

# Direct Deposit Authorization ~ Net Payroll Check

*Provide the routing number and account number below*

Routing # \_\_\_\_\_ Account # \_\_\_\_\_ Percent \_\_\_\_\_

Routing # \_\_\_\_\_ Account # \_\_\_\_\_ Percent \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Employee ID #: \_\_\_\_\_

Department Name: \_\_\_\_\_

**Please Check One:**

*New Request*       *Stop Old Deposit*       *Stop Old Deposit and Authorize New Deposit*

Name of Bank: \_\_\_\_\_

Type of Account:      *Checking*       *Savings*

My signature below certifies that the information on this form is correct and authorizes the direct deposit of my net check amount to the above-listed financial institution. This authorization will remain in effect until I make another change in writing.

\_\_\_\_\_  
*Signature/ Date*