,000	50,000
54140 TRANS INFRASTRUCTURE IMPROVEME		2,000,000		
<b>05156 TOTAL FACILITIES &amp; BLDG/ CITY HALL</b>	<b>24,520</b>	<b>2,024,520</b>	<b>1,000,000</b>	<b>150,000</b>
<b>05159 GENERAL OPERATIONS</b>				
52361 BANK FEES		25		
<b>05159 TOTAL GENERAL OPERATIONS</b>		<b>25</b>		
<b>06210 PARKS ADMINISTRATION</b>				
52120 PROFESSIONAL SERVICES	21,659		250,000	125,000
54120 SITE IMPROVEMENTS			750,000	925,500
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>06210 TOTAL PARKS ADMINISTRATION</b>	<b>21,659</b>		<b>1,750,000</b>	<b>1,050,500</b>
<b>Total SPLOST Fund Expenditures</b>	<b>\$ 4,310,725</b>	<b>\$ 4,413,557</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

# Municipal Court Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Proposed
<b>745 - Municipal Court Fund Revenues</b>				
<b>035 FINES AND FORFEITURES</b>				
03510 FINES AND FORFEITURES				
35100 MUNICIPAL COURT	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>	<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
<b>745 - Municipal Court Fund Expenditures</b>				
<b>050 COURT</b>				
05160 MUNICIPAL COURT				
52120 PROFESSIONAL SERVICES			20,000	
52121 CONTRACTUAL SVCS JACOBS			27,600	
52135 SOFTWARE/SERVICE CONTRACTS			2,000	
52140 SOLICITOR			30,000	
52150 PUBLIC DEFENDER			1,000	
52160 PROBATION SERVICES			2,500	
52170 COURT CLERK			1,000	
52180 SECURITY			5,000	
52351 ADMINISTRATION EXPENSES			3,000	
52360 DUES & FEES				1,460
52370 EDUCATION & TRAINING			4,000	
54240 COMPUTER/SOFTWARE			2,000	
57200 PAYMENTS TO OTHER AGENCIES				6,540
61100 TRANSFER TO GENERAL FUND				20,000
<b>Total Municipal Court Fund Expenditures</b>			<b>\$ 98,100</b>	<b>\$ 28,000</b>

City of Stonecrest  
FY22 Operating Priorities - Mayor Council

PRIORITY	RANK	Proposed Budget Placement
Enhance Code Enforcement	1	Additional Officer included in proposed budget
Economic Development Master Plan	2	Included in FY22 Economic Development Budget
Enhanced Right of Way Maintenance/Litter Control	3	Included in Engineering Budget and City Manager will have discussions with DeKalb County regarding IGA
Further study to guide decision making on whether to take over Police from DeKalb; revisit IGA to see if there are metrics and if we can buy a higher level of service. Are there new services available?	4	Funding provided in Public Safety Budget
Support staff for Mayor and Council/3 Full-Time	5	Requesting 2 additional support staff in the City Clerk's Office to assist with Council Support
Enhance citizen reporting of problems and compliments/Interaction	6	Included in City Manager's Budget
Update Mayor/Council expenditure line items to appropriately account for travel, Education and training, and Mayor/council district expense lines	7	Mayor/Council Expense lines updated to reflect increase to Mayor and Council Travel, Council education and training and district expenses
Public Works Study to guide decision making on whether to take over Public Works from DeKalb	8	Included in FY22 Engineering Budget
Enhance Citizen Engagement/Town Hall meetings per district or citywide	9	Additional Staff requested in Communication Leisure Services that focus on bring Citizens together
Eliminate need for vehicle ; add money to travel line with expectation of reimbursement after incurring expenses. Same policy for out of town and local travel. Receipts required.	10	Mayor's Travel line increased and Mayor Allowance line removed
Online revenue and payment software for various types of payments to the city	11	Parks and Finance/Admin is currently in the process of implementing online solutions for revenue payments
City-wide Special Events, particularly around holidays: End of the Year/Tree lighting/NYE; City Incorporation Date; Juneteenth; Census; National Night Out; Screen on the Green; Halloween/Trunk or Treat; Kite Festival; Easter Egg Hunt; Senior Prom; 5K at Arabia Mountain; Health Fair; Seniors of Stonecrest; Black History Month; Maintain a special events calendar	12	Funding provided in Leisure Services
Parks After School Programming	13	
Best of Stonecrest Program and Gala	14	
Staff support for committees	14	
Enhanced Park Security	15	
Jobs/work study program for high school students/Stonecrest Hires	15	
Training/travel for appointees to boards	16	
Film and Entertainment Commission	17	
Study idea of taking on Traffic Court	17	
District events, with a budget per Council district	18	
Master Plan for New Fairington Park	19	
Master Plan for Southeast Athletic Complex	19	



City of Stonecrest  
 FY22 Capital Priorities- Mayor/Council

<b>PRIORITY</b>	<b>RANK</b>	<b>Proposed Budget Placement</b>
SPLOST/Capital Program Management	1.5	Included in Engineering
Bond funding to complete paving, i.e., when all streets have a PCI score of 70+	1.5	Finance Director and City Manager will research funding options to recommend to Council
Develop Parks Property at Salem and Evans Mill consistent with Master Plan	3	Not included in proposed budget

Mayor Lary's  
FY22 Priorities

Priority	Rank	Amount	Proposed Budget Placement
Office of the Mayor events	1	\$100,000	\$50,000 included under Mayor Initiatives line item
Economic Development Authority Funding	2	\$250,000	Not included in Proposed Budget
Business Development Department	3	\$125,000	Personnel and additional resources included in Economic Development
Stonecrest Cares or Equivalent non-profit	4	\$100,000	Not Included in Proposed Budget
Stonecrest Visitors and Convention Bureau	5	\$250,000	Not Included in Proposed Budget