



## CITY OF STONECREST, GEORGIA

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*Honorable Mayor Jason Lary, Sr.*

*Council Member Jimmy Clanton, Jr. – District 1*

*Council Member Rob Turner- District 2*

*Council Member Jazzmin Cobble – District 3*

*Council Member George Turner- District 4*

*Council Member Tammy Grimes – District 5*

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### CITY COUNCIL WORK SESSION

VIRTUAL MEETING

September 28, 2020 at 6:00 p.m.

Citizen Access: URL

- I. CALL TO ORDER:** Mayor Jason Lary
  
- II. AGENDA ITEMS:**
  - 1. Policy for Setting Agenda for Council Meetings
  - 2. Zoning Ordinance Revision Update – The Collaborative Firm
  
- III. ADJOURNMENT**

*Americans with Disabilities Act*

*The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.*

*If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Megan Reid, as soon as possible, preferably 2 days before the activity or event.*

## Agenda Item #1

### Policy for setting Agenda for Council Meetings

The goal is to make a policy to ensure Mayor and Council have the proper time to research and make good decisions regarding upcoming agenda items.



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### Basic timeline for Council Meeting Agendas

The goal is to get all meeting information to the Mayor and Council on Wednesday before each meeting. To achieve this goal, here is a basic timeline/policy for all of us to follow.

Special Called Meetings may be called by the Mayor and one Council Member or by three Council Members. The City Clerk must be notified in writing via email.

Agenda items can be added by Council Members by emailing the City Clerk and having another Council Member concur with the addition. This must be done by the timeline below.

Tuesday before meeting:

- Before Noon: All agenda requests are provided to the City Clerk with supporting documentation
- Before 5PM: All agenda requests are provided to the Mayor
- Before 11PM: Mayor selects agenda items for upcoming meeting and makes them available to City Clerk

Wednesday before meeting:

- Before Noon: City Clerk will email agenda to all council members and media and post at the meeting site and post on City Website and Facebook page.
- Before 5PM: City Clerk will email meeting packet to all council members.

Within 48 hours of a meeting, the City Clerk will email Action Minutes to the Mayor and Council.

Within a week of the meeting the City Council Meeting Minutes will be made available to the public via the city website.