



CITY OF STONECREST, GEORGIA

CITY COUNCIL WORK SESSION – AGENDA

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, November 13, 2023 at 6:00 PM

Mayor Jazzmin Cobble

Council Member Tara Graves - District 1 Council Member Rob Turner - District 2

Council Member Alecia Washington - District 3 Mayor Pro Tem George Turner - District 4

Council Member Tammy Grimes - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER: George Turner, Mayor Pro-Tem

II. ROLL CALL: Sonya Isom, City Clerk

III. AGENDA DISCUSSION ITEMS

a. For Discussion - Temporary Certificate of Occupancy Process - *Patrick J. Moran, Chief Building Official*

b. For Discussion - TMOD 23-004 Food Truck/Vending - *Matthew Williams, Deputy Director of Planning & Zoning*

c. For Discussion - TMOD 23-005 Special Events - *Matthew Williams, Deputy Director of Planning & Zoning*

d. For Discussion - Bicycle, Pedestrian & Trail Plan Presentation - *Hari Karikaran, City Engineer*

e. For Discussion - Way Finding Sign & Gateway Monument Sign Design Presentation - *Hari Karikaran, City Engineer*

IV. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)

V. ADJOURNMENT

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.



CITY COUNCIL AGENDA ITEM

SUBJECT: Temporary Certificate of Occupancy Process

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
- NEW BUSINESS** **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
- OTHER, PLEASE STATE: Fee schedule addition**

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, November 13, 2023

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Patrick Moran, Chief Building Official

PRESENTER: Patrick Moran, Chief Building Official

PURPOSE: TCO process

FACTS: The request is to add a fee for the Temporary Certificate Process to the approved Schedule of Fees and institute a formalized process to offer this service to our customers.

OPTIONS: Approve, Deny, Defer Click or tap here to enter text.

RECOMMENDED ACTION: Approve Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - TCO Overview
- (2) Attachment 2 - TCO Process Outline
- (3) Attachment 3 -
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

City of Stonecrest

Building & Permitting Department

Proposed addition of Temporary Certificate of Occupancy fee to City of Stonecrest fee schedule.

To better serve our customers when closing out commercial projects we propose to create an established process for Temporary Occupancy prior to full completion of commercial building projects. This will allow for limited occupancy of commercial structures when it is deemed necessary and safe to do so by the Building Official and the Fire Marshall prior to full Final Approval.

There is no cost associated with creating this process. The application, process and issuance process have been developed with CitizenServe at no cost to the City of Stonecrest and can be turned on upon approval by the board. The implementation of this optional commercial TCO process will require some staff administrative, review and inspection time. A fee for this process would be required to be added to Appendix A Schedule of Fees by approval of The Board of Commissioners. Staff recommends a processing fee of \$175 that is aligned with the established minimum permit fee. As comparison, two neighboring jurisdictions both charge \$200 for Temporary Certificates Of Occupancy.

This will allow the City to better serve the commercial development community and assist in allowing these projects to flow through the close-out process while allowing for limited occupancy.

City of Stonecrest

Building & Permitting Department

Proposed (optional) Temporary Certificate of Occupancy process.

- Customer will complete TCO application through CitizenServe Portal describing the limited occupancy request.
- Staff will process application at route to Building Official and Zoning/Planning for review.
- A 2-day review process proposed to expedite these requests.
- Once the application is approved a site inspection will be scheduled to verify all life safety items are complete and proposed occupancy can be achieved in code-compliant manner.
- Once the Building Inspector has approved the TCO request and we have received approval from the Dekalb County Fire Marshall, staff will issue a Certificate of Occupancy for a thirty-day period that stipulates the restrictions for the limited occupancy.

- This Temporary C of O expires at the end of the thirty-day period denoted on the Temporary Certificate. Should the customer not be able to complete all Final Inspections within the time allotted, they would have the option to apply for an extension. The extension application would require an explanation why full completion has not been achieved and would be reviewed by the Building Official for determination if it is appropriate to extend the limited occupancy or not.
- Once all Final approvals have been obtained the Full Certificate of Occupancy will be issued and any Temp CO would become null & void.



CITY COUNCIL AGENDA ITEM

SUBJECT: TMOD 23-004 Food Trucks/Vending

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Monday, August 14, 2023 & Click or tap here to enter text.

Current Work Session: Monday, November 13, 2023

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Matthew Williams, Deputy Director of Planning & Zoning

PRESENTER: Matthew Williams, Deputy Director of Planning & Zoning

PURPOSE: Amendment to Stonecrest Chapter 15 (Licenses, Permits and Miscellaneous Business Regulations), Article 19 (Mobile Food Vendors), Chapter 27 (Zoning Ordinance), Article 4 (Use Regulations), Article 9 (definitions/Maps) regarding Food Trucks, and Appendix A (Schedule of Fees).

FACTS: There are no zoning regulations for Food Truck within the Zoning Ordinance. Current “Vending Operations Rules” exist in Chapter 15 (Licenses, Permits and Miscellaneous Business Regulations). Staff is proposing changes to the Stonecrest’s Chapter 15 and 27 Ordinances

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - Staff Report
- (2) Attachment 2 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



TO: Mayor and City Council

FROM: Planning and Zoning Department

SUBJECT: TMOD-23-004

ADDRESS: City-Wide

WORK SESSION DATE: November 13, 2023

Summary: Amendment to Stonecrest Chapter 15 (Licenses, Permits and Miscellaneous Business Regulations), Article 19 (Mobile Food Vendors), Chapter 27 (Zoning Ordinance), Article 4 (Use Regulations), and Article 9 (definitions/Maps) regarding Food Trucks.

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL with one (1) modification: To add a reference to mobile BBQ pits, mobile stoves, etc.



TMOD-23-004

Planning and Zoning Department

FACTS & ISSUES

- There are not existing Zoning Regulations for Food Truck with Zoning Ordinance
- Current “Vending Operations Rules” exist in Chapter 15 (Licenses, Permits and Miscellaneous Business Regulations)
- Staff is proposing changes to the Stonecrest’s Ordinance

Attachment(s) Included:

- **Revisions to Stonecrest’s Ordinance regarding Food Trucks**



TMOD-23-004

STONECREST ORDINANCE UPDATE

Revision to the Licenses, Permits and Miscellaneous Business Regulations, Chapter 15

Article XIX – Mobile Food Vendors Reserved

Division 1. — Generally

Sec. 15.19.1. — Definitions:

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Blind person means a person whose vision, with correcting glasses, is so defective as to prevent the performance of activities for which eyesight is essential. See O.C.G.A. § 49-4-51(b).

Disabled veteran means a resident of the state who may be either a war veteran or veteran of peace-time service as set forth below and such person must obtain a certificate of exemption issued by the state commissioner of veterans' service.

(1) A war veteran must furnish satisfactory proof that he has a physical disability which is disabling to the extent of ten percent or more; that his service in the armed forces of the United States was terminated under conditions other than dishonorable; and that his service or some part thereof was rendered during a war period, as defined by an act of the Congress of the United States, approved March 20, 1933, entitled "An Act to Maintain the Credit of the United States," and commonly known as Public Law No. 2, 73rd Congress; or that some part of his service was rendered on or after December 7, 1941, and before December 31, 1946; or that some part of his service was rendered on or after June 27, 1950, and before January 31, 1955; or that some part of his service was rendered on or after August 5, 1964, and before May 8, 1975. Proof of such ten percent disability shall be established upon the written certificate of two physicians as to such disability, or by a letter or other written evidence from the United States Department of Veterans Affairs or the Department of Veterans Service stating the degree of disability, or by written evidence from the branch of the armed forces of the United States in which such veteran



TMOD-23-004

Planning and Zoning Department

- ~~served.~~
- ~~(2) A veteran of peace-time service in the United States armed forces must furnish proof that he has a physical disability to the extent of 25 percent or more incurred in the line of duty during the period of such service by a letter or other evidence from the United States Department of Veterans Affairs or the Department of Veterans Service stating the degree of disability or by written evidence from the branch of the armed forces of the United States in which such veteran served and that his service in the armed forces of the United States was terminated under conditions other than dishonorable.~~
 - ~~(3) That disabled veterans and blind persons shall only have to show proof of their disability upon their initial application, as opposed to annually. If the current language of O.C.G.A. § 43-12-2 is amended, then this definition of disabled veteran shall be controlled by O.C.G.A. § 43-12-2, as amended.~~

~~Food truck means any motor vehicle used for vending of prepared food items to the public from designated food truck areas.~~

~~Items permissible for sale means items which may be offered for sale by and are limited to non-alcoholic pre-packaged beverages; pre-packaged food; prepared food; and prepared non-alcoholic beverages. Items permissible for sale shall not include any tobacco products.~~

~~Moral turpitude means the act or behavior of baseness, vileness or the depravity in private and social duties which people owe to their fellow people, or to society in general, contrary to accepted and customary rule of right and duty between person and person; act or behavior that gravely violates moral sentiment or accepted moral standards of community and is a morally suitable quality held to be present in some criminal offenses as distinguished from others.~~

~~Non-alcoholic pre-packaged beverages means beverages sealed in plastic or aluminum single-serving containers excluding all beverages in glass containers, and excluding all alcoholic, including, but not limited to, malt beverages, wine and distilled spirits.~~

~~Operating area means:~~

- ~~(1) The area in which a vendor may operate from a vending cart and which may not exceed 28 square feet of sidewalk including the area of the vending cart, and, when externally located, the operator and trash receptacle; or~~
- ~~(2) The parameters of the food truck.~~

~~Pre-packaged food means single-serving sealed packaged foods, including, but not limited to, candy, popsicles, chips/bagged snacks which do not require any heating or powered refrigeration, and the service of which does not require authorization by the DeKalb County Board of Health.~~

~~Prepared non-alcoholic beverages means beverages prepared on-site and which are not served in glass containers, and excluding all alcoholic beverages, including, but not limited to, malt beverages, wine and distilled spirits.~~

~~Prepared food means food prepared on-site, the sale of which requires authorization by the DeKalb County Board of Health.~~



~~Public property and public space both mean, for the purpose of this article, any property owned by the City of Stonecrest within street rights-of-way, including any roadways and sidewalks, but excluding city-owned parks.~~

~~Vending means vending activity as permitted on privately-owned commercial or industrial property under the jurisdiction of the City of Stonecrest and in specifically designated city-owned parks or property. Vending shall only be permitted in city-owned parks or property where such activity is associated with a special event and/or subject to regulation under a more specific permit.~~

~~Valid vendor permit means a permit issued by the City of Stonecrest for a vendor of a vending cart or food truck. Such permit shall consist of a photo-identification card which contains the vendor's name, photograph, vending type and classification, authorized valid vendor locations and time period for which such permit is valid.~~

~~Vending cart means a vending cart at which prepared food, prepared non-alcoholic beverages, pre-packaged food and non-alcoholic pre-packaged beverages may be offered for sale.~~

~~Vendor means any person who has been issued a valid vendor permit.~~

~~Sec. 15-19-2. — Purpose, intent and applicability.~~

~~A. Vending on public property in the incorporated boundaries of the city, as defined in this article, shall be prohibited. Vending on privately-owned commercial or industrial property without a permit issued pursuant to this article shall be unlawful and a person violating this article shall, upon conviction, be punished as provided by this Code.~~

~~B. It is the intent of council in enacting this article to:~~

- ~~(1) Serve and protect the health, safety and welfare of the general public.~~
- ~~(2) Establish a uniform set of rules and regulations which are fair and equitable.~~
- ~~(3) Provide economic development opportunities for small entrepreneurs in the city.~~
- ~~(4) Provide a variety of goods and services for sale.~~
- ~~(5) Promote stable vendors who will enrich the city's ambiance and be assets to public security.~~



~~Sec. 15-19-3.—Vending business required to remit sales taxes and keep records~~

- ~~(a) Every vendor shall file with Georgia Department of Revenue (GDOR) the appropriate forms and remit monthly sale tax revenues to GDOR. Nothing in this section shall prohibit the revocation of any permit in accordance with the provisions of division 2 of this article.~~
- ~~(b) Prospective vendors, by filing a business license application, agree to produce documents and records which may be considered pertinent to the ascertainment of facts relative to the issuance and maintenance of the permit, including, but not limited to, the following:
Records of sales and receipts for purchases and expenses from any business in which a vendor has any interest.~~

~~Sec. 15.19.4.—Vending operational rules:~~

- ~~(a) Hours of operation shall be between 7:00 a.m. and 6:00 p.m., or as previously approved by the City Manager or his designee in connection with a special event permit.~~
- ~~(b) Any and all signage must comply with the City of Stonecrest Code of Ordinances, chapter 21.~~
- ~~(c) Vendors may offer items permissible for sale only.~~
- ~~(d) All vendors shall display their valid vending permits, photo identification card, and any required copies of licensing agreements at the valid vendor location.~~
- ~~€ All vendors must maintain an auditable point-of-sale system to track and report on sales revenue and appropriate taxation in accordance with the requirements of section 15-19-3.~~
- ~~(f) Vending operations may not obstruct vehicular traffic flow except for up to 15 minutes to load and unload vending carts and merchandise.~~
- ~~(g) Vending operations, including, but not limited to, the display of merchandise and may not exceed the approved operating area.~~
- ~~(h) Vending carts and/or food trucks shall not be left unattended or stored at any time in the operating area when vending is not taking place or during restricted hours of operation.~~
- ~~(i) Vending carts and/or food trucks should not occupy more than one standard parking space.~~



TMOD-23-004

Planning and Zoning Department

- ~~(j) Vending carts and/or food trucks shall not operate on vacant or undeveloped lots.~~
- ~~(k) Vending carts and/or food trucks shall be located within 100 yards of the principal structure of the lot upon which it intends to vend.~~
- ~~(l) Vending carts and/or food trucks are allowed to stay at any one place of operation for a maximum of four hours.~~
- ~~(m) Vendors offering prepared food shall obtain the proper authorization and permits from the DeKalb County Board of Health or the comparable department of another municipality.~~
- ~~(n) Vendors offering pre-packed food and prepackaged beverages shall obtain the proper authorization from the Georgia Department of Agriculture.~~

~~Sec. 15-19-5. – Aesthetic standards.~~

~~Vending carts must comply with the following aesthetic standards:~~

- ~~(a) Length of the cart may not exceed seven feet and width may not exceed four feet in height, excluding canopies, umbrellas, or transparent enclosures; may not exceed five feet;~~
- ~~(b) Canopies shall have a minimum clearance of seven feet and a maximum height of nine feet, six inches above the sidewalk;~~
- ~~(c) Canopies may not exceed 48 square feet (eight feet by six feet);~~
- ~~(d) All carts must be mobile, and able to roll on wheels;~~
- ~~(e) The design, materials, and colors are to be of natural wood or metal products and considerate of the immediate surroundings of the proposed location;~~
- ~~(f) Materials must be in working order, and may not include peeling paint, visible defects or areas requiring maintenance;~~
- ~~(g) The wheels located under the cart are preferred; however projecting wheels must have fenders;~~
- ~~(h) Hitches attached to the cart must be removable and detached when in operation; and~~
- ~~(i) If used, propane tanks must be enclosed.~~



TMOD-23-004

Planning and Zoning Department

~~Sec. 15-19-6—15-19-20. Reserved.~~

~~DIVISION 2.— PERMITS AND LICENSES~~

~~Sec. 15-19-21.— Vendor permit and business license required.~~

~~(a) No vending shall occur without a permit issued pursuant to this article.~~

~~(b) No person shall engage in the business or trade of vending without first obtaining a business license. Disabled veterans and blind persons, as defined by O.C.G.A. § 43-12-1 and section 15.19.1 of this Code, are exempt from payment of business license fees, but must obtain such licenses.~~

~~(c) All valid vendor permits are nontransferable, and must be displayed in clear view, together with the vending permit photo identification card, at the permitted location or designated food truck area at all times when the vendor or assistant vendor is present.~~

~~Sec. 15-19-22.— Application.~~

~~(a) An application shall be required by all persons seeking issuance of a valid vendor permit. Each applicant must apply in person and complete an application form. Application forms may be obtained from and filed with the office of revenue.~~

~~(b) Permit fees and applicable maintenance fees are due and payable in the manner required by the City Manager or his designee if and when the application is approved by the City.~~

~~(c) An application for permit, including the proposed vending areas, must be submitted the City Manager or his designee for approval at least 30 calendar days prior to the proposed vending start date. The City Manager or his designee shall approve, deny, or request addition information from the applicant within 14 business days.~~

~~(d) The application shall, at a minimum, consist of the following data:~~

~~(1) Applicant's name and current address.~~

~~(2) Applicant's previous addresses within the last five years.~~

~~(3) Social Security number.~~

~~(4) Proposed vending locations.~~



TMOD-23-004

Planning and Zoning Department

- ~~(5) Certification of approval of vending location from the private property owner.~~
- ~~(6) A dimensional site plan drawing for each vending location within the city which clearly shows the footprint and placement of the cart and the operating area.~~
- ~~(7) The times and days/dates during which the vendor estimates they will vend on the proposed property.~~
- ~~(8) GDOR retail identification tax number.~~
- ~~(9) State issued picture identification.~~
- ~~(10) — City business license.~~
- ~~(11) — A general description of the items permissible for sale to be sold or offered for sale.~~
- ~~(c) All applicants shall furnish all data, information and records requested of them by the City Manager or his designee within ten days from the date of request. Failure to furnish such information within ten days shall automatically dismiss, with prejudice, the application.~~

~~Sec. 15-19-23. — Term and renewal of permits.~~

- ~~(a) A valid vendor permit will be issued for a one-year period. When the one-year permit expires, a vendor may apply for a renewal permit which allows the vendor to vend for another one-year period. All valid vendor permits are required to be renewed annually on or before March 1. All annual permit fees and applicable annual maintenance fees are due and payable at the time of renewal.~~
- ~~(b) Vendors may present to the City Manager or his designee an application for a renewal permit. Upon a review and approval of the renewal application, satisfaction of all other license and permit requirements, and upon payment of the appropriate fees as indicated in section 15-19-24, the vendor shall be furnished with a renewal permit.~~
- ~~(c) Each applicant for a renewal application shall submit an application which shall at a minimum consist of the data required for the issuance of an initial permit as set forth in section 15-19-22.~~

~~Sec. 15-19-24. — Annual fees.~~

- ~~(a) Annual permit fees and applicable annual maintenance fees are due and payable upon approval of the application.~~
- ~~(b) The annual permit fee for all valid vendor permits shall be \$75.00.~~



~~Sec. 15-19-25. – Location:~~

~~(a) Valid vendor locations shall:~~

- ~~(1) Not be within 15 feet of street intersections or pedestrian crosswalks or 15 feet of building entrances/exits or within 50 feet of hotels/motels;~~
- ~~(2) Not be within 15 feet of a driveway, bus stop, crosswalk, or intersection;~~
- ~~(3) Provide a minimum of five feet of unobstructed pedestrian space;~~
- ~~(4) Not be within 15 feet of a fire hydrant driveway; and~~
- ~~(5) Not be within 600 feet of the closest property line of any public or private elementary, middle or high school.~~

~~Sec. 15-19-26. – Notification of name change or change of address.~~

~~Whenever either the name or address provided by the vendor on the application for a valid vendor permit changes, the vendor shall notify the City Manager or his designee in writing within ten days of such change and provide same with the name change or address change. Vendors shall ensure that a current and correct name, residence address and mailing address are on file with the City Manager or his designee at all times.~~

~~Sec. 15-19-27. – Denials, fines, suspensions and revocations.~~

- ~~(a) No valid vendor permit shall be issued to any person who has been convicted within five years immediately prior to the filing of the application for any felony or misdemeanor relating to drug possession and related matter; crimes of moral turpitude; larceny, fraudulent conveyance, perjury and/or false swearing, or subrogation. Any conviction for dealing and/or trafficking in illegal drugs will automatically disqualify an applicant.~~
- ~~(b) Failure to maintain initial qualifications shall be grounds for revocation or denial of a renewal permit.~~
- ~~(c) A denial, fine, suspension, revocation of any permit issued pursuant to this article may be imposed for any of the following causes:
 - ~~(1) Fraud, misrepresentation or false statements contained in the application.~~
 - ~~(2) Failure on the part of a vendor to maintain initial eligibility qualifications.~~~~



TMOD-23-004

Planning and Zoning Department

~~(3) Failure to furnish any and all documentation requested by either the police department, the office of revenue or the license review board for the purposes of the investigation of any application or for the inspection of records pursuant to this division within 30 days of such request.~~

~~(4) Any failure to comply with any requirement set forth in this article or this Code.~~

~~(d) Any person whose permit is revoked may not reapply until one year following the effective date of the revocation.~~

~~(e) In addition to carrying out all other investigations as may be permitted under this article, the license and permits unit shall investigate any alleged violation of this article upon receipt of a written, sworn complaint by any person who witnesses or becomes aware of a potential violation. Such complaint shall be signed under penalty of perjury, and shall be accompanied by any supporting evidence.~~

~~Sec. 15-19-28. – Appeal on suspension, fine, revocation or denial.~~

~~A person to whom the city refuses to issue a vendor's permit or whose vendor's permit is suspended or revoked may file an appeal therefrom in accordance with article XVI of this chapter.~~

~~Sec. 15-19-29. – Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles.~~

~~(a) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles shall be subject to this section. Vendors permitted in accordance with this section shall not be permitted to sell prepared food or prepared non-alcoholic beverages.~~

~~(b) Every vendor selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section shall, before making any sale, park the vehicle at the right curb and at least eight feet from any other vehicle that may be parked on the street and not less than 100 feet from any intersecting street. When the vending vehicle stops, all sound equipment or other devices used to notify customers of the presence of the vendor shall be stopped and shall not be resumed until the vehicle is again put in motion.~~

~~(c) No vehicle using sound equipment or other method of attracting customers shall operate such equipment between the hours of 9:00 p.m. and 9:00 a.m. daily. On days in which schools are actually in session, no motor vehicle shall be operated within 600 feet of any public school in the city one hour before or one hour after published school hours.~~

~~(d) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section, shall not stop or stand and do business for more than 30 minutes.~~

~~(e) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section shall not be~~



Item III. b.

TMOD-23-004

~~restricted to an operational area or location specifically described in section 15-19-25.~~

Planning and Zoning Department



Revision to the Zoning Ordinance, Chapter 27

Article 2. District Regulations

Division 3. – RE (Residential Estate) District

Sec. 2.3.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 4. – RLG (Residential Large Lot) District

Sec. 2.4.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 5. – R-100 (Residential Medium Lot-100) District

Sec. 2.5.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

Division 6. – R-85 (Residential Medium Lot-85) District

Sec. 2.6.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 7. – R-75 (Residential Medium Lot-75) District

Sec. 2.7.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 8. – R-60 (Residential Small Lot-60) District



TMOD-23-004

Sec. 2.8.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 12. – RSM (Small Lot Residential Mix) District

Sec. 2.12.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**



Division 13. – MR-1 (Medium Density Residential-1) District

Sec. 2.13.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 14. – MR-2 (Medium Density Residential-2) District

Sec. 2.14.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 15. – HR-1 (High Density Residential-1) District

Sec. 2.15.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 16. – HR-2 (High Density Residential-2) District

Sec. 2.16.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 17. – HR-3 (High Density Residential-3) District

Sec. 2.17.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales or events, seasonal; see section 4.2.**
- e. Temporary produce stand; see section 4.2.**
- f. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 26. – C-1 (Local Commercial) District

Sec. 2.26.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 27. – C-2 (General Commercial) District

Sec. 2.27.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**
- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 28. – OD (Office - Distribution) District

Sec. 2.28.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**
- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 29. – OI (Office - Institutional) District

Sec. 2.29.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**
- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 31. – M (Light Industrial) District

Sec. 2.31.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**



TMOD-23-004

Planning and Zoning Department

- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**
- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**

Division 32. – M-2 (Heavy Industrial) District

Sec. 2.32.2. – Permitted and special land uses.

B. Special Administrative Uses. The following uses are permitted only with administrative approval:

3. Commercial.

- b. Food Trucks, Mobile Vending/ Food Carts; see section 4.2.**
- c. Temporary outdoor retail sales; see section 4.2.**
- d. Temporary outdoor sales; seasonal; see section 4.2.**
- e. Temporary outdoor sales or events, seasonal; see section 4.2.**
- f. Temporary produce stand; see section 4.2.**
- g. Temporary trailer, as home sales office or construction trailer; see section 4.2.**



Article 3. Overlay District Regulations

Division 1. – Overlay Districts.

Sec. 3.1.6. – Overlay Use Table.

Table 3.1 Overlay Use											
Land Use	Stonecrest Area Overlay						Interstate 20 Corridor Overlay*			Arabia Mountain Conservation Overlay*	See Section 4.2
	T1	T2	T3	T4	T5*	T6*	T1	T2	T3		
<p>"Key: P—Permitted use Pa—Permitted as an accessory Use SA—Special administrative permit required SP—Special Land Use Permit (SLUP) required X—Prohibited Use</p> <p>*If blank, check use table for underlying zoning (Sec.4.1.3)*</p> <p>* Note: Uses permitted in Tiers 5 and 6 of the Stonecrest Area Overlay and the Arabia Mountain Conservation Overlay are determined by the underlying zoning district, though the Overlay takes precedence"</p>							In Mixed Use Development	In Mixed Use Development	In Mixed Use Development		
COMMERCIAL											
Restaurant/Food Establishments											
Brewpub/Beer growler	P	P	P	P							
Catering establishments	P	P	P	P							
Food Trucks, Mobile Vending/ Food Carts											✓



TMOD-23-004

Planning and Zoning Department

Article 4. – Use Regulations

Division 1. – Overview of Use Categories and Use Table

Sec. 4.1.3. – Use Table.

	KEY: P - Permitted use Pa - Permitted as an accessory use										SA - Special administrative permit from Community Development Director SP - Special land use permit (SLUP)															
Use	R E	RL G	R- 10 0	R - 8 5	R - 7 5	R - 6 0	RS M	M R- 1	M R- 2	H R- 1,2 ,3	MHP	RNC	OI	OIT	NS	C-1	C-2	OD	M	M-2	MU- 1	MU- 2	MU- 3	MU- 4,5	See Section 4.2	
COMMERCIAL																										
Recreation and Entertainment																										
Food Trucks, Mobile Vending/ Food Carts	SA	SA	SA	SA	SA	SA	SA	SA	SA	SA			SA			SA	SA	SA	SA	SA						✓



Division 2. – Supplemental Use Regulations

Sec. 4.2.67. – Food Trucks, Mobile Vending/Food Cart.

All Food Trucks shall comply with the following:

A. Permit.

- 1. All Food Trucks, Mobile Vending/Food Carts require a Special Administrative Permit, in accordance with Sec. 7.6.1. of this chapter, to operate within the city.**
- 2. No person shall engage in the business or trade of vending without first obtaining a business license. Disabled veterans and blind persons, as defined by O.C.G.A. § 43-12-1 and section 15.19.1 of this Code, are exempt from payment of business license fees, but must obtain such licenses.**
- 3. All valid vendor permits are nontransferable.**
- 4. Any condition of zoning or provision of the Stonecrest and Dekalb County’s zoning ordinance that prohibits a food truck use on a property shall supersede this section.**
- 5. Food Trucks, Mobile Vending/Food Carts shall maintain and display plainly all unexpired city, county, and state licenses. Vendors shall follow all laws of the state and county health departments, or any other applicable laws.**
- 6. Food Trucks, Mobile Vending/Food Carts offering pre-packed food and prepackaged beverages shall obtain the proper authorization from the Georgia Department of Agriculture.**
- 7. Food Trucks, Mobile Vending/Food Carts selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles shall be subject to this section. These types of motor vehicles shall not stop or stand and do business for more than 30 minutes.**
- 8. Food Trucks, Mobile Vending/Food Carts may offer items permissible for sale only.**
- 9. All vendors must maintain an auditable point-of-sale system to track and report on sales revenue and appropriate taxation.**

B. Permitted locations.

- 1. Allowable districts: All residential, OD, OI, C-1, C-2, M, M-2, and accessory to institutional uses, such as a place of worship or a school, or for the benefit of community interest; determined by Planning and Zoning Director.**



TMOD-23-004

Planning and Zoning Department

2. Food Trucks, Mobile Vending/Food Carts shall be required to park on paved surfaces.

C. Restricted locations.

- 1. All Food Trucks, Mobile Vending/Food Carts shall be located a minimum of 200 feet from any eating establishment and 100 feet from any retail store that sell food unless both the property owner(s) (as they appear on the current tax records of Dekalb County as retrieved by the County's Geographic Information System (GIS) or if the current ownership has recently changed and does not match the GIS record the applicant may provide a copy of the new deed as proof of ownership) and lease holder(s) of said eating establishment/retail store grant written notarized permission for the Food Trucks, Mobile Vending/Food Cart to be located closer than this minimum setback.**
- 2. Food Trucks, Mobile Vending/Food Carts' vendors shall not be located within 25 feet of any right-of-way, entryway, curb-cut or driveway.**
- 3. Sales near Schools. No person shall dispense any item, at any time, including food, from an ice cream truck parked or stopped within 500 feet of the property line of a school between 7:30 a.m. and 4:00 p.m. on regular school days; unless granted with written notarized permission from current school's Principal.**

D. Hours of operation.

- 1. The hours of operation shall be between the hours of 7:00 a.m. to 8:00 p.m., Sunday through Thursday and between the hours of 7:00 a.m. to 10:00 p.m., Friday through Saturday.**
- 2. Food Trucks, Mobile Vending/Food Carts shall not operate on any private property without the prior consent of the property owner(s). The applicant shall provide a notarized written permission statement of the property owner(s) as they appear on the current tax records of Dekalb County as retrieved by the County's Geographic Information System (GIS). If the current ownership has recently changed and does not match the GIS record the applicant may provide a copy of the new deed as proof of ownership. A 24-hour contact number of the property owner(s) shall be provided along with permit application.**
- 3. Food Trucks, Mobile Vending/Food Carts shall not be left unattended or stored at any time in the operating area when vending is not taking place or during restricted hours of operation.**

E. Sales Taxes and Records Keeping.



TMOD-23-004

Planning and Zoning Department

- 1. Every vendor shall file with Georgia Department of Revenue (GDOR) the appropriate forms and remit monthly sale tax revenues to GDOR.
- 2. Prospective vendors, by filing a business license application, agree to produce documents and records which may be considered pertinent to the ascertainment of facts relative to the issuance and maintenance of the permit, including, but not limited to:
 - a. Records of sales and receipts for purchases and expenses from any business in which a vender has any interest.

F. Parking.

- 1. Food Trucks, Mobile Vending/Food Carts should not occupy more than two standard parking spaces.
- 2. No Food Truck, Mobile Vending/Food Cart shall be housed or stored within a residential zoning district.

G. Signage.

- 1. Any and all signage must comply with the City of Stonecrest Code of Ordinances, chapter 21.

H. Lighting/Noise.

- 1. Food Trucks, Mobile Vending/Food Carts shall not emit sounds, outcry, speaker, amplifier, or announcements, except for Ice Cream Food Truck.
 - a. When the vending vehicle stops, all sound equipment or other devices used to notify customers of the presence of the vendor shall be stopped and shall not be resumed until the vehicle is again put in motion.

I. Waste Disposal.

- 1. Food Trucks, Mobile Vending/Food Carts are responsible for the proper disposal of waste and trash associated with the operation. Food Trucks, Mobile Vending/Food Carts shall remove all generated waste and trash from their approved location at the end of each day or as needed to maintain the public health and safety. No liquid waste or grease is to be disposed of in tree pits, storm drains, sanitary sewers, onto the sidewalks, streets or other public or private space. A written waste management plan indicating plans for waste handling, sanitation, litter collection/prevention, recycling, and daily cleanup procedures shall be submitted with the Special Administrative Permit application.

J. Denials, fines suspension and revocations.

- 1. No valid permit shall be issued to any person who has been convicted within five (5) years immediately prior to the filing of the application for any felony or misdemeanor relating to drug possession and related matter, crimes of moral turpitude; larceny, fraudulent conveyance, perjury and/or false



TMOD-23-004

Planning and Zoning Department

swearing, or subrogation. Any conviction for dealing and/or trafficking in illegal drugs will automatically disqualify an applicant.

- 2. Failure to maintain initial qualifications shall be grounds for revocation or denial of a renewal permit.**
- 3. A denial, fine, suspension, revocation of any permit issued pursuant to this article may be imposed for any of the following causes:**
 - a. Fraud, misrepresentation or false statements contained in the application.**
 - b. Failure on the part of a vendor to maintain initial eligibility qualifications.**
 - c. Failure to furnish any and all documentation requested by either the police department, the office of revenue or the license review board for the purposes of the investigation of any application or for the inspection of records pursuant to this division within 30 days of such request.**
 - d. Any failure to comply with any requirement set forth in this article or this Code.**



Article 9. – Definitions/Maps

Sec. 9.1.3. – Defined terms.

***Blind person* means a person whose vision, with correcting glasses, is so defective as to prevent the performance of activities for which eyesight is essential. See O.C.G.A. § 49-4-51(b).**

***Disabled veteran* means a resident of the state who may be either a war veteran or veteran of peace-time service as set forth below and such person must obtain a certificate of exemption issued by the state commissioner of veterans' service.**

- (1) A war veteran must furnish satisfactory proof that he has a physical disability which is disabling to the extent of ten percent or more; that his service in the armed forces of the United States was terminated under conditions other than dishonorable; and that his service or some part thereof was rendered during a war period, as defined by an act of the Congress of the United States, approved March 20, 1933, entitled "An Act to Maintain the Credit of the United States," and commonly known as Public Law No. 2, 73rd Congress; or that some part of his service was rendered on or after December 7, 1941, and before December 31, 1946; or that some part of his service was rendered on or after June 27, 1950, and before January 31, 1955; or that some part of his service was rendered on or after August 5, 1964, and before May 8, 1975. Proof of such ten percent disability shall be established upon the written certificate of two physicians as to such disability, or by a letter or other written evidence from the United States Department of Veterans Affairs or the Department of Veterans Service stating the degree of disability, or by written evidence from the branch of the armed forces of the United States in which such veteran served.**
- (2) A veteran of peace-time service in the United States armed forces must furnish proof that he has a physical disability to the extent of 25 percent or more incurred in the line of duty during the period of such service by a letter or other evidence from the United States Department of Veterans Affairs or the Department of Veterans Service stating the degree of disability or by written evidence from the branch of the armed forces of the United States in which such veteran served and that his service in the armed forces of the United States was terminated under conditions other than dishonorable.**
- (3) That disabled veterans and blind persons shall only have to show proof of their disability upon their initial application, as opposed to annually. If the current language of O.C.G.A. § 43-12-2 is amended, then this definition of disabled veteran shall be controlled by O.C.G.A. § 43-12-2, as amended.**

***Food truck* means a business based in a motor vehicle or trailer with a mobile or full-service kitchen which temporarily establishes itself on an existing property to sell prepared, prepackaged or cooked food on-site and which meets all state and local regulations regarding food service and preparation.**



TMOD-23-004

Planning and Zoning Department

***Items permissible for sale* means items which may be offered for sale by and are limited to non-alcoholic pre-packaged beverages; pre-packaged food; prepared food; and prepared non-alcoholic beverages. Items permissible for sale shall not include any tobacco products.**

***Moral turpitude* means the act or behavior of baseness, vileness or the depravity in private and social duties which people owe to their fellow people, or to society in general, contrary to accepted and customary rule of right and duty between person and person; act or behavior that gravely violates moral sentiment or accepted moral standards of community and is a morally suitable quality held to be present in some criminal offenses as distinguished from others.**

***Pre-packaged food* means single serving sealed packaged foods, including, but not limited to, candy, popsicles, chips/bagged snacks which do not require any heating or powered refrigeration, and the service of which does not require authorization by the DeKalb County Board of Health.**

***Prepared non-alcoholic beverages* means beverages prepared on-site and which are not served in glass containers, and excluding all alcoholic beverages, including, but not limited to, malt beverages, wine and distilled spirits.**

***Prepared food* means food prepared on-site, the sale of which requires authorization by the DeKalb County Board of Health.**

***Vending* means vending activity as permitted on privately-owned commercial, industrial, and residential property under the jurisdiction of the City of Stonecrest and in specifically designated city-owned parks or property. Vending shall only be permitted in city-owned parks or property where such activity is associated with a special event and/or subject to regulation under a more specific permit.**

***Vending/Food cart* means a pushcart which is designed to be readily movable from which food items are dispensed.**

***Vendor* means any person who has been issued a valid vendor permit.**



Appendix A - SCHEDULE OF FEES

Semi - Annual Permit

- **\$905 Fee**
- **Monday - Sunday**
- **6 Locations**
- **180 Days Duration**

Temporary Permit

- **\$301 Fee**
- **Monday - Sunday**
- **2 Locations**
- **30 Day Duration**



Fees Justification

The following diagram is a breakdown of prices for one (1) food truck in one (1) location.



FOOD TRUCK COST OF SERVICE MATRIX

Departments	FRONT DESK	PLANNING & ZONING			PERMITS	CODE ENFORCEMENT		ADMINISTRATIVE			
Employee	Receptionist	Zoning Administrative Technician	Senior Planner	Deputy Director	Permits Specialist	Director	Code Enforcement (Avg. 3 inspections)	Miscellaneous			
Hours	0.5	1.0	1.0	0.5	0.5	0.5	0.5	Fuel Cost	Vehicle Maintenance & Insurance	Supply Consumption	Data Storage & System Maintenance
Hourly Rate	\$17.80	\$23.00	\$39.42	\$48.24	\$27.00	\$42.00	\$24.00				
Avg. Costs	\$8.90	\$23.00	\$39.40	\$24.10	\$13.50	\$21.00	\$12.00				
Total Hours	0.5	2.5			0.50	1.0		\$3.50	\$1.00	\$3.00	\$1.00
Total Costs	\$8.90	\$86.50			\$13.50	\$33.00		\$8.50			



CITY COUNCIL AGENDA ITEM

SUBJECT: TMOD 23-005 Special Events

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap here to enter text.

Current Work Session: Monday, November 13, 2023

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Matthew Williams, Deputy Director of Planning & Zoning

PRESENTER: Matthew Williams, Deputy Director of Planning & Zoning

PURPOSE: Amendment to Stonecrest ordinance Chapter 27 (Zoning Ordinance) Article 4 (Use Regulations) and Article 9 (Definitions/Maps) regarding Special Events

FACTS: Effective July 1, 2023, Georgia House Bill 1405 and House Bill 916 requires all outdoor events go through a public hearing via the Special Administrative Permit (SAP) process. This proposed text modification would remove special events from the SAP process.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - Staff Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



TO: Mayor and City Council

FROM: Planning and Zoning Department

SUBJECT: TMOD-23-005

ADDRESS: City-Wide

WORK SESSION DATE: November 13, 2023

Summary: Amendment to Stonecrest's Ordinance Chapter 27 (Zoning Ordinance), Article 4 (Use Regulations) and Article 9 (definitions/Maps) regarding Special Events.

STAFF RECOMMENDATION: Discussion Only



TMOD-23-005

Planning and Zoning Department

FACTS & ISSUES

- Current ordinance requires all outdoor events to go through a public hearing via the Special Administrative Permit (SAP) process
- This TMOD propose Special Events be removed from the SAP process and have its own process
- Staff is proposing changes to the Stonecrest's Ordinance

Attachment(s) Included:

- **Revisions to Stonecrest's Ordinance regarding Special Events**

TMOD 23-005

STONECREST ZONING ORDINANCE UPDATE

Revision to the Zoning Ordinance, Chapter 27

ARTICLE 4. USE REGULATIONS

DIVISION 3. ~~TEMPORARY USE REGULATIONS-OUTDOOR EVENTS~~

Sec. 4.3.1. ~~Temporary outdoor uses; general requirements. City-Sponsored Events.~~

- A. ~~Temporary outdoor uses shall not be held, unless the necessary special administrative permit is obtained from the planning department, subject to the provisions of article 7 of this chapter, and any other applicable agency which may require review prior to issuance of permits. For the purposes of this division, a city-sponsored event is one which is conducted or sponsored, in full and or in part, by any department, agency, board or commission of the City of Stonecrest or as may be specifically approved by the city council.~~**
- B. ~~Any applicant for a permit for temporary outdoor use shall have the written authorization of the owner of the property to use the property for the specific event for which the application was submitted. City-Sponsored Events may not be held, unless approved by the city council during a regular meeting or a special-called meeting.~~**
- C. ~~All applicants for a permit for temporary outdoor use shall obtain a business license, if applicable. If approved by the city council, the Planning and Zoning Director or designee shall issue a Special Event Permit.~~**
- D. ~~All approvals, permits, or licenses granted under this division must be displayed in a conspicuous manner on the premises at all times for inspection by City of Stonecrest.~~**
- E. ~~No temporary outdoor use may be located within or encroach upon any drainage easement, public sidewalk or right-of-way, fire lanes, designated loading areas, driveways, maneuvering aisles, or ADA minimum four-foot sidewalk width within private sidewalks or other areas intended for pedestrian movement.~~**
- F. ~~Temporary signage is permitted subject to the size and height standards in accordance with chapter 21, signs.~~**

- ~~G. No operator, employee, or representative of the operator of a temporary outdoor use shall solicit directly from the motoring public.~~
- ~~H. Any temporary outdoor uses which have not complied with this division shall be a violation of this section. Any person or entity found to be in violation of this section may be punished as provided for in article 7 of this chapter.~~
- ~~I. No temporary outdoor use shall be conducted within any public right-of-way unless permitted by public entity.~~
- ~~J. Merchandise shall only be displayed in a manner that does not obstruct pedestrian or vehicular circulation or flow of traffic.~~
- ~~K. Merchandise shall only be displayed in an area not wider than 50 percent of the total linear frontage of the building occupied by the merchant.~~
- ~~L. The premises for a temporary outdoor use shall be restored to a sanitary condition, i.e., cleaned and cleared of all litter, trash and debris; and all equipment, materials, signs, temporary power poles, etc., associated with the temporary outdoor use shall be removed from the property within two days of the last day specified for such use, except for yard sales. All unsold yard sale merchandise remaining at the conclusion of the sale must be removed immediately. Purchased yard sale merchandise must be removed within 24 hours of conclusion of the sale.~~

~~(Ord. of 8-2-2017, § 1(4.3.1))~~

~~Sec. 4.3.2. Duration, frequency and hours of operation of temporary outdoor uses. City-owned Park Events~~

- ~~A. Regardless of the type of outdoor event, any applicant wishing to utilize an outdoor component in a city-owned park as part of a larger outdoor event (seventy-five (75) attendees or more), must file a special event application with the Department of Parks and Recreation. The maximum duration, frequency and hours of operation for temporary outdoor uses shall be limited as shown in Table 4.3, below:~~
- ~~B. Decisions of whether to grant a special event permit in a city park shall be made by the Department of Parks and Recreations.~~
- ~~C. A special event application may be submitted no more than 90 days and no fewer than 14 days before a scheduled event to the Department of Parks and Recreations.~~

~~Table 4.3. Temporary Outdoor Uses Operational Requirements~~

~~Operational requirement maximums for temporary outdoor uses~~

Temporary Use	Duration	Frequency	Hours of Operation	Special Administrative Permit Required?
Christmas tree sales	Nov. 15 through Jan. 1		-Cease at 9:00 p.m. Mon.—Thurs. and Sun; 10:00 p.m. Fri. and Sat.	Yes
Pumpkin and Halloween sales	Sept. 15 through Oct. 31		-Cease at 9:00 p.m. Mon.—Thurs. and Sun; 10:00 p.m. Fri. and Sat.	Yes
Charitable/non-profit event	7 consecutive days	4 times/calendar year	Daylight hours only	Yes
Temporary Produce stand	One full year	Year round	Daylight hours only	Yes
All other seasonal sales	3 consecutive days	4 times/calendar year	Daylight hours only	Yes
Temporary outdoor retail sales display	30 consecutive days	4 times/calendar year	Cease at 9:00 p.m. Mon.—Thurs. and Sun; 10:00 p.m. Fri. and Sat.	Yes
Temporary outdoor event	14 consecutive days		-Cease at 9:00 p.m. Mon.—Thurs. and Sun; 10:00 p.m. Fri. and Sat.	Yes

Yard sales	3 consecutive days	Once/6 months	Daylight hours only	No
Farmer's Markets	Year Round	3 consecutive days per month or one day per week	Cease at 9:00 p.m. Mon.—Thurs. and Sun; 10:00 p.m. Fri. and Sat.	Yes

~~(Ord. of 8-2-2017, § 1(4.3.2); Ord. No. 2022-01-02, § 1(Exh. A), 1-10-2022)~~

Sec. 4.3.3. Temporary outdoor seasonal activities. Outdoor Festivals

~~Temporary outdoor seasonal activities include the sale of retail merchandise associated only with recognized seasonal and federal holidays, the sale of farm produce, Mother's Day, Easter, and Valentine's Day, subject to the following regulations:~~

- ~~A. The outdoor festivals article applies to outdoor events occurring on public and/or private property.~~
- ~~B. Any person, organization, corporation, or other group wishing to have an outdoor festival must obtain a special event permit.~~
- ~~C. To obtain a special event permit for an outdoor festival, the applicant shall submit all required documents and fees to the Planning and Zoning Department, including but not limited to a special event application and any additional required documents.~~
- ~~D. The outdoor festival application must be filed at least 90 days prior to the beginning of the outdoor festival.~~
- ~~E. Where the outdoor festival is scheduled to last for more than one calendar week, the applicant must obtain a new outdoor festival permit for each new calendar week.~~

~~A. Use regulations:~~

- ~~1. A special administrative permit shall be required, for all temporary outdoor seasonal activities.~~
- ~~2. Events or sales of retail merchandise not customarily associated with seasonal or federal holidays or farm produce is prohibited.~~
- ~~3. Produce stands in residential areas shall only be located on property of nonresidential uses such as churches, schools, or recreational areas.~~

~~B. Lot and parcel restrictions:~~

- ~~1. A temporary outdoor seasonal activity may be held on a vacant parcel if within a nonresidential zoning district.~~
- ~~2. A temporary outdoor seasonal activity may be held on parcels where the temporary outdoor seasonal activity is not associated with the principal use of the property.~~
- ~~3. Temporary outdoor seasonal activities shall be permitted only on property where such activities shall not disrupt controlled vehicular ingress and egress.~~
- ~~4. All exterior lighting utilized in conjunction with temporary outdoor seasonal activities shall be directed downward to minimize glare on adjacent properties.~~
- ~~5. Spotlights and high-temperature process lighting for temporary outdoor seasonal activities are prohibited.~~

~~C. *Setback and structure requirements.*~~

- ~~1. All temporary outdoor seasonal activities, including installation or erection of associated temporary display and sales structures, shall not be within any public right-of-way, and no display or sales area shall be located within 25 feet of the street.~~
- ~~2. Tents over 200 square feet and canopies over 400 square feet shall require issuance of a building permit and approval by the fire marshal.~~
- ~~3. A sign may be erected on the property in accordance with chapter 21, sign ordinance, for the duration approved by the administrative permit.~~

~~(Ord. of 8-2-2017, § 1(4.3.3))~~

~~Sec. 4.3.4. Temporary outdoor retail sales displays. Outdoor Events on Private Property~~

~~Temporary outdoor retail sales displays and related outdoor storage activities include the exhibition or representation of goods, merchandise, materials, or other items sold or bought at a retail establishment in which the items are displayed or sold outside the confines of a wholly enclosed building, and which are associated with the principal use of an existing business. Temporary outdoor retail sales displays shall not include events for which no business license is required (e.g., cookie sales). Temporary outdoor retail sales displays shall be subject to the following regulations:~~

- ~~A. No outdoor event may be approved for a time period exceeding 14 consecutive days.~~
- ~~B. Outdoor sales of seasonal goods.~~

- a. Temporary outdoor sales of seasonal goods, such as sale of plants, flowers, farm produce, Christmas trees, and pumpkins may be authorized in nonresidential districts upon approval of a special event permit by the Planning and Zoning Department.**
- b. No temporary outdoor sales of seasonal goods may be conducted within any public right-of-way.**
- c. No temporary outdoor sales of seasonal goods may be approved for a time period exceeding 45 consecutive days.**
- d. All displays and equipment shall be removed nightly.**
- e. Written and notarized permission of the property owner/manager may be required subject to the Planning and Zoning Department.**

C. Outdoor sales of merchandise.

- a. Temporary outdoor sales of merchandise may be authorized in nonresidential districts upon approval of a special event permit by the Planning and Zoning Department.**
- b. No such temporary outdoor sales of merchandise may be conducted within any public right-of-way, and no display or sales area may be located within 50 feet of the street.**
- c. No temporary outdoor sales of merchandise may be approved for a time period exceeding three consecutive days.**
- d. No temporary buildings or tents may be permitted in connection with the temporary outdoor sales of merchandise.**
- e. All displays and equipment shall be removed nightly.**
- f. Written and notarized permission of the property owner/manager may be required subject to the Planning and Zoning Department.**

D. Private outdoor events at residence.

- a. An outdoor event occurring on private property, with an expected attendance of fewer than 75 people, does not require a special event permit, and no special event application need be filed.**

E. Private outdoor events at Places of Worship and Educational Institutions.

Where an outdoor event occurs on private property, at a building that is located in an area zoned as residential, but where the building is not intended to be a residence, (including without limitation, a place of worship or school):

- a. Where the property is utilized on a regular basis, but in no case less than a weekly basis, for conducting classes and/or**

worship services, and where the outdoor event has no greater than 500 attendees, no special event permit is required, and no special event application need be filed.

- b. Where the property is utilized on a regular basis, but in no case less than a weekly basis, for conducting classes and/or worship services, and where the outdoor event has greater than 500 attendees is required to obtain a special event application.
- c. Where the property is not utilized on a regular basis for conducting classes and/or worship services, and where the outdoor event has greater than 75 attendees, a special event permit is required.

F. Private outdoor events on commercial properties.

- a. All outdoor events occurring on commercial zoned properties shall obtain a special event permit.

~~A. Use regulations:~~

- ~~1. A special administrative permit must be approved in accordance with the provisions of article 7 of this chapter.~~
- ~~2. Temporary outdoor retail sales displays shall include the display and sale of retail merchandise associated only with the principal use of the primary business on the property for a limited period of time.~~
- ~~3. Any object, device, display or structure, or part thereof, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service or event, shall also be considered part of the temporary outdoor retail sales display.~~
- ~~4. Sales transactions associated with the temporary outdoor retail sales display shall be conducted by employees of the principal use, and goods shall be owned by the owner or tenant of the principal use, not a consignment operation or temporary arrangement with a transient merchant/vendor.~~
- ~~5. Sales transactions associated with the temporary outdoor retail sales display must be consummated inside the building housing the principal use located on the site.~~

~~B. Lot and parcel restrictions:~~

- ~~1. Goods and merchandise may be displayed on public sidewalks only when a sidewalk abuts the store or building. Displays on public or private sidewalks shall not interfere with pedestrian travel, and the minimum ADA required sidewalk width clearance shall be maintained.~~

- ~~2. Temporary outdoor retail sales display activities are prohibited on a vacant parcel.~~
- ~~3. Temporary outdoor retail sales display activities shall be conducted only on a paved surface, unless approved by the director.~~
- ~~4. Temporary outdoor retail sales display activities shall be permitted only on property where such activities shall not disrupt controlled vehicular ingress and egress and are not permitted within areas required, set aside or designated for loading and maneuvering areas, emergency access ways, driving aisles and driveways.~~
- ~~5. Property zoned M (Light Industrial) and M2 (Heavy Industrial) are exempt from subsections (b)(1) and (b)(2) of this section and the duration limits (Table 4.3). An administrative use permit is required, and duration of use is subject to the approval of the director.~~

~~C. Setback and display requirements.~~

- ~~1. All temporary outdoor retail sales display activities, including installation or erection of associated temporary display and sales structures, and stand-alone merchandise, display tables, or display racks, must be set back at least ten feet from a city or state right-of-way.~~
- ~~2. A temporary shade structure, tent, tilt-up, umbrella or covering may be erected as a part of the temporary outdoor retail sales display activity. Mobile buildings are prohibited. Tents over 100 square feet shall require issuance of a building permit.~~
- ~~3. Display tables, racks or shelves may be used as part of a temporary outdoor retail sales display activity.~~
- ~~4. Temporary outdoor retail sales display items, excluding shade structures, tents, tilt-ups, umbrellas or coverings, shall not exceed six feet above grade.~~
- ~~5. A sign may be erected on the property in accordance with chapter 21, sign ordinance, for the duration approved by the administrative permit.~~

~~(Ord. of 8-2-2017, § 1(4.3.4))~~

~~Sec. 4.3.5. Temporary outdoor sales or events. Temporary Fireworks Retail Sales.~~

- ~~A. Temporary Fireworks Retail Sales are allowed only in the C-1 and C-2 zoning districts.~~

- B. A special event permit application must be submitted to the Planning and Zoning Department no later than 60 calendar days prior to commencement of sales.**
- C. The permitted location is not transferable.**
- D. Temporary Fireworks Retail Sales must not be located within 1,500 feet of another Temporary Fireworks Retail Sales facility.**
- E. Temporary Fireworks Retail Sales must be located within 500 feet of a fire hydrant, unless the Fire Marshal in writing authorizes operation in excess of 500 feet.**
- F. Any Temporary Fireworks Retail Sales must maintain a minimum 25-foot setback from the right-of-way and not be located within a required landscape strip, buffer or improvement setback. Sales must also maintain a minimum setback of 10 feet from any driveway.**
- G. Temporary Fireworks Retail Sales must not be located within 150 feet of nursing homes, hospitals, day care facilities, schools or residential districts.**
- H. The hours of operation are limited to the hours of 8:00 AM to 9:00 PM.**

~~Temporary outdoor sales or events may include temporary art shows, carnival rides, special outdoor social or religious event, entertainment, athletic events, rodeos, horseshows, and other events of community interest.~~

~~A.—Use regulations. Temporary outdoor sales or events shall be governed by the following regulations:~~

~~1.—Site conditions.~~

~~a.—Employees shall be uniformed and identified.~~

~~b.—Security or off-duty police officers shall be on-site during operating hours.~~

~~c.—Portable toilets or access to bathrooms shall be provided.~~

~~d.—Approval from the property owner.~~

~~e.—Traffic Control Plan must be approved by the fire marshal's office.~~

~~2.—If the temporary outdoor event involves structures that require issuance of a building permit, a site plan of the event shall be included with the building permit application. The site plan submittal required by article 7 of this chapter shall indicate compliance with all zoning ordinance requirements.~~

~~B.—Lot and parcel restrictions. Temporary outdoor event activities shall be set back at least 100 feet from any residential district or use.~~

~~C.—Temporary sites for worship. The establishment of sites and tents for temporary worship conducted on a site not designated as a place of worship requires the grant of a special administrative permit by the director of planning.~~

~~(Ord. of 8-2-2017, § 1(4.3.5); Ord. No. 2022-01-02, § 1(Exh. A), 1-10-2022; Ord. No. 2022-06-01, § 2(Exh. A), 8-2-2022)~~

Sec. 4.3.6. Yard sales. Reserved.

~~A. Yard sales may be conducted without a permit on private property, but shall not be conducted within the public right-of-way.~~

~~B.—Goods sold at yard sales must originate as the legal property of the homeowner, other persons participating in the sale, or members of a participating organization. Goods shall not include any items purchased for resale at the yard sale.~~

~~1.—Two temporary signs are permitted during the yard sale, provided that such signs shall be on private property with permission of the owner, not within the public right-of-way or attached to a utility pole. Signs must be removed immediately following the conclusion of the sale.~~

~~2.—All unsold yard sale merchandise remaining at the conclusion of the sale must be removed immediately. Purchased yard sale merchandise must be removed within 24 hours of conclusion of the sale.~~

~~(Ord. of 8-2-2017, § 1(4.3.6))~~

Sec. 4.3.7. Temporary buildings, use and construction of. Reserved.

~~Except where herein otherwise specifically permitted, temporary buildings, such as a mobile home or trailer, shall not be allowed in any district except:~~

~~(1) For caretaker's residence in the industrial districts;~~

~~(2) To serve as a home sales office for a subdivision only during such time as a subdivision is under development; or~~

~~(3) In conjunction with construction work or pending completion of a permanent building for a period concurrent with approved land disturbance and building permits.~~

~~Such temporary buildings shall be sited and permitted in any district upon approval of the director of planning through a special administrative permit. Such temporary buildings shall be removed when the construction has been completed.~~

~~(Ord. of 8-2-2017, § 1(4.3.7))~~

ARTICLE 9. – DEFINITIONS/MAPS

Sec. 4.3.1. – Defined terms.

***City-sponsored event* means an outdoor event that meets one of the two following criteria:**

- 1. An outdoor event that is executed entirely by the city and/or its contractors and/or consultants, and that is fully financed by the city and/or by sponsors obtained by the city; or**
- 2. An outdoor event:**
 - a) that is executed entirely by an entity that assumes complete or partial responsibility for maintaining and/or improving a city park or facility for one year or greater at no cost to the city, pursuant to a written agreement with the city, or an outdoor event that is executed by said entity's contractors and/or consultants; and**
 - b) where all of the net proceeds from the outdoor event are utilized by the entity to perform maintenance and/or improvement of a city park or facility.**

***Special event* means any organized for-profit or nonprofit activity having as its purpose entertainment, recreation and/or education which has a minimum of seventy-five (75) attendees and (i) takes place on public property or (ii) takes place on private property but requires special public services and which is permitted by the city under this article. Gatherings or activities that take place on private property and that make no use of city streets, or other public services other than for lawful parking, are not subject to the provisions of this article, but shall comply with all other requirements specified by ordinance. Special events include, but are not limited to; fairs, tours, grand opening celebrations, races, parades, marches, rallies, assemblies, festivals, concerts, holiday celebrations, bicycle runs, and block parties. Private social gatherings which will make no use of city streets or other public services other than for lawful parking are not included. Garage sales, lawn sales, rummage sales, flea market sales, or any similar casual sale of tangible personal property are not included.**

Appendix A. – SCHEDULE OF FEES

Stonecrest Planning and Zoning Fee Schedule			
Public Notice	All Land Use and Variance, and Administrative Appeal Petitions (except Administrative and Minor)	Signs	\$80.00 per sign
		Advertising	\$50.00
Revisions	Rezoning or Use Permit		\$100.00 for each submittal of a revision
	Modification		\$100.00 for each submittal of a revision
Special Event Permit			\$50.00 plus \$10.00 per day
Special Administrative Permit	Temporary outdoor events		-\$50.00 plus \$10.00 per day
	Temporary outdoor sales, seasonal		-\$50.00
	Temporary Outdoor Retail Sales		\$50.00 plus \$10.00 per day
	Temporary or seasonal farmer's markets; Temporary produce stand		\$50.00
	Temporary Structure		\$50.00
	Urban Community Garden, over 5 acres		\$50.00
	Telecommunication		\$50.00
	All Other Administrative Permits		\$25.00



CITY COUNCIL AGENDA ITEM

SUBJECT: Bicycle, Pedestrian & Trail Plan Presentation

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, November 13, 2023

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Hari Karikaran, PE, City Engineer

PRESENTER: Hari Karikaran, PE, City Engineer & Gresham Smith

PURPOSE: Present Draft Recommendation to the Council.

FACTS: City has engaged a Consultant to develop a Bicycle, Pedestrian & Trail Plan. There were several Public Information Open House meetings and Pop-up events were held and online input were received from Public on this plan. Draft Recommendations are presented to the City Council for Information purpose and seek comments from the Council.

OPTIONS: Discussion only N/A

RECOMMENDED ACTION: Discussion only N/A

ATTACHMENTS:

- (1) Attachment 1 - Draft Recommendation Presentation
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

(5) Attachment 5 - Click or tap here to enter text.

Stonecrest Bicycle, Pedestrian, and Trail Plan

City Council Work Session

November 13, 2023



Today's Agenda

Study Overview and Background

Draft Recommendations

- Sidewalk Projects
- Bicycle/Trail Projects
- Bus Stop Upgrades
- Midblock Crossings
- Intersection Crossing Enhancements
- Other Complementary Facilities

Next Steps



Overview and Background



Planning Process

Item III. d.

1

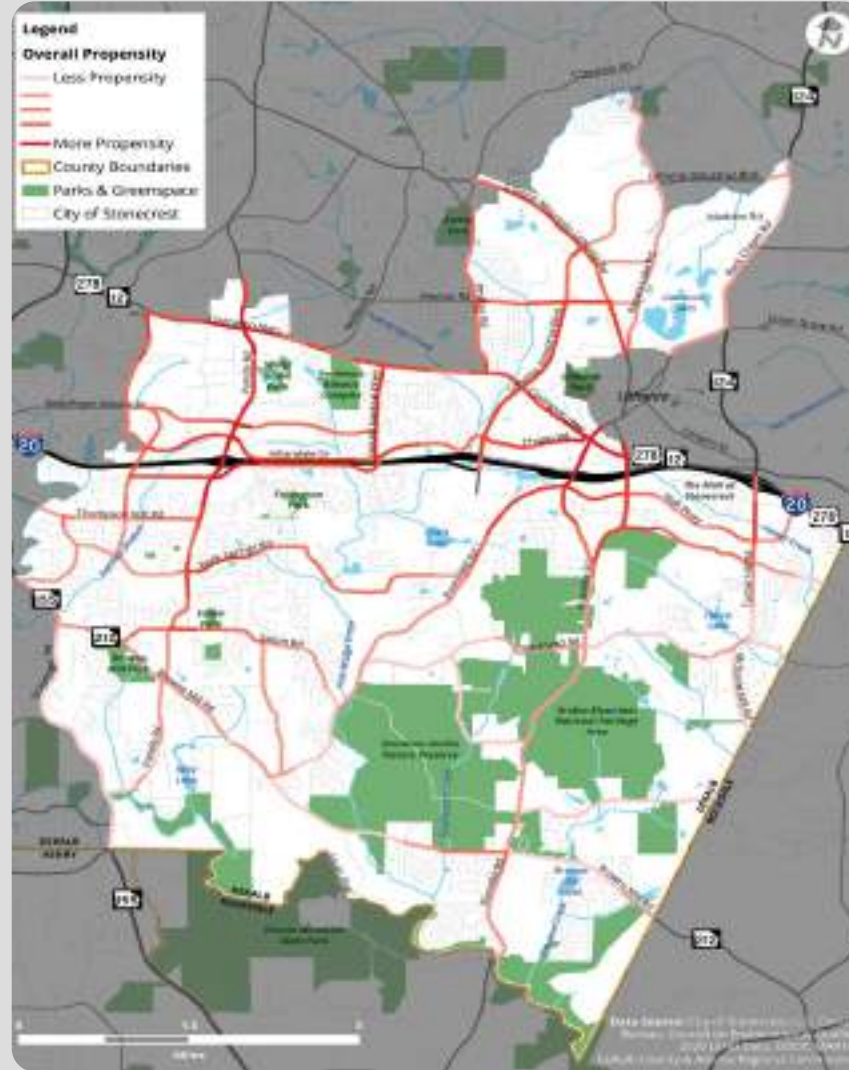
Existing Conditions

- Prior Plans & Studies
- Existing Bike & Ped Facilities
- Land Use, Demographics, and Equity Data
- Transportation Network & Safety
- Community Facilities

2

System Appraisal

- a** Community Demand
- b** Equity
- c** Points of Attraction
- d** Community Context
- e** Future Considerations



3

Network Development

- Desktop and Field Visits
- Corridor Opportunities and Challenges



4

Public Engagement

- Open Houses
- Pop Up Events
- Interactive Online Map

5

Recommendations

- Implementation Plan
- Best Practice Design Guidelines
- Policy Recommendations
- 10 Planning Level Concepts

Community Context

Transportation Master Plan Bicycle & Pedestrian Needs:

- Increase the effectivity of the network to improve mobility
- Provide a systemic approach to implement proven countermeasures
- Connect community facilities along key corridors
- New sidepaths could provide biggest mobility improvement given existing infrastructure and development patterns
- Future trails should connect to Arabia Mountain and the South River Trail



Transportation Master Plan Goals



Improve Connectivity for Live, Work and Play

Develop multi-modal transportation solutions that provide seamless connectivity for residents and visitors to access jobs and other activities.



Reduce Traffic Congestion

Enhance traffic capacity and travel flow along major roadways.



Enhance Biking and Walking Access

Identify bicycle and pedestrian infrastructure improvements that provide greater access to transit and recreational areas.



Increase Travel Safety

Incorporate design treatments and policy measures to increase mobility and safety.





Item III. d.



AVAILABLE NOW THROUGH OCT 25!

Pop Up Events
7/15/23

Community Open House 7/25/23

Online Interactive Map (Round 1)

Community Open House 10/11/23

Online Interactive Map (Round 2)



Draft Recommendations



Universe of Projects

158 “linear” projects

- 80 sidewalk segments
- 78 bicycle/trail projects
 - 64 shared-use paths
 - 2 shared lanes (“sharrows”)
 - 1 protected bicycle lane
 - 1 new connection (roadway)
 - 6 neighborhood greenways
 - 4 cul-de-sac connectors

85 “spot” projects

- 41 intersection crossing enhancements (ICE)
- 1 new connection (bridge over I-20)
- 4 new trailheads
- 39 new crossings
 - 19 pedestrian hybrid beacons
 - 20 rectangular rapid flashing beacons



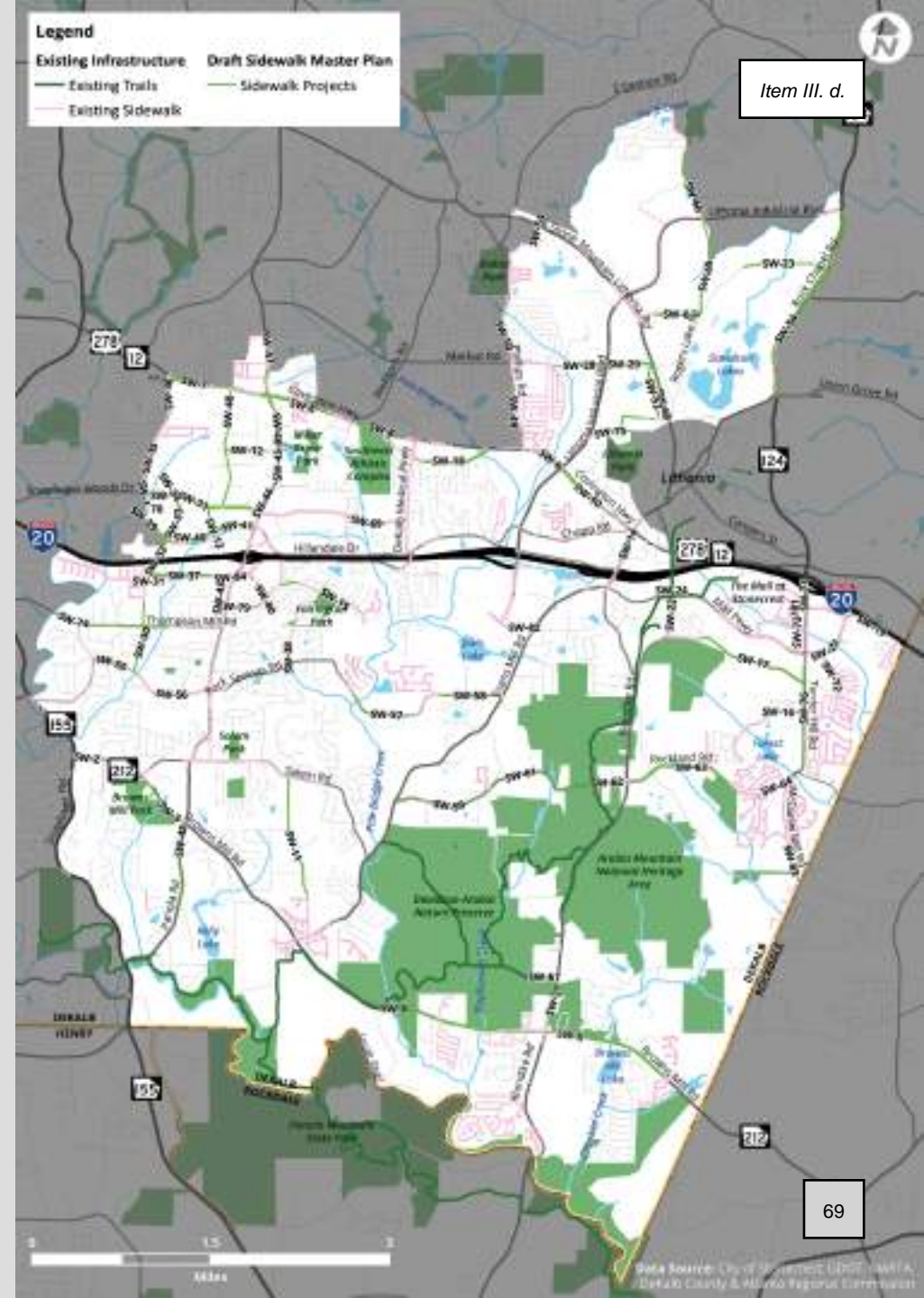
Sidewalk Projects

- Filling Sidewalk Gaps
- New Sidewalks

80 projects
42+ miles

Portion of a street or road right-of-way, generally beyond the curb or edge of roadway pavement, that provides space for people to walk, run, skate, or use a wheelchair.

- Min 5' wide, may be wider in areas with higher pedestrian activity
- Should offset from road – 5' preferred – to provide clear zone, space for buffer and/or furniture zone



Item III. d.

Sidewalk Projects

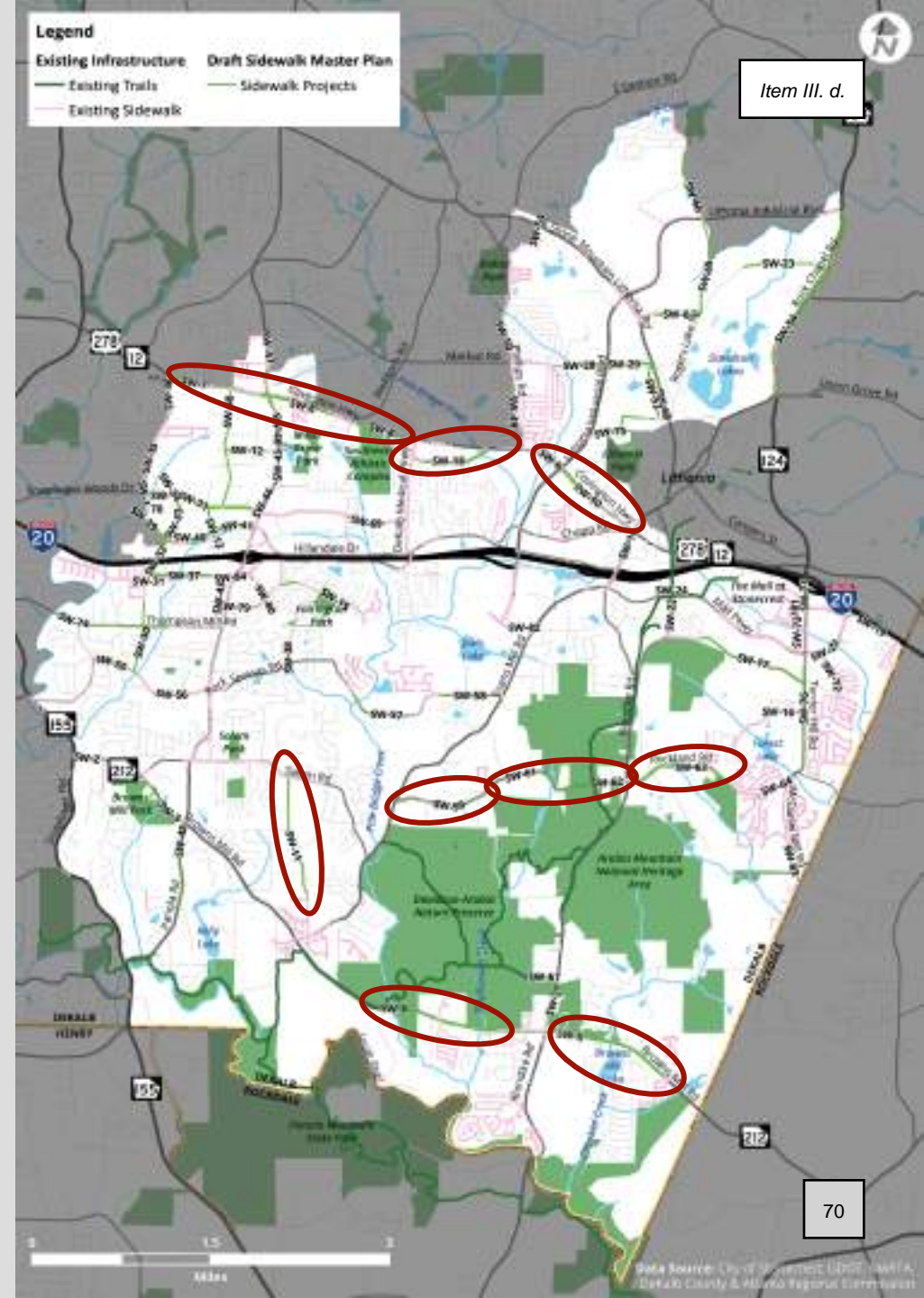
- Filling Sidewalk Gaps
- New Sidewalks



80 projects
42+ miles

EXAMPLE PROJECTS

- Fill sidewalk gaps along Covington Hwy
- Crossvale Rd sidewalk extension
- Browns Mill Rd sidewalk
- Fill sidewalk gaps along Rockland Rd



Bicycle/Trail Typologies

Shared-Use Path

Wide paths (trails) for shared use by people walking, running, biking, skating and/or using other non-motorized modes of transportation. Can be along roads separated by buffers or barriers, through parks, or along streams.

- Min. 10' wide, may be wider in areas with higher pedestrian activity
- Should offset from travel lanes by 5' on roads with 35 MPH+ speed limit
- Typically paved – materials vary
- Design elements can include center stripe, signs, markings



Neighborhood Greenway

On-street bikeways that may include paved shoulders, shared lanes, or dedicated lanes - accompanied by parallel sidewalks – to link other bike facilities, as part of overall network.

- Use as connector between other bikeways
- Consider traffic speed, volume, and number of lanes
- Allow at least 5' for on-street bikeways
- May include traffic calming
- Provide directional/wayfinding signs, pavement markings



Shared Lane Markings

Also known as “sharrows” these are road markings used to indicate a shared environment for bicycles and automobiles to reinforce presence of bicycle traffic on a street and recommend proper positioning.

- Suitable for low volume, low speed roadways
- Place markings 4' from curb on streets without on-street parking (11' with parking)
- Frequent, visible placement of markings is important
- Provide directional/wayfinding signs



Buffered/Separate Bicycle Lane

Exclusive facility for bicyclists located within or directly adjacent to roadway, physically separated from vehicular traffic by paint/stripping or barriers.

- Provides more comfortable experience on streets with higher volume, higher speeds
- Min. 5', 7' preferred
- Buffers should be at least 18"
- May also be designed to include bollards, flexible delineators, or other forms of physical separation/protection

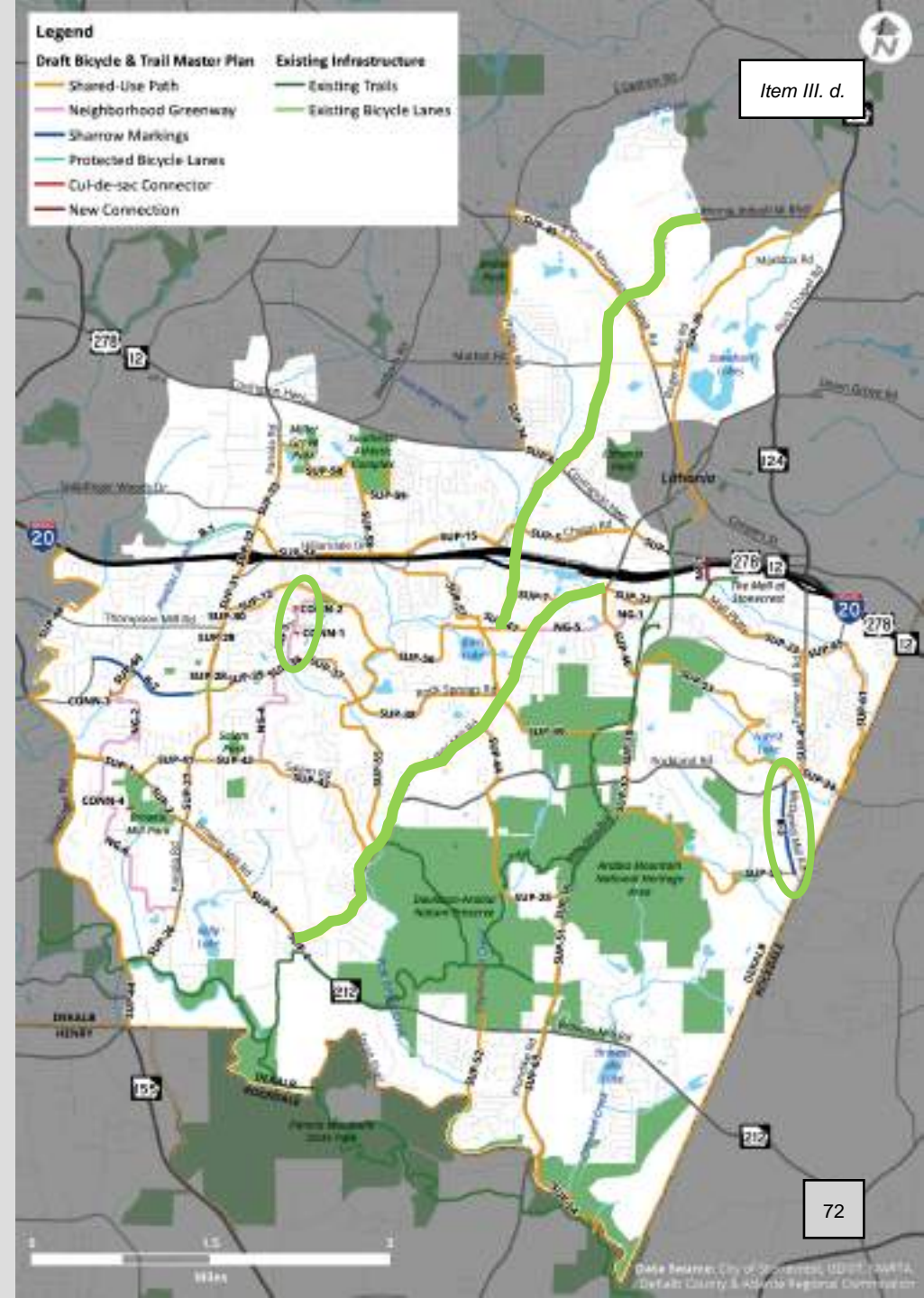


Bicycle/Trail Projects

- Shared Use Paths – **64 miles**
- Neighborhood Greenways – **5.6 miles**
- Sharrows – **1.7 miles**
- Protected Bike Lanes – **1 mile**
- Cul-de-Sac Connectors and New Connections – **5 projects**

EXAMPLE PROJECTS

- Shared use path on Lithonia Industrial Blvd
- Sharrows on McDaniel Mill Rd
- Evans Mill Road shared use path (4 segments)
- Ottawa Trail neighborhood greenway (from TMP)



Bus Stop Upgrades

Upgrade bus stops based on recent ridership data from MARTA meeting established thresholds for facilities

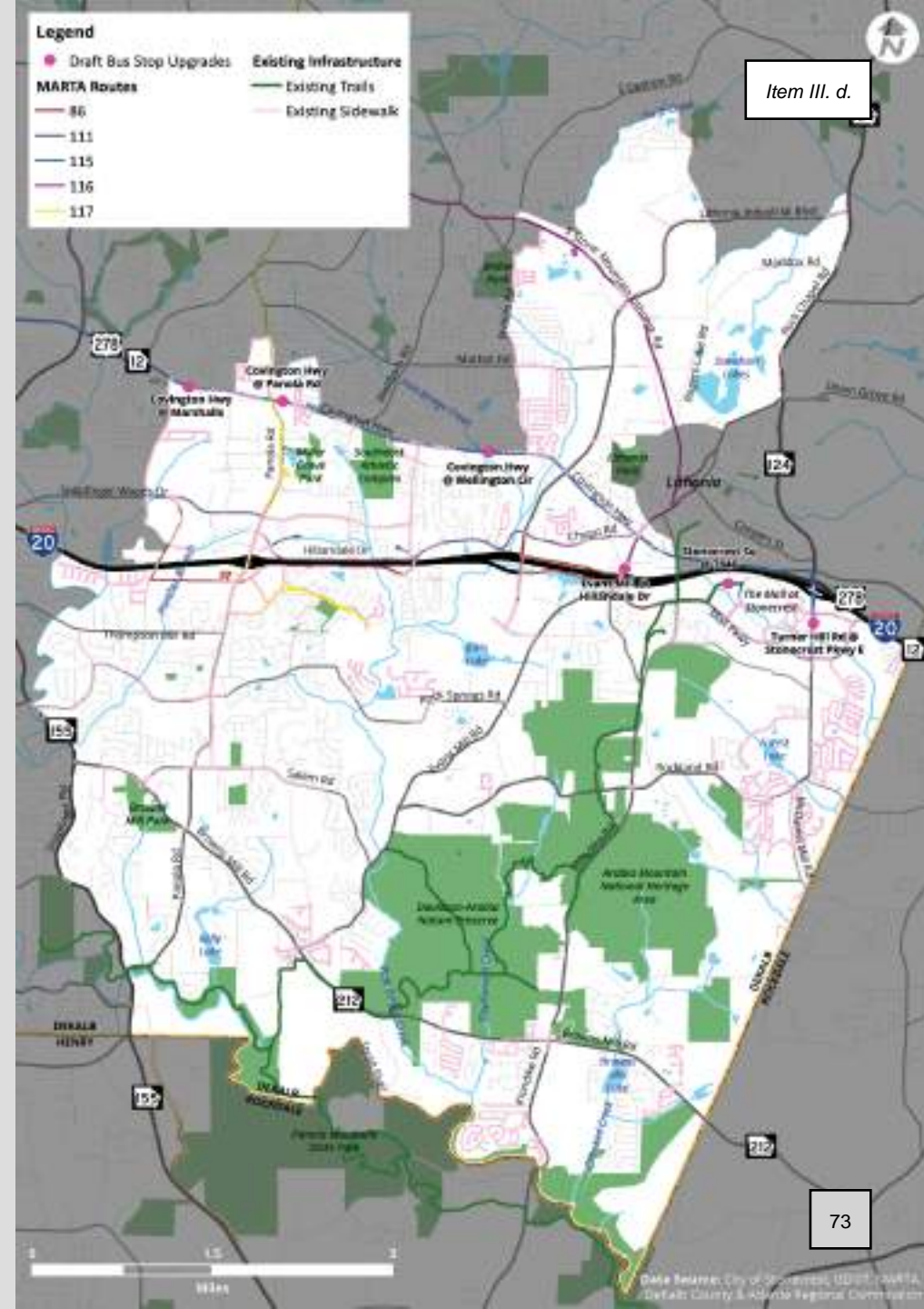
Signs to Benches

- Covington Hwy @ Marshall's Dist. Ctr
- Covington Hwy @ Panola Rd
- Evans Mill Rd @ Hillandale Dr



Benches to Shelters

- Covington Hwy @ Wellington Cir
- Turner Hill Rd @ Stonecrest Pkwy E
- Stonecrest Square @ 7846



Midblock Crossings

Pedestrian Hybrid Beacon (PHB)

Pedestrian-activated devices designed to warn and control traffic at midblock locations and uncontrolled intersections to assist pedestrians in crossing.

- Use for multi-lane crossings or roads with 35 MPH+ speed limit
- Effective on roads with 3+ lanes and 9,000+ AADT
- Include marked crosswalk, pedestrian countdown signals, and signage



Rectangular Rapid Flashing Beacons (RRFB)

Pedestrian-activated devices to enhance pedestrian conspicuity and increase driver awareness of pedestrians at marked crosswalks without stop signs or traffic.

- Use for multi-lane crossings on roads with < 40 MPH speed limit
- Place on both sides of crosswalk and/or median
- Include marked crosswalk, ped, school, or trail crossing warning sign

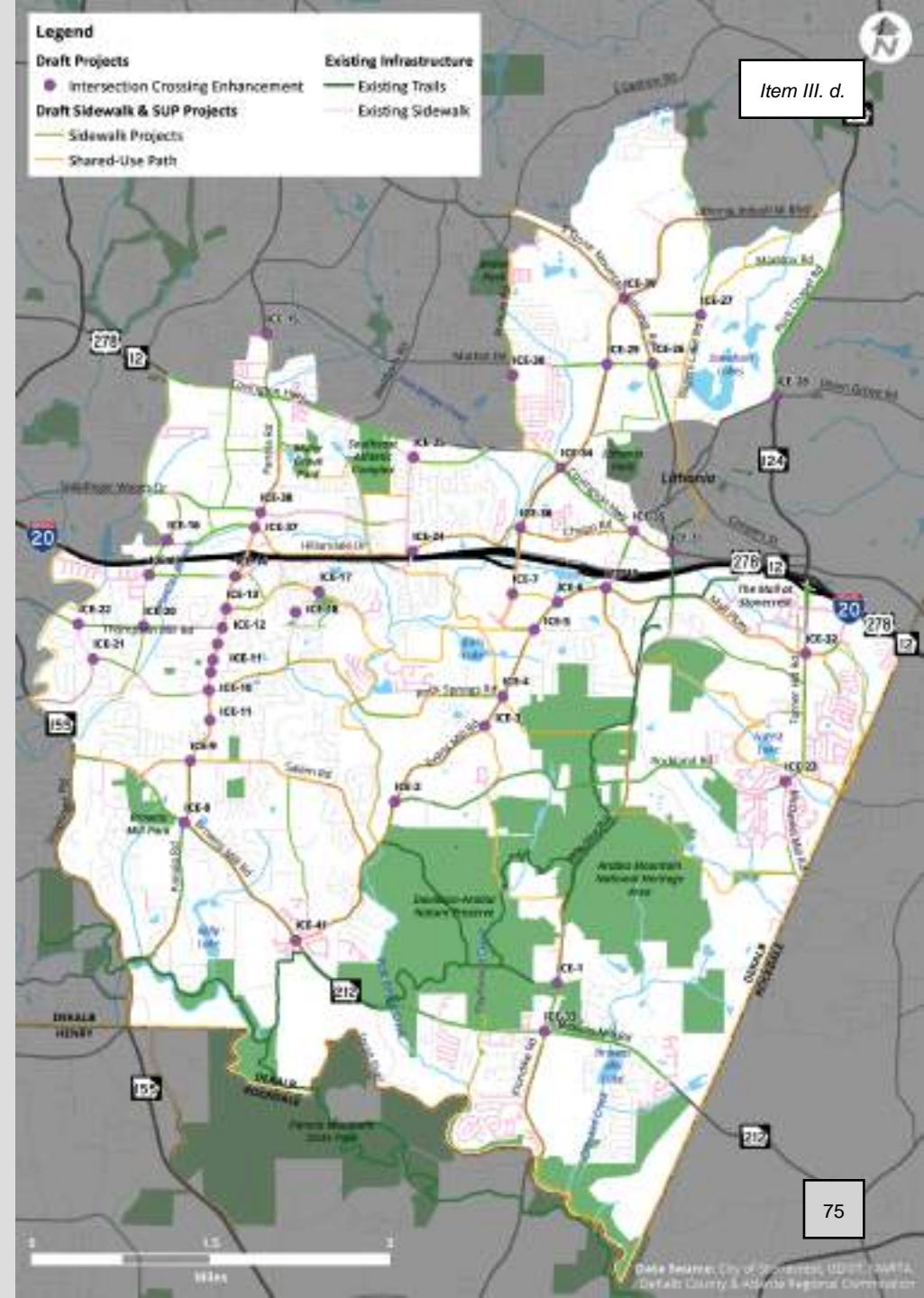


Intersection Crossing Enhancements

- 41 projects
- Treatment will depend on location – new markings, signage, countdown signals, leading pedestrian intervals, etc.

Signalized and unsignalized intersections can be enhanced with high visibility crosswalk markings, pedestrian and/or bicycle signals, signage, Leading Pedestrian Intervals, lighting, and other treatments.

- On roads with 10,000+ AADT, a marked crosswalk is not generally sufficient
- High-visibility crosswalks should use durable materials
- Consider advance warning signs, refuge islands or medians, leading pedestrian intervals, etc.



Item III. d.

Other Complementary Facilities

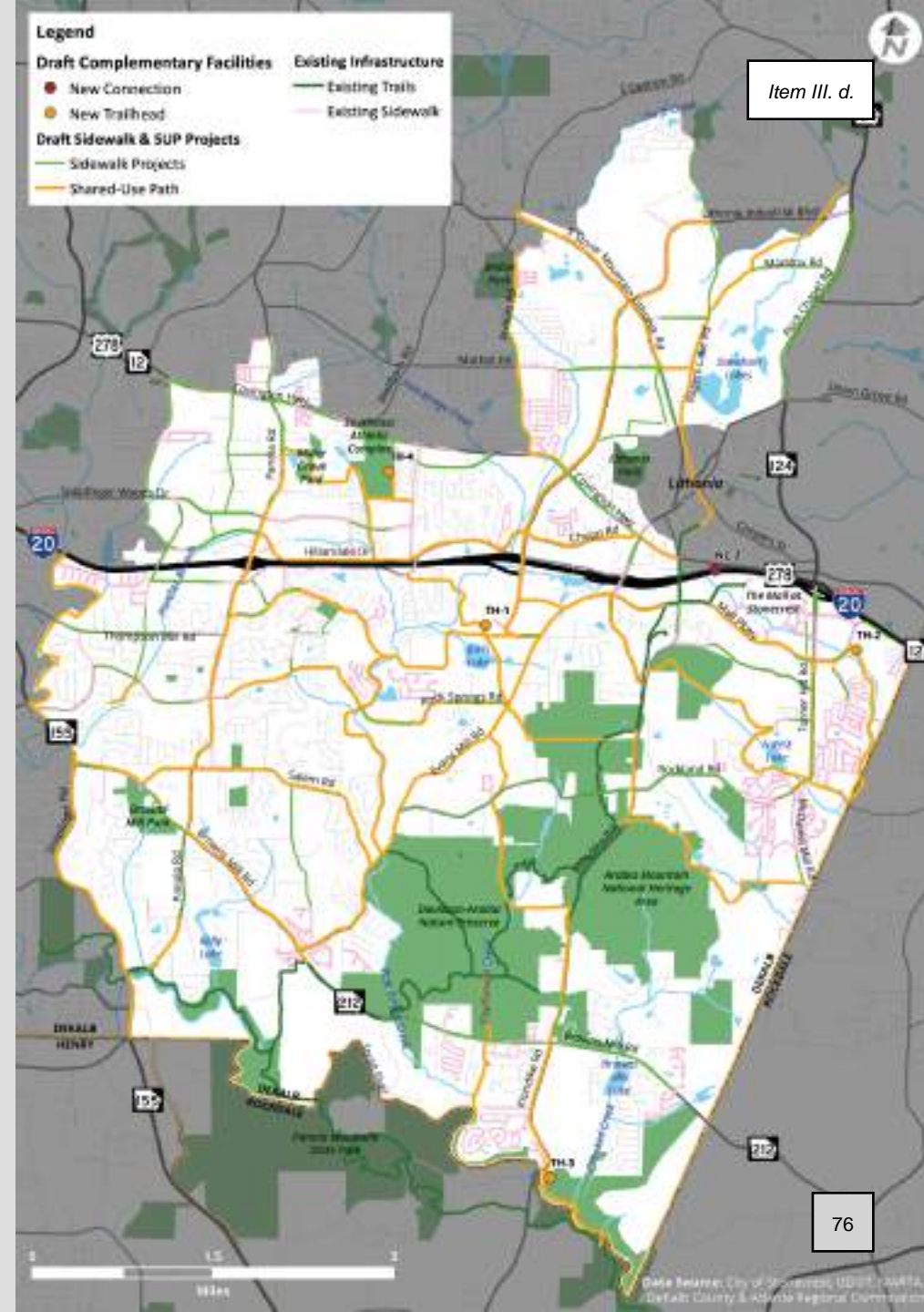
- Potential new trailheads – to accompany shared-use paths
- New crossing over I-20 near Mall at Stonecrest (*carried over from Transportation Master Plan*)

Trailheads can be of different scales and sizes, depending on their location and the facilities they connect to.

Some are designed for walk-up or bike access – in such cases, a simple entrance marker sign may be sufficient.

For moderate-sized access points, signage may be accompanied by seating, a bike rack or fix-it station, trail maps, and interpretive signs.

Others are designed more as drive-up destinations with areas designated for parking.



Item III. d.

Project Prioritization

Item III. d.

- Project Complexity/Ease Implementation
- Aligns With Prior Recommendation/Project
- Environmental Screening
- Community Support



Project Readiness

Goals and Priorities

Community Needs

- Propensity for Biking and Walking
- Improves Multimodal Safety
- Improves Access to Essential Services

- Connects to Existing Sidewalk, Trail, or Bike Facility
- Improves Access to Transit
- Improves Access to Schools/Parks
- Potential for Regional Connection
- Improves Bicycle/Pedestrian Connections within Stonecrest



Next Steps



Next Steps

- Refine draft project list and plan based on comments
- Finalize cut-sheets for priority projects to support future funding and implementation
- Finalize Sidewalk Master Plan map and Trail Master Plan map
- Submit final plan for review and approval



Thank You!



Erin Thoresen, AICP
Project Manager, Gresham Smith
Erin.Thoresen@greshamsmith.com

Hari Karikaran, P.E.
City Engineer
hkarikaran@stonecrestga.gov



CITY COUNCIL AGENDA ITEM

SUBJECT: Way Finding Sign, Gateway Monument Sign Design Presentation

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, November 13, 2023

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Hari Karikaran, PE, City Engineer

PRESENTER: Hari Karikaran, PE, City Engineer & Gresham Smith

PURPOSE: Present Draft Recommendation to the Council.

FACTS: City has engaged a Consultant to develop Design Standards for Way Finding Sign & Gateway Monument Sign. Our Consultant has met with City officials and Staff and explored various design elements. Consultant will present several options and Draft Recommendation to the Council.

OPTIONS: Discussion only N/A

RECOMMENDED ACTION: Discussion only N/A

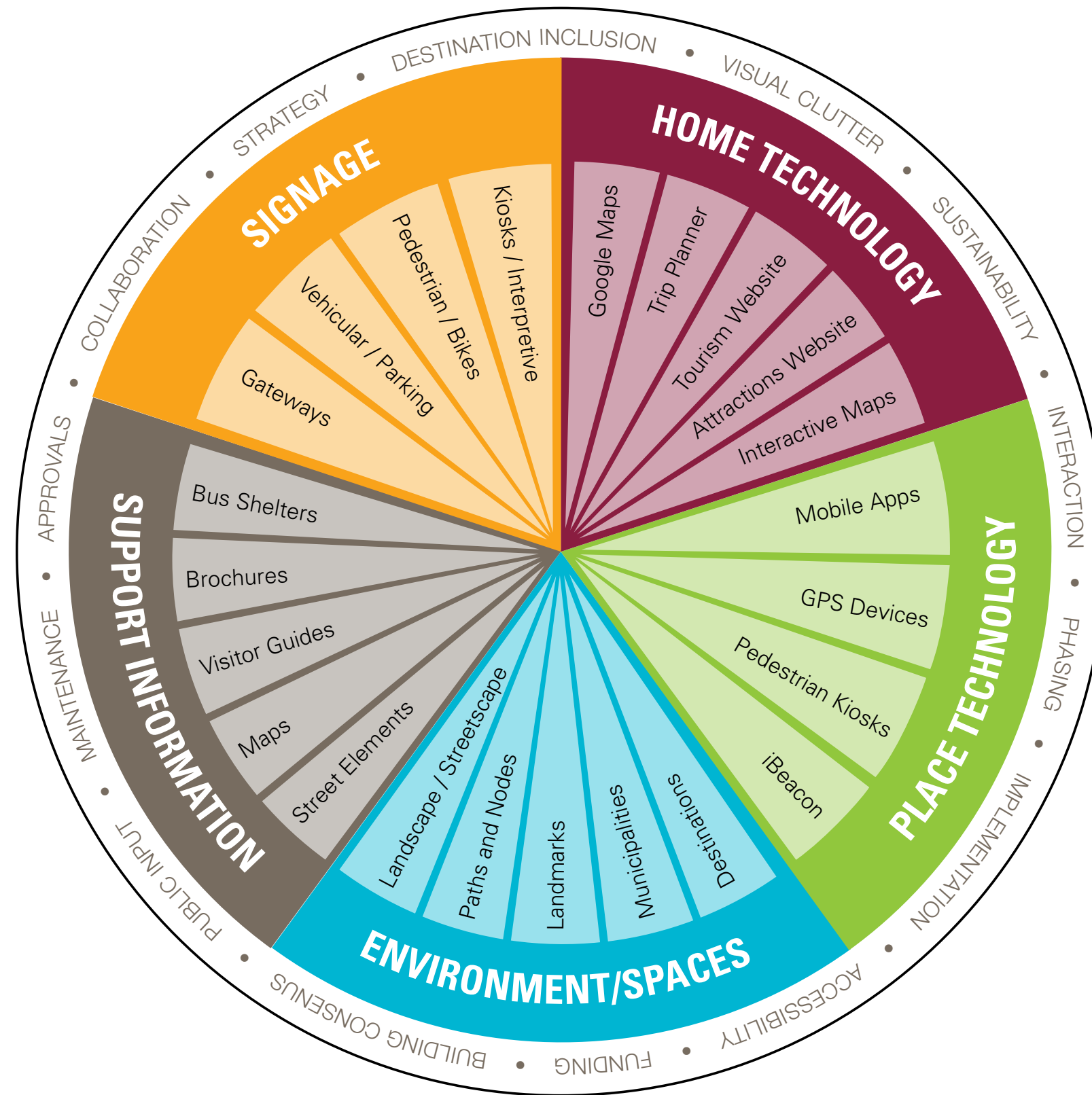
ATTACHMENTS:

- (1) Attachment 1 - Draft Recommendation Presentation
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

Stonecrest, GA
Wayfinding Analysis &
Schematic Design

September 20, 2023

Wayfinding Analysis



Digital Wayfinding

POTENTIAL FEATURES

The following are potential features that may be considered within the mobile application. These may be integral to the data feed or provide the ability to link to a third party source.

- City Wayfinding Map
- Attractions Info
- Events calendar
- Parking Information/ Trailheads
- Multiple languages
- Trail/Road Closures
- Push Alerts (Opt-In)
(i.e. construction, events, etc.)
- Post to social media
- User Feedback
- Accessibility Information
- Audio Tour - Historic, Arts
- Fitness Info
 - Calories Burned
 - Distance Traveled
 - Total Time on Trail
- Public Restrooms
- Emergency Contact
- Landmark Wayfinding Features
- Overnight Accommodations



RECOMMENDATIONS LAYERS

Things to explore
Things to consider

SOCIAL LAYERS

Friends
Calendars
Local News

CURATED CONTENT LAYER

Points of Interest
Major Destinations
Tours/Routes
Trails
History & Culture

TRANSPORTATION LAYERS

Bike Routes
Trails
Bus Routes
Handicap Access

BASE MAP LAYERS

Streets
Trails
Parking
Landmarks

USER PREFERENCES

Language
Metrics
Notifications/Alerts

Credit: Winfield & Co



Augmented Reality



Digital Display (Events/Civic)



Push Notifications (i.e. Events)



Interactive Kiosk



Mobile App



Real Time Info (Parking/Transit)



Technology Hub



Website

Orientation Map



Example: Citwide Map - Kingston NY



Example: Savannah Rapids Park Map - Columbia County, GA



Example: Citywide Simplified Map - New Haven, CT

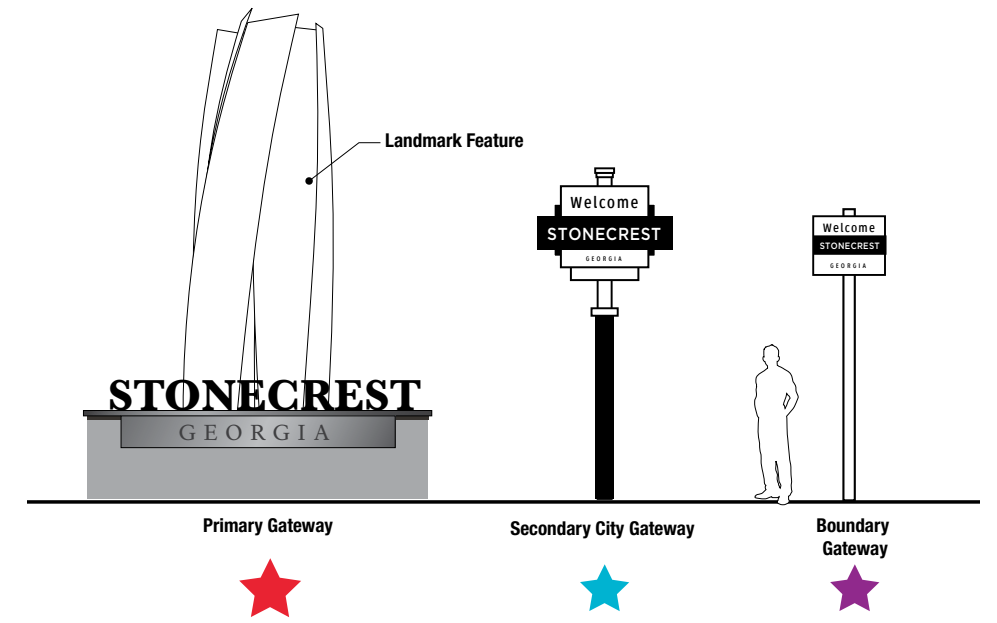
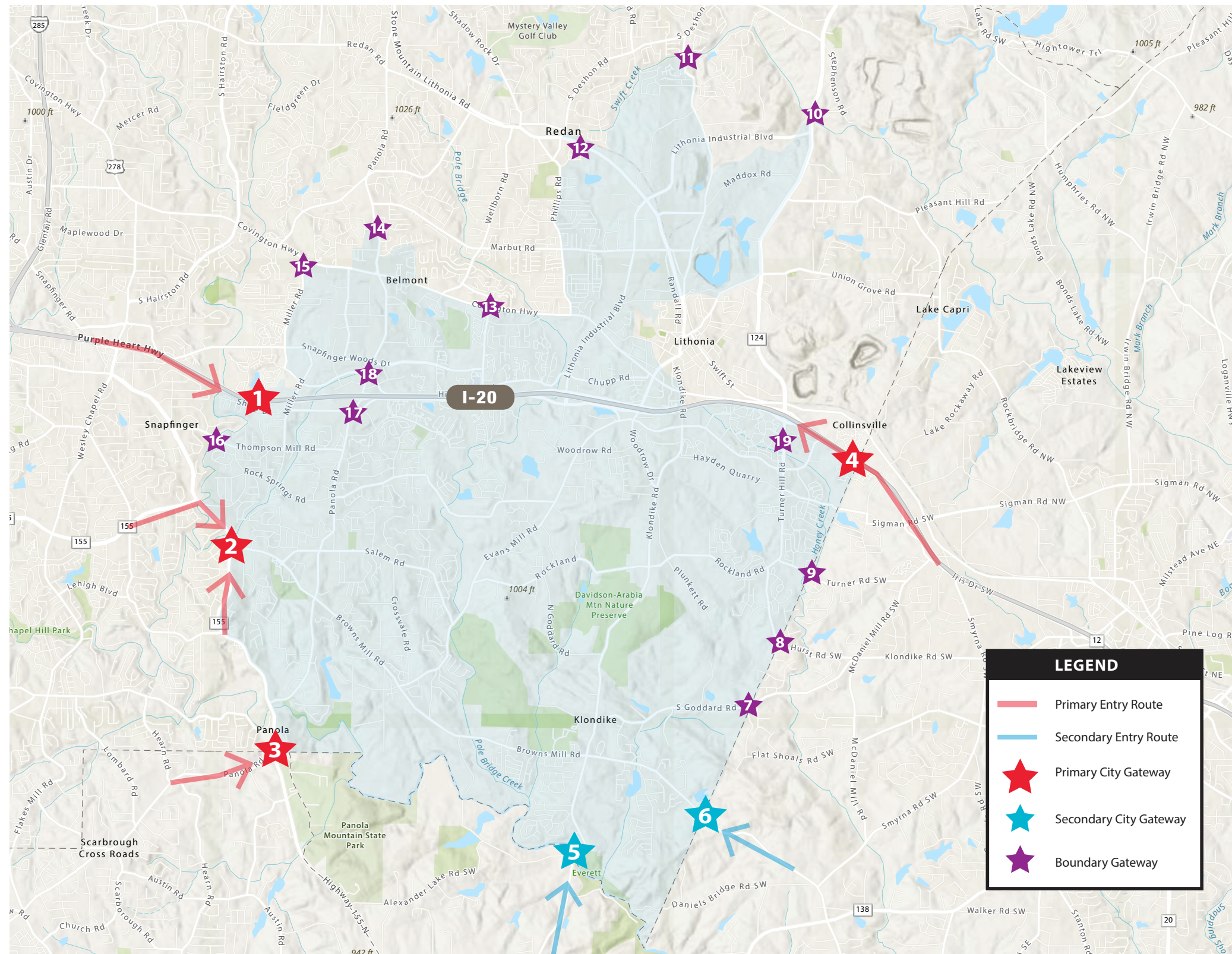
Landmarks



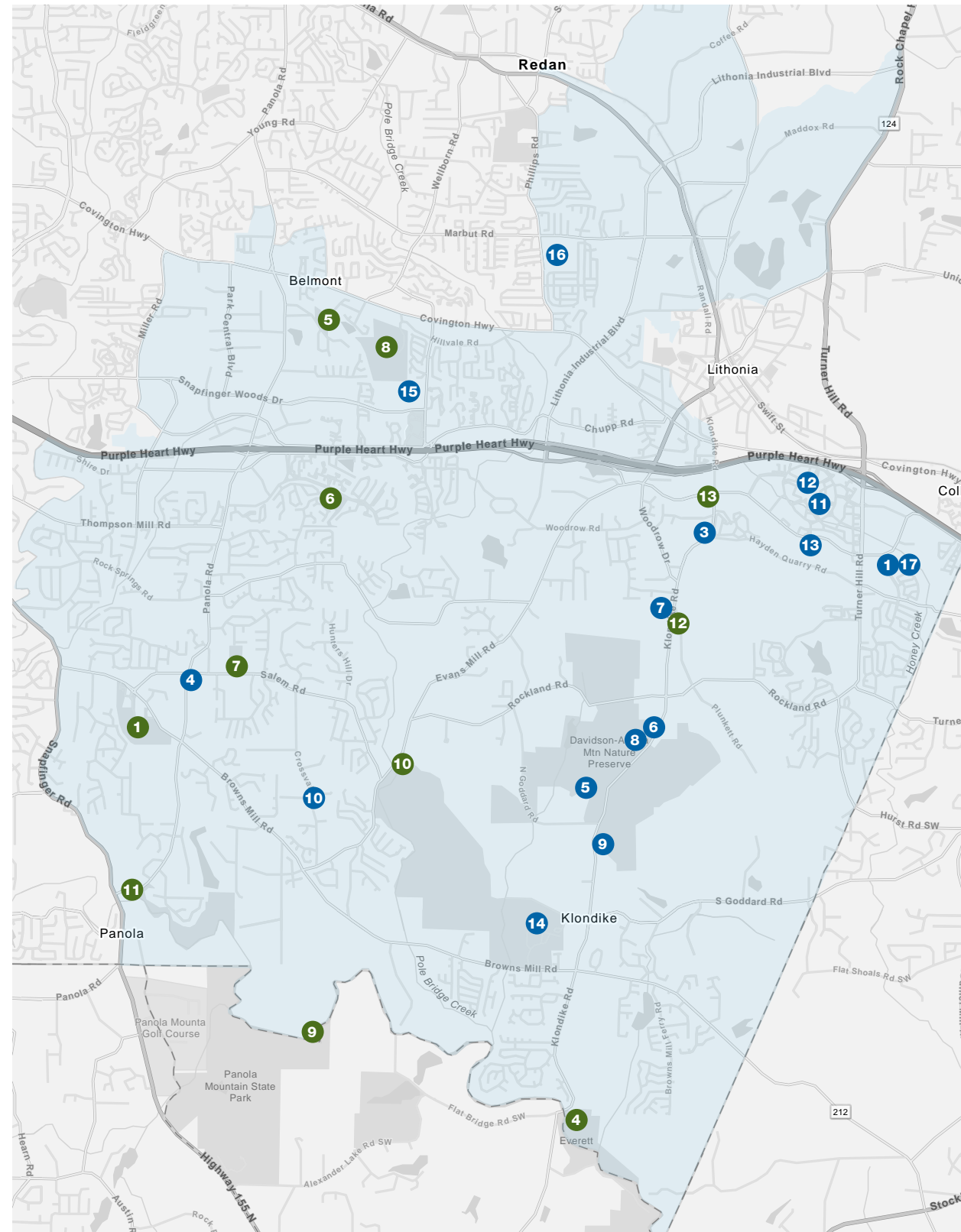
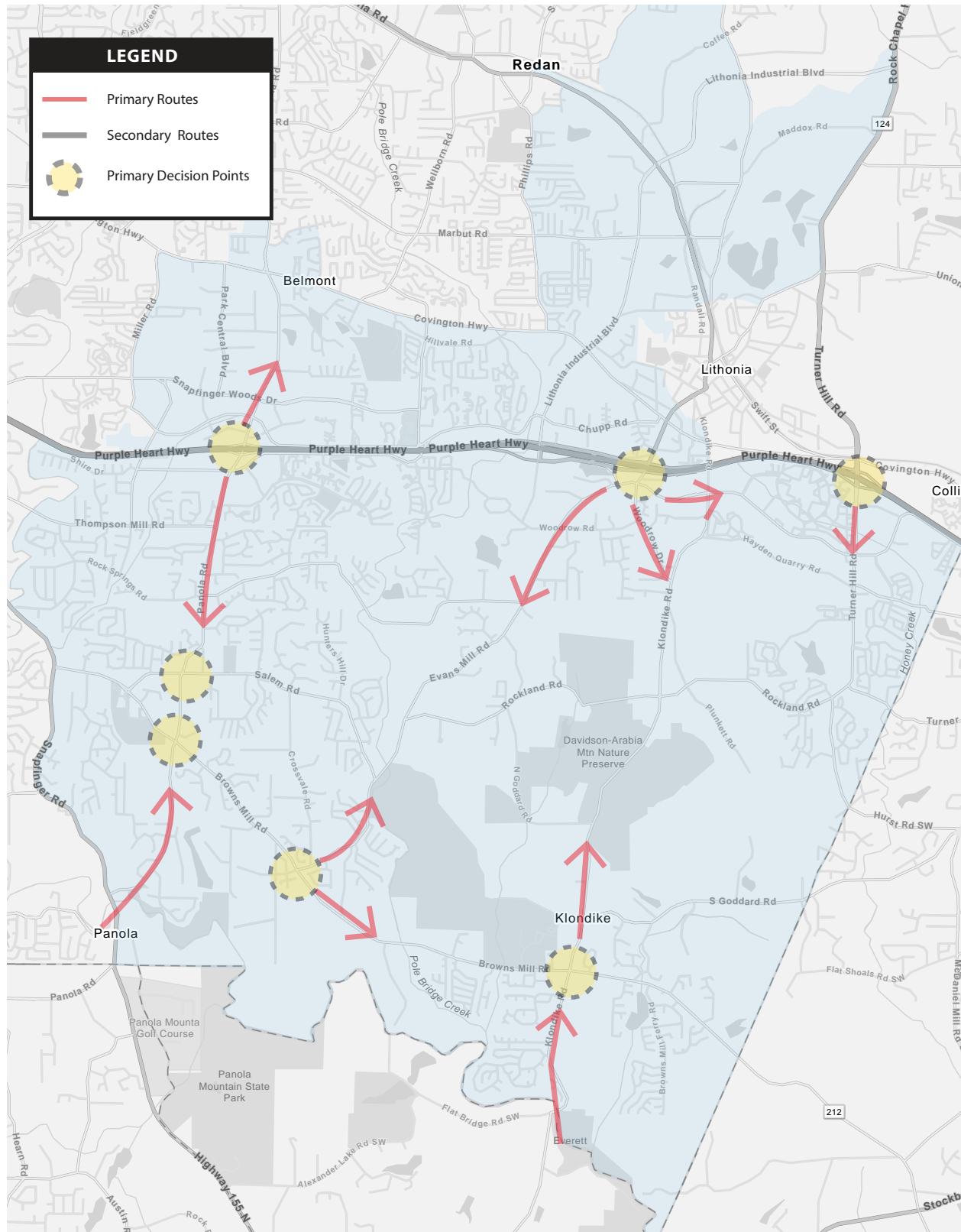
Existing Signage



City Gateways



Circulation & Destinations



- DESTINATIONS**
- 1 City Hall
 - 2 Community Center
 - 3 Stonecrest Library
 - 4 Salem-Panola Library
 - 5 Arabia Mountain National Heritage Area
 - 6 Davidson-Arabia Mountain Nature Preserve
 - 7 Vaughters Farm
 - 8 Nature Center
 - 9 AWARE Wildlife Center
 - 10 Flat Rock Archives Museum
 - 11 The Mall at Stonecrest
 - 12 SeaQuest Aquarium
 - 13 The New Black Wall Street Market
 - 14 Arabia Mountain High School
 - 15 Miller Grove High School
 - 16 Lithonia High School
 - 17 Strayer University
- PARKS**
- 1 Browns Mill Park Complex
 - 2 Aquatic Center
 - 3 Chestnut Lake Park
 - 4 Everett Park
 - 5 Miller Grove Park
 - 6 Fairington Park
 - 7 Salem Park
 - 8 Southeast Athletic Complex
- TRAILS**
- 9 Arabia Mountain Path (AMP)
 - 10 Evans Mill Ruins Walking Trail
 - 11 Panola Shoals Trailhead
 - 12 Vaughters Farm Trailhead
 - 13 Stonecrest Mall Trailhead

Terminologies

3'-4" Vehicular Panel Width

3" | GOVERNMENT

4" |

- City Hall
- Community Center
- Stonecrest Library
- Salem-Panola Library

EDUCATION

- Arabia Mountain High School
- Miller Grove High School
- Lithonia High School
- Strayer University

ATTRACTIONS/ ARTS & CULTURE

- Arabia Mountain National Heritage Area
- Davidson-Arabia Mountain Nature Preserve
- Vaughters Farm
- Nature Center
- AWARE Wildlife Center
- Flat Rock Archives Museum
- The Mall at Stonecrest

PARKS & RECREATION

- Browns Mill Park Complex - Aquatic Center
- Chestnut Lake Park
- Everett Park
- Miller Grove Park
- Fairington Park
- Fairington Botanical Garden
- Salem Park
- Southeast Athletic Cmplx

TRAILS

- Arabia Mountain Path
- Evans Mill Ruins Walking Trail
- Panola Shoals Trailhead
- Vaughters Farm Trailhead
- Stonecrest Mall Trailhead



*INCLUDED FOR CO-LOCATING PURPOSES ONLY

- NEEDS ABBREVIATION
- PRIVATE - REVIEW CRITERIA
- FURTHER DISCUSSION: FUTURE/ UNDER CONSTRUCTION

Terminologies

3'-4" Vehicular Panel Width

3'

4"

GOVERNMENT

- City Hall
- Community Center
- Stonecrest Library
- Salem-Panola Library

EDUCATION

- Arabia Mtn High School
- Miller Grove High School
- Lithonia High School
- Strayer University

ATTRACTIONS/ ARTS & CULTURE

- Arabia Mountain
- Nature Preserve
- Vaughters Farm
- Nature Center
- AWARE Wildlife Ctr
- Flat Rock Museum
- The Mall at Stonecrest

PARKS & RECREATION

- Browns Mill Park Complex - Aquatic Center
- Chestnut Lake Park
- Everett Park
- Miller Grove Park
- Fairington Park
- Fairington Botanical Garden
- Salem Park
- Southeast Athletic Cmplx

TRAILS

- Arabia Mountain Path
- Evans Mill Ruins Trail
- Panola Shoals Trailhead
- Vaughters Farm Trailhead
- Stonecrest Mall Trailhead



*INCLUDED FOR CO-LOCATING PURPOSES ONLY

- NEEDS ABBREVIATION
- PRIVATE - REVIEW CRITERIA
- FURTHER DISCUSSION: FUTURE/ UNDER CONSTRUCTION

Bicycle Information



STANDARD



ENHANCED



CUSTOM



The Wayfinding Plan considers the following bike wayfinding issues and recommendations:

TYPES OF SIGNS:

- Confirmation Signs
- Turn Signs
- Decision Signs

TYPES OF DESTINATIONS:

- On-street bikeways
- Commercial Centers
- Public Transit Centers and Stations
- Civic/Community destinations
- Local or regional parks and trails
- Hospitals
- Bridges

GENERAL ORIENTATION MAPS

TRAIL SYSTEM

BIKE MAPS

BICYCLE ICON

CONNECTIVITY

Enhancements

streetscape



street lamps / lighting



bus shelters



bike racks

banners



public art



benches



electrical boxes



sculpture



local murals

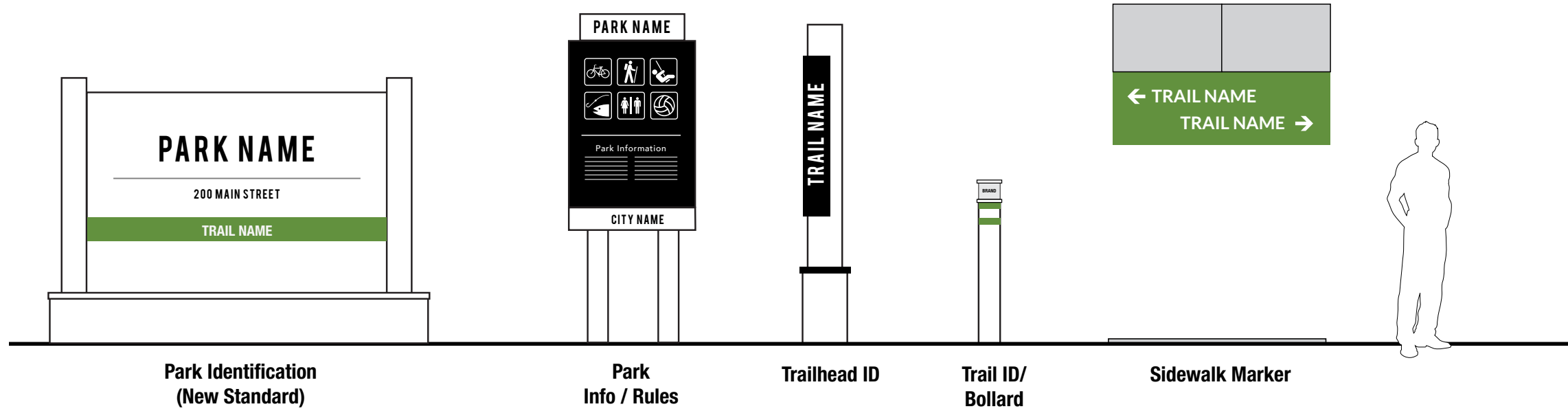


eclectic sculpture



use of medium

Parks & Trails

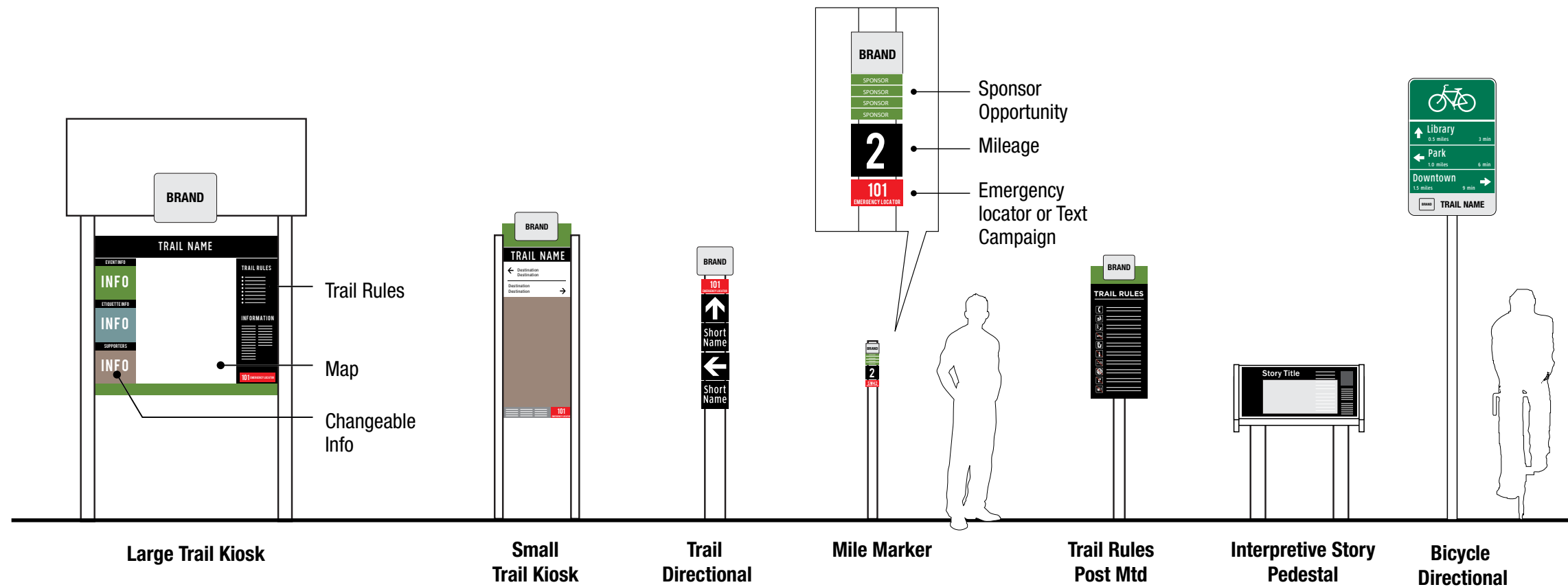


The Wayfinding Plan considers the following trail wayfinding issues and recommendations:

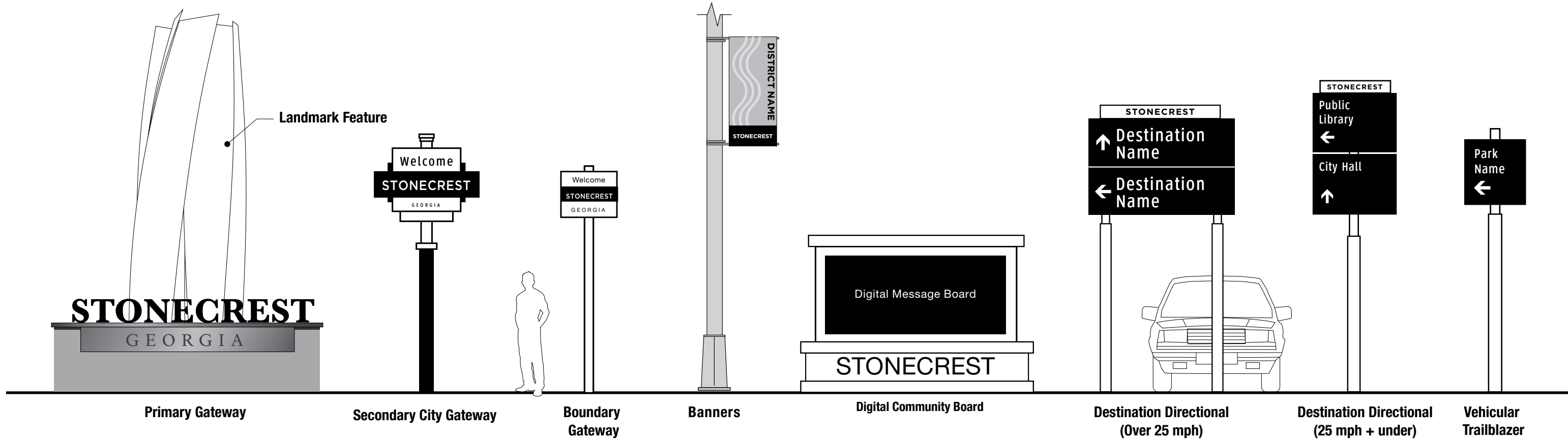
- TRAIL ACCESS
- MATERIALS
- TECHNOLOGY
- TRAIL ICON

VARIETY OF SIGN TYPES:

- Trailheads
- Directional
- Regulatory
- Informational Signage
- Fitness Markers
- Emergency Services
- Interpretive
- Donor Recognition

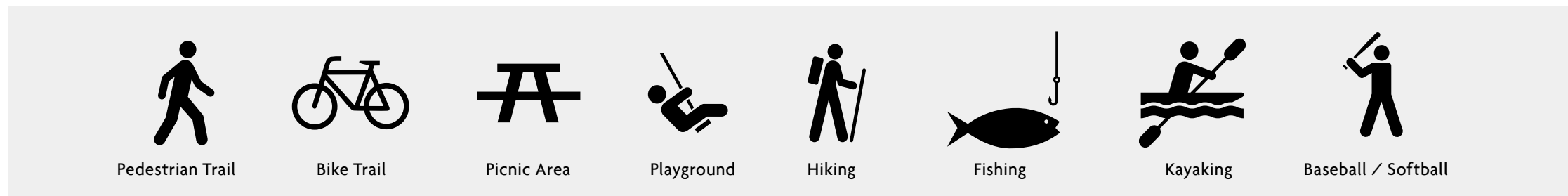


Generic Menu of Sign Types



Schematic Design

Design Considerations

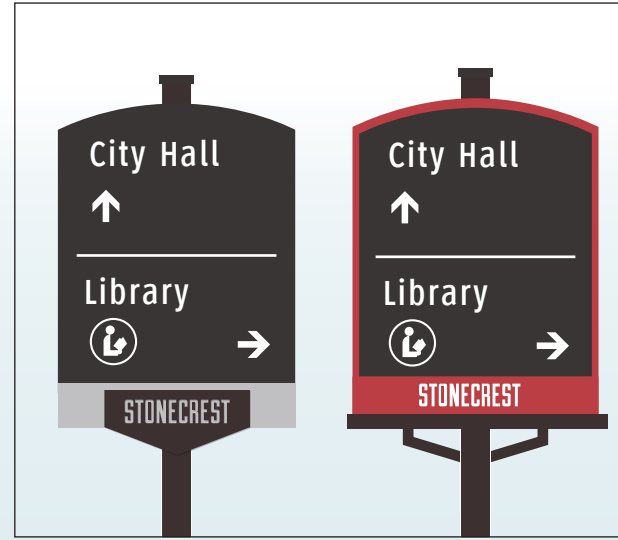


PROJECT ISSUES

- Information hierarchy: Directional Info
- Remind visitors they are in Stonecrest
- Multiple environments and user needs
- Coordination with Arabia Mountain signage
- Utilize Pictograms to promote Recreational Activities
- Specific Engineering and Functional Requirements

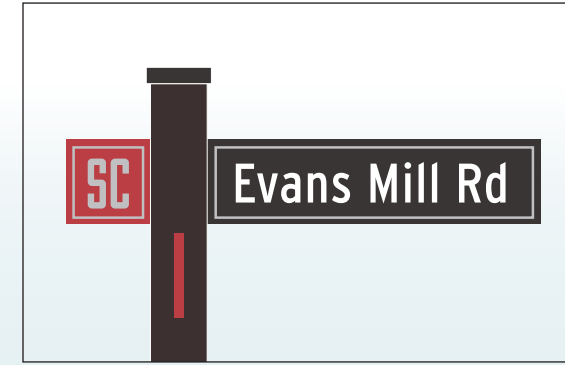
Option 1

THE CITY OF
STONECREST
GEORGIA



Alternate A1

Alternate A2



Street Name Sign

13'-6"

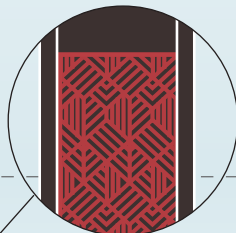
12'-0"

10'-6"

9'-0"

7'-6"

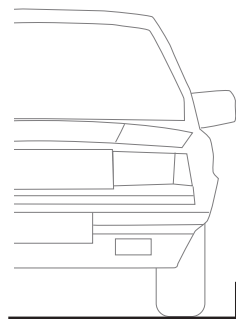
6'-0"



Decorative Cut-Out



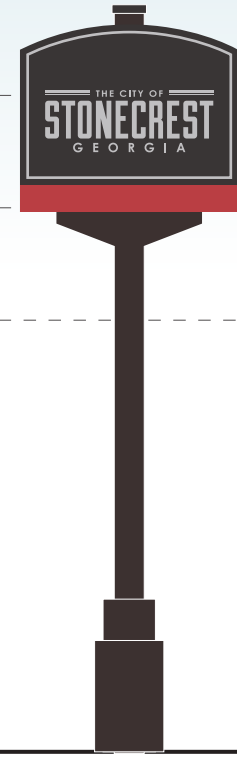
Metal Cut-Out Banner



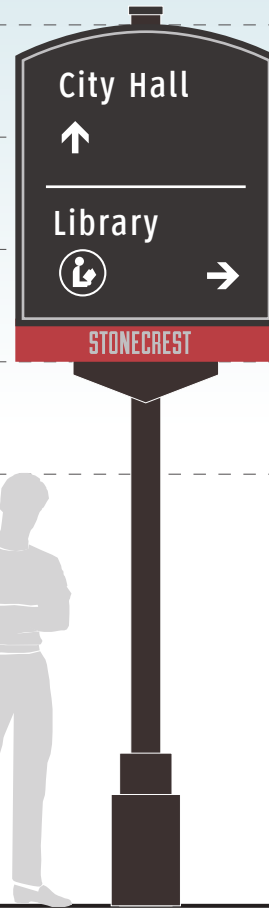
SCALE: 3/8" = 1'-0"



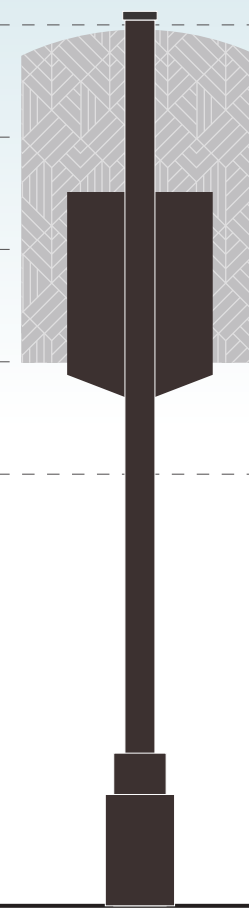
Primary City Gateway
(Monument)



Secondary City Gateway
(Post & Panel)



Vehicular Directional
(25 MPH & Less)



Back View



Park Identification



Banners

Item III. e.

Decorative Cut-Out



Primary City Gateway
(Monument)



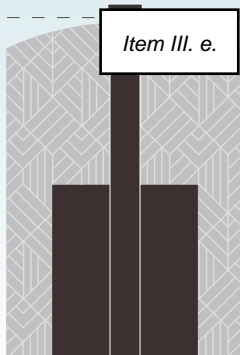
Secondary City Gateway
(Post & Panel)

101

-0"



Vehicular Directional
(25 MPH & Less)



Back View

102



Alternate A1



Alternate A2



Park Identification

Item III. e.



Metal Cut-Out
Bar

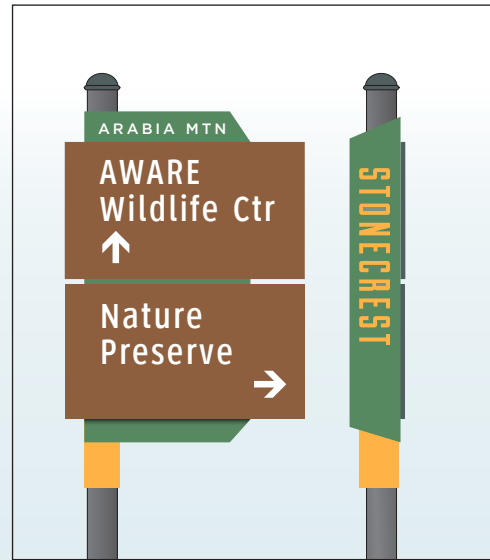
105



Street Name Sign

Option 2

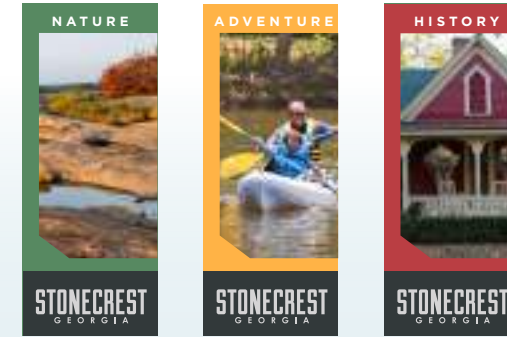
STONECREST GEORGIA



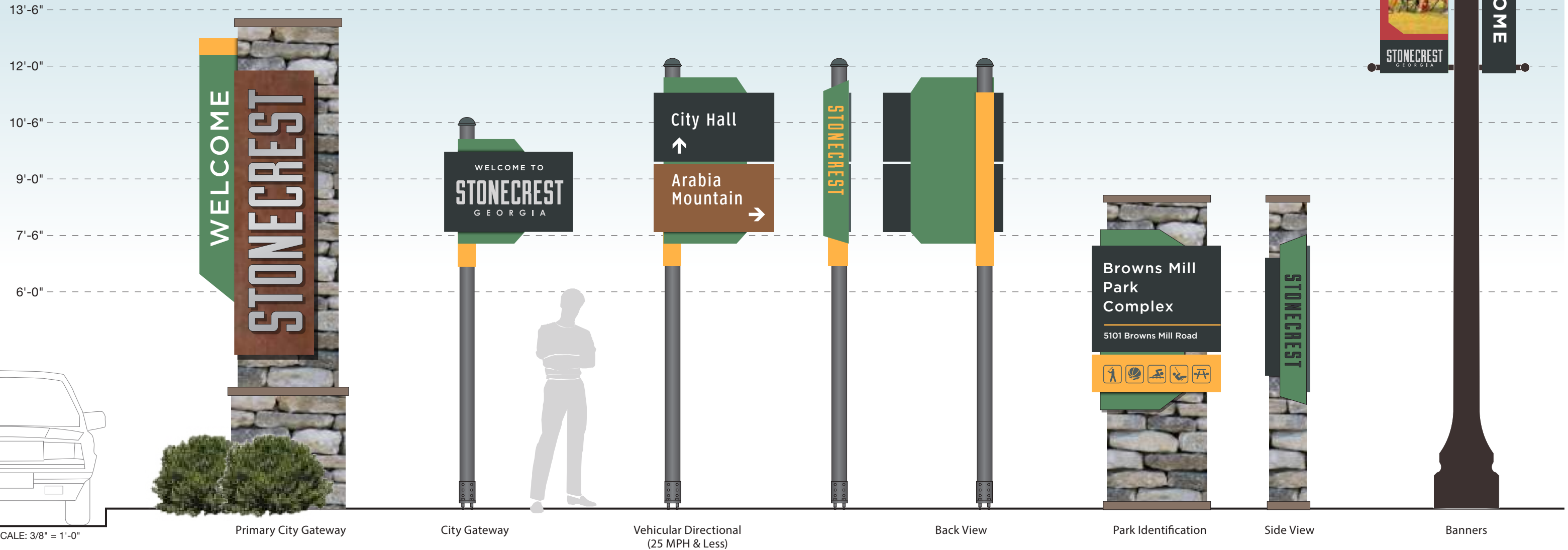
Arabia Mountain Special Layout



Street Name Sign



Banner Series



SCALE: 3/8" = 1'-0"

Primary City Gateway

City Gateway

Vehicular Directional
(25 MPH & Less)

Back View

Park Identification

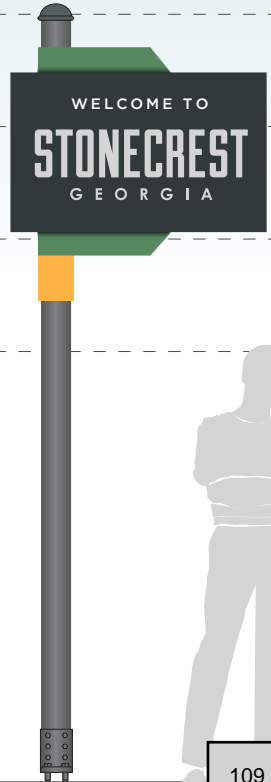
Side View

Banners

Item III. e.

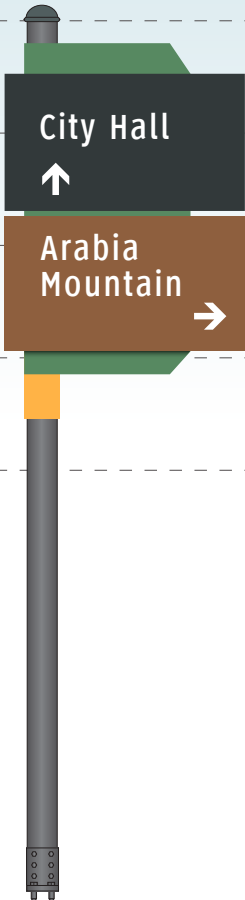


Primary City Gateway

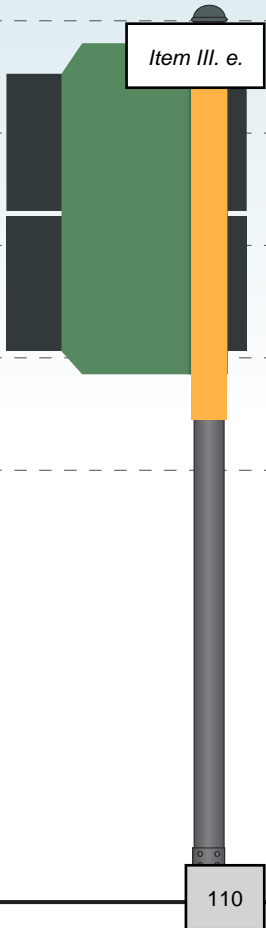
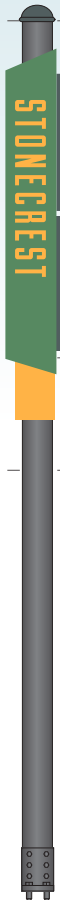


City Gateway

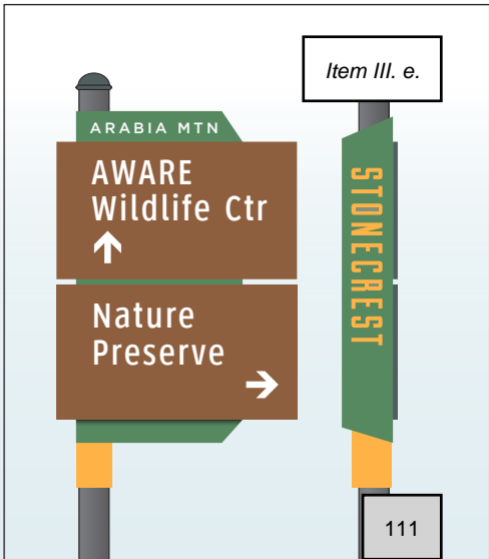
109



Vehicular Directional
(25 MPH & Less)



Back View



Arabia Mountain Special Layout

Item III. e.

Browns Mill Park Complex

5101 Browns Mill Road



STONECREST

112

Park Identification

Side View



Banner Series

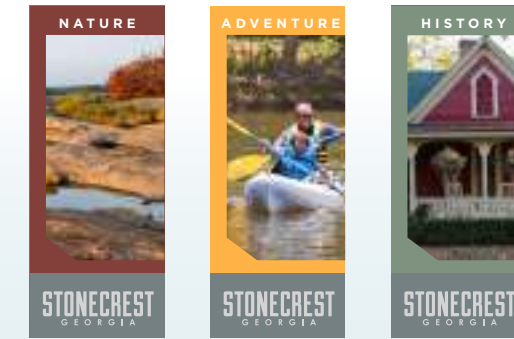
STONECREST GEORGIA



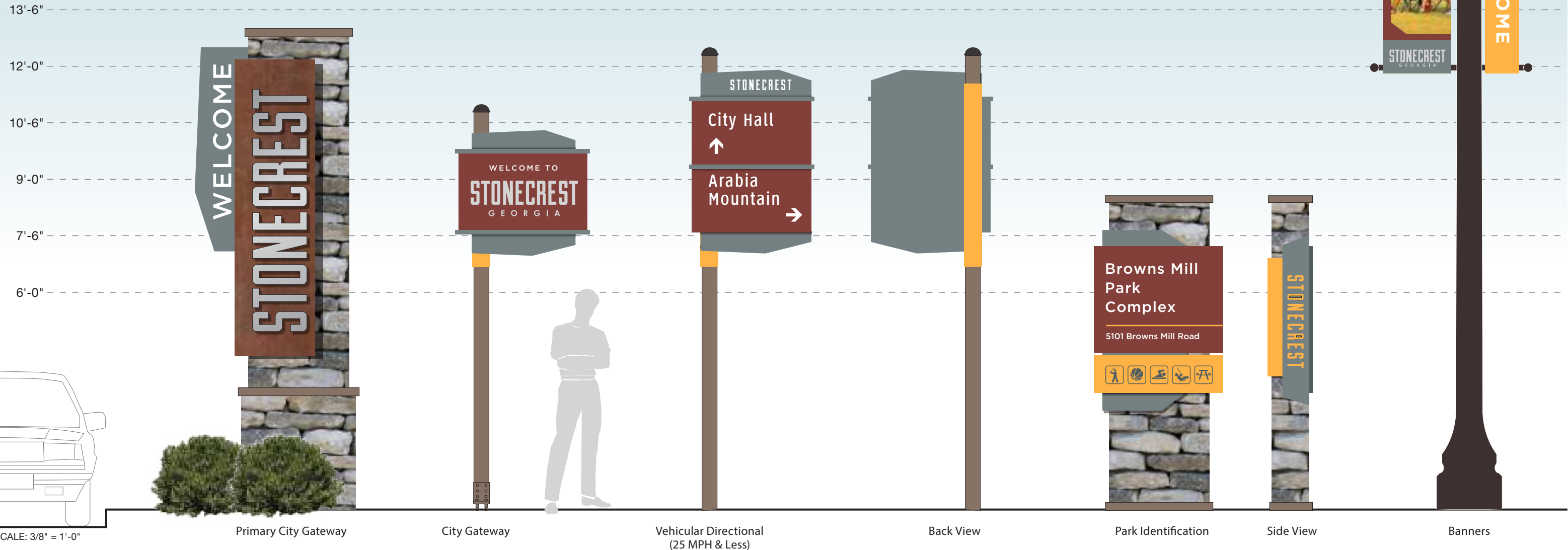
Arabia Mountain Special Layout



Street Name Sign



Banner Series



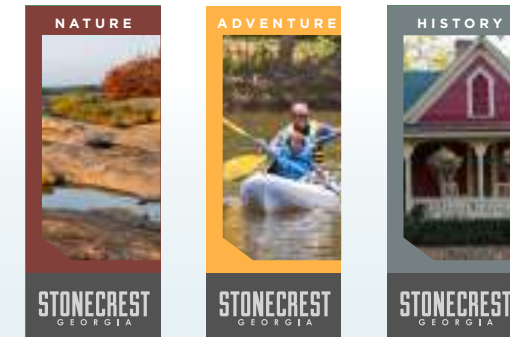
STONECREST GEORGIA



Arabia Mountain Special Layout



Street Name Sign



Banner Series

13'-6"

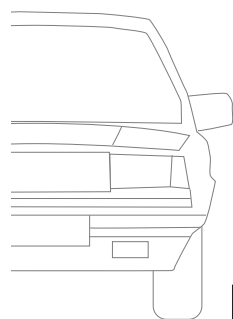
12'-0"

10'-6"

9'-0"

7'-6"

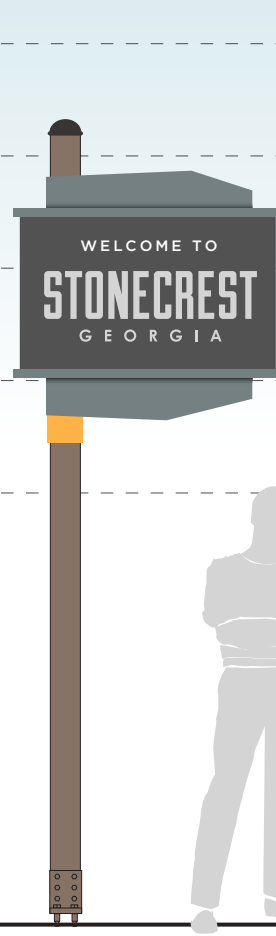
6'-0"



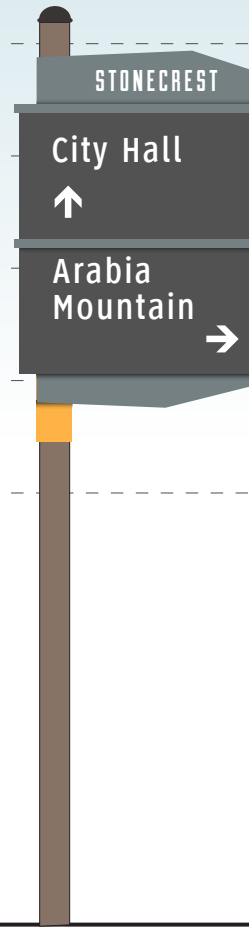
SCALE: 3/8" = 1'-0"



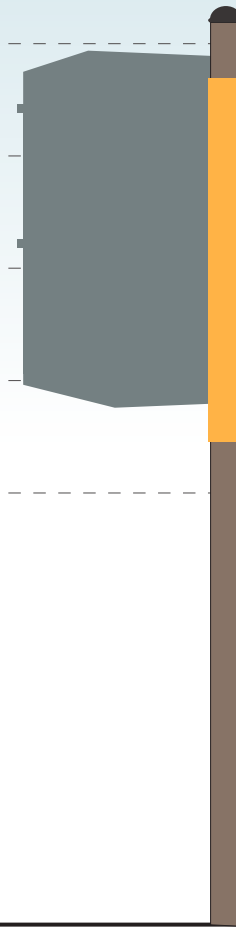
Primary City Gateway



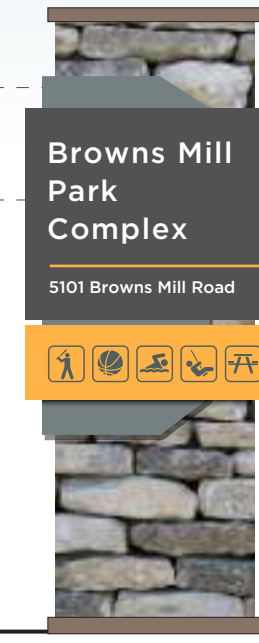
City Gateway



Vehicular Directional
(25 MPH & Less)



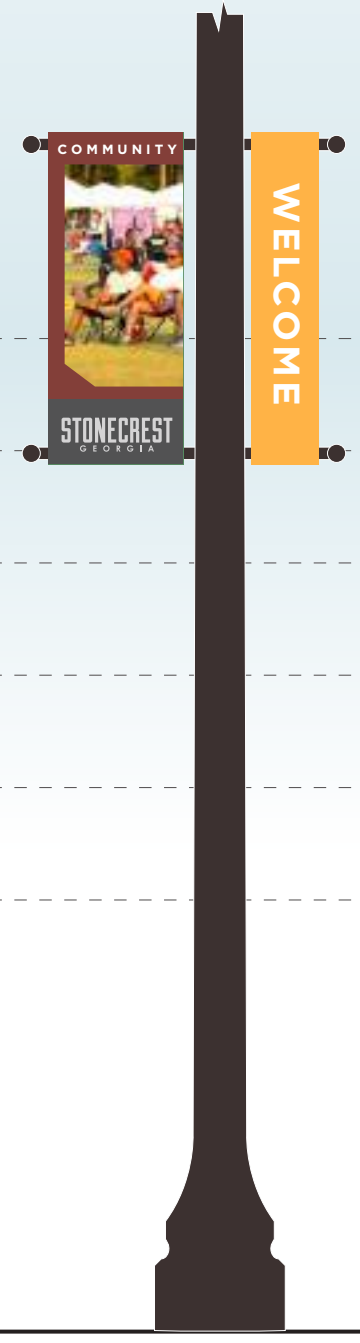
Back View



Park Identification



Side View



Banners

OPTION 2B



City Gateway



Vehicular Directional
(25 MPH & Less)



STONECREST

AWARE
Wildlife Ctr



Nature
Preserve



ARABIA MOUNTAIN

ARABIA MOUNTAIN

AWARE
Wildlife Ctr



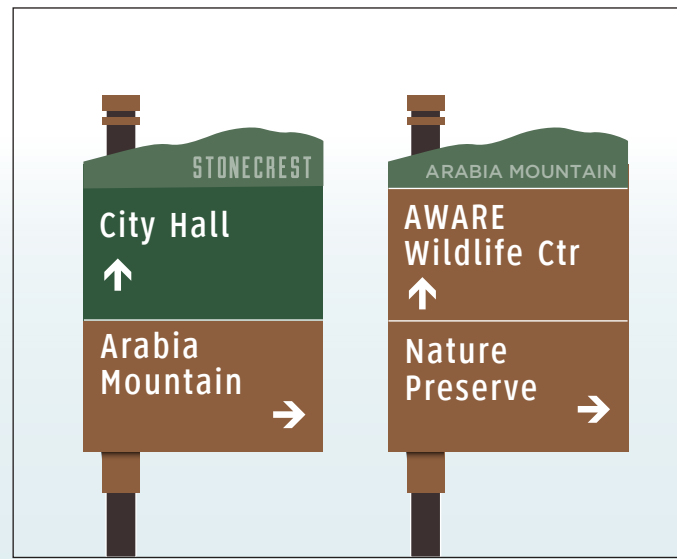
Nature
Preserve



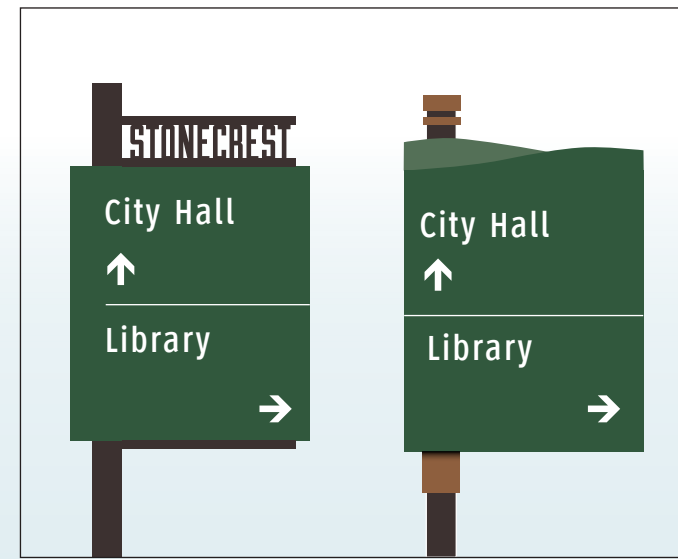
Arabia Mountain Special Layout

Option 3

STONECREST GEORGIA

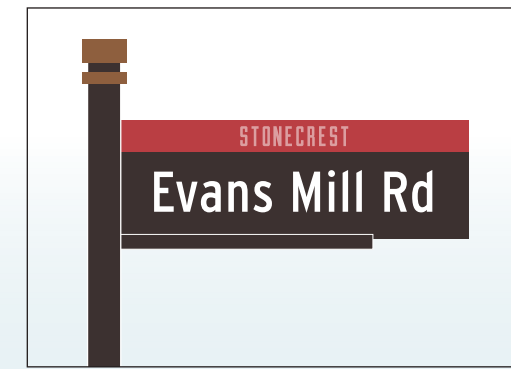


Arabia Mountain Special Layout



Alternate 3A

Alternate 3B



Street Name Sign

13'-6"

12'-0"

10'-6"

9'-0"

7'-6"

6'-0"



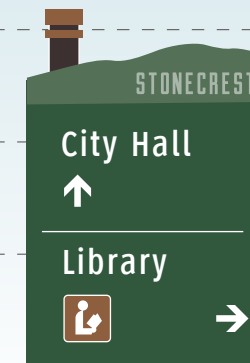
Banner Series



City Gateway
(Monument)



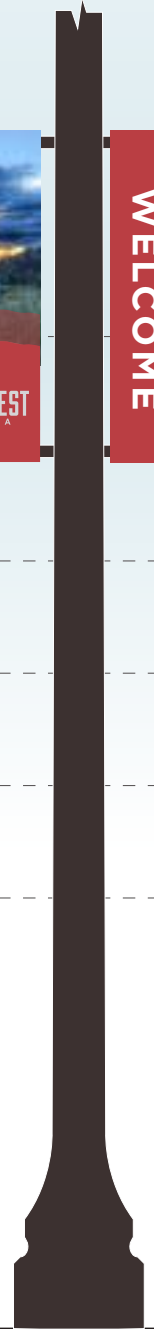
City Gateway
(Post & Panel)



Vehicular Directional
(25 MPH & Less)



Park Identification

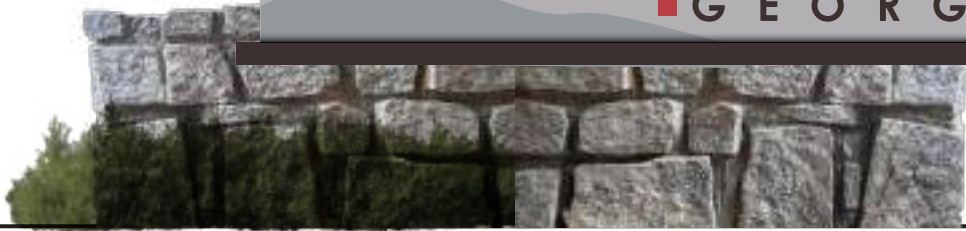


Banners

SCALE: 3/8" = 1'-0"

STONECREST

■ G E O R G I A ■



City Gateway
(Monument)



City Gateway
(Post & Panel)



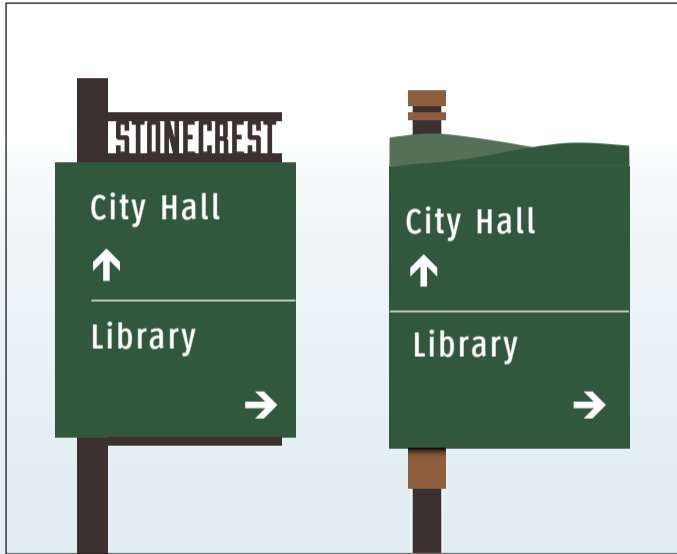
Vehicular Direction
(25 MPH & Less)



121



Arabia Mountain Special Layout



Alternate 3A

Alternate 3B

BROWNS MILL RECREATION CENTER

5101 Browns Mill Road



CITY OF STONECREST PARKS AND RECREATION

Park Identification

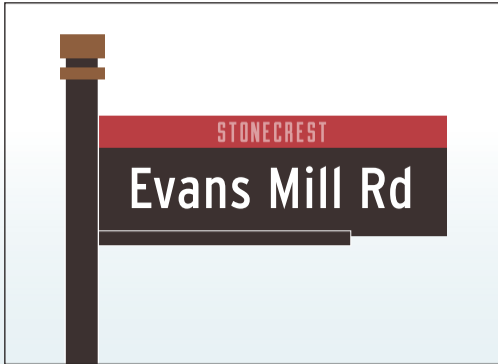
Item III. e.



WELCOME

Banner Series

124



Street Name Sign

Photo Renderings





STONECREST

■ G E O R G I A ■



STONECREST

■ G E O R G I A ■

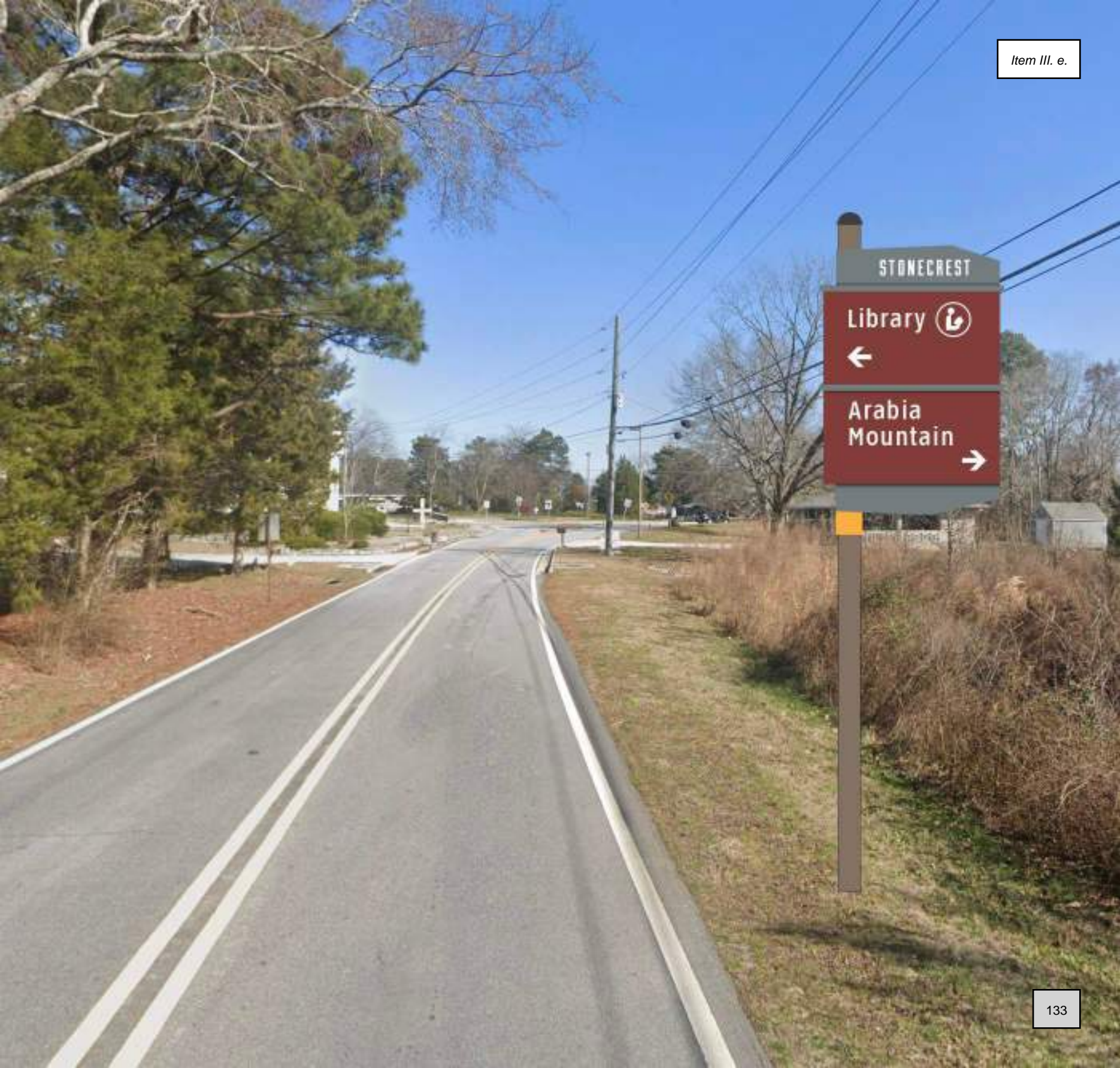


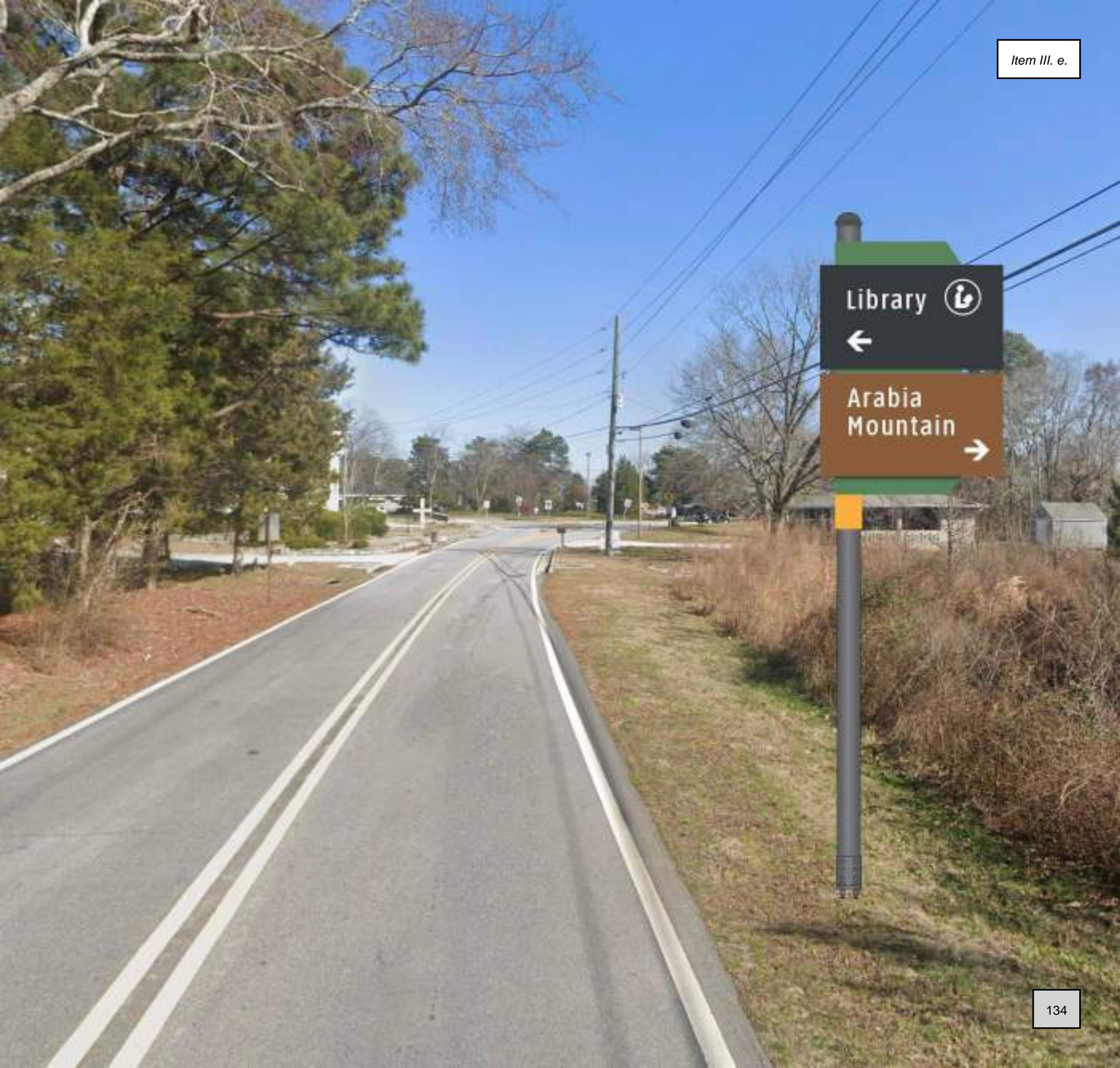
STONECREST

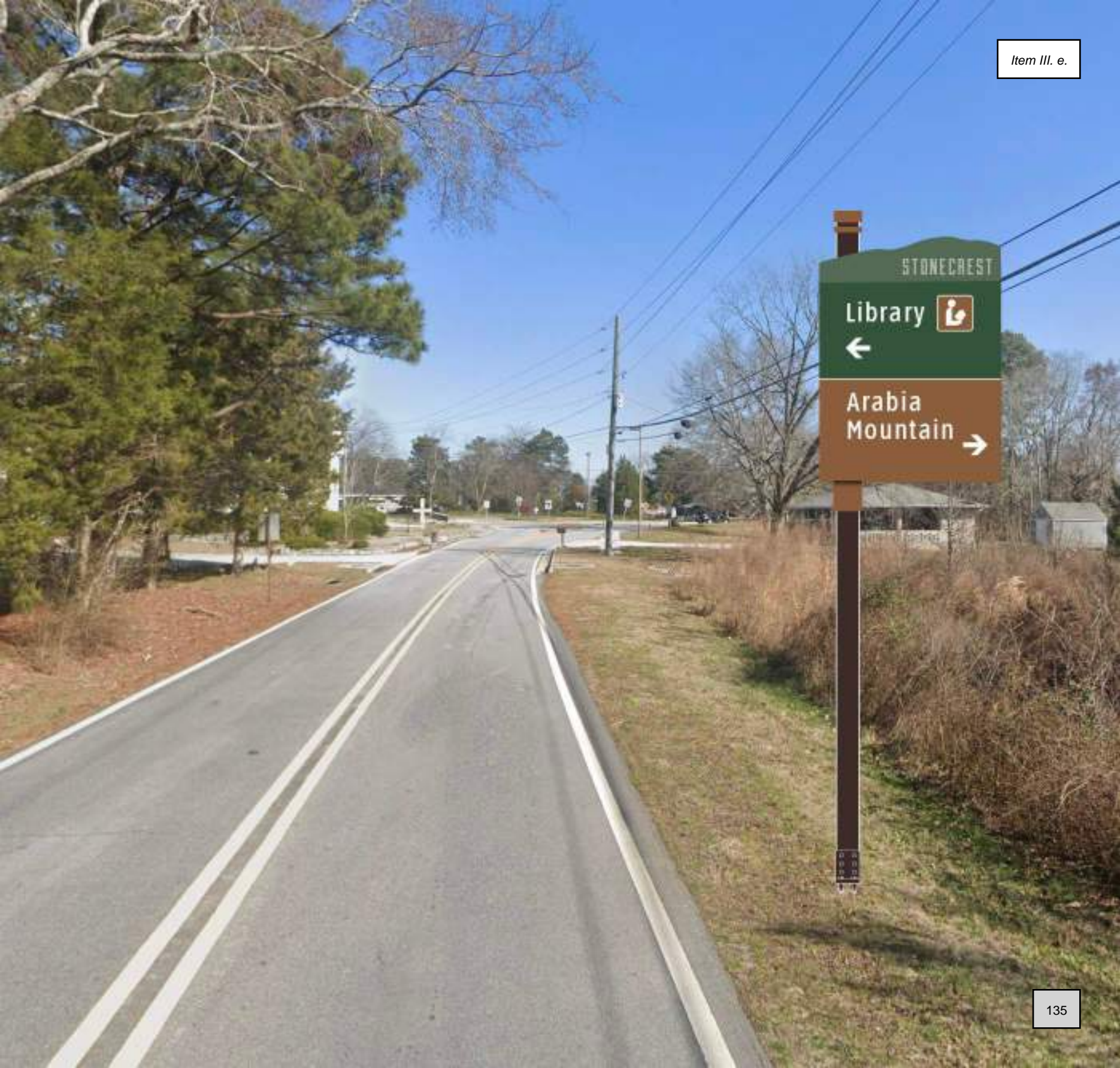
GEORGIA











Browns Mill Park Complex

5101 Browns Mill Road

STONECREST



Browns Mill Park Complex

5101 Browns Mill Road



Browns Mill Park Complex

5101 Browns Mill Road



BROWNS MILL RECREATION CENTER

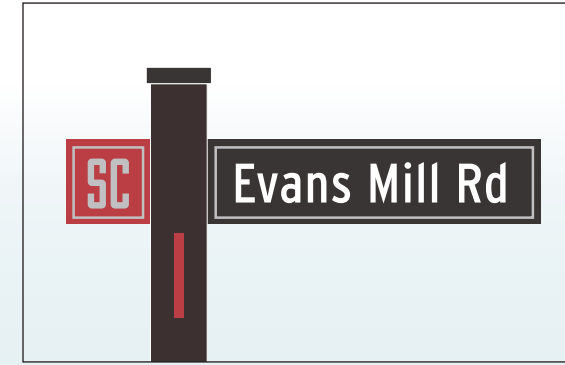
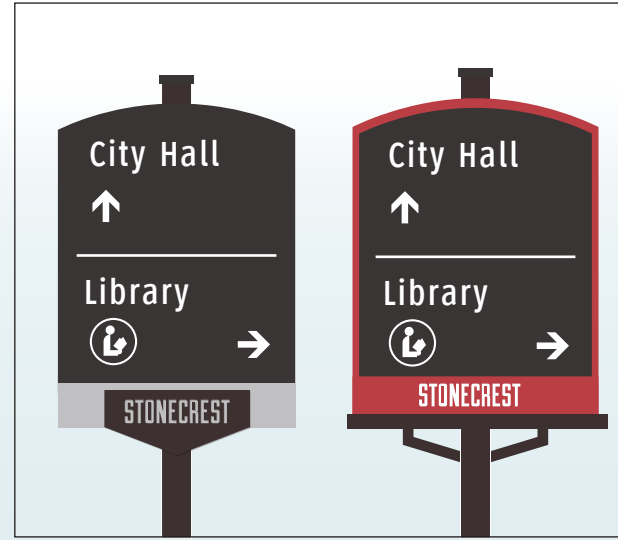
5101 Browns Mill Road



CITY OF STONECREST PARKS AND RECREATION

QUESTIONS ANSWERS

THE CITY OF
STONECREST
GEORGIA



Street Name Sign

Alternate A1

Alternate A2

13'-6"

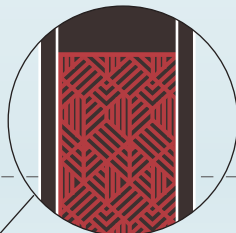
12'-0"

10'-6"

9'-0"

7'-6"

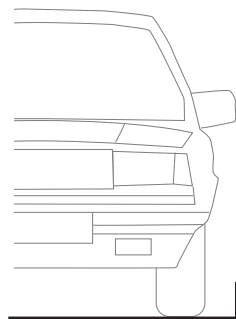
6'-0"



Decorative Cut-Out



Metal Cut-Out Banner



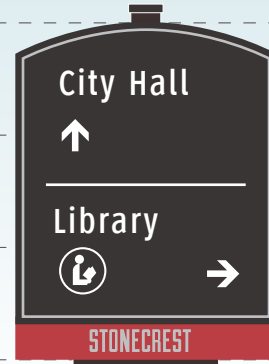
SCALE: 3/8" = 1'-0"



Primary City Gateway
(Monument)



Secondary City Gateway
(Post & Panel)



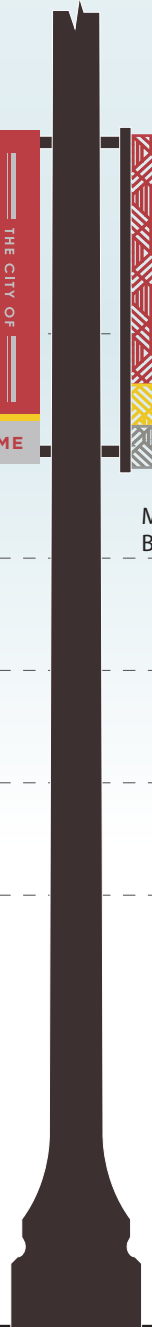
Vehicular Directional
(25 MPH & Less)



Back View



Park Identification



Banners

OPTION 1

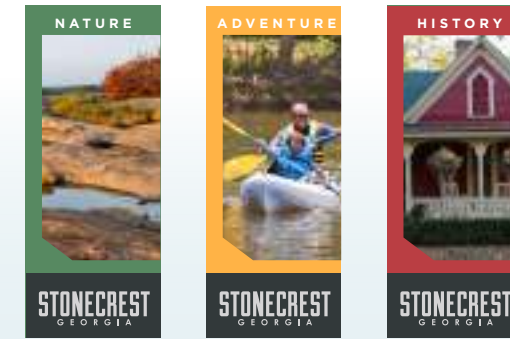
STONECREST GEORGIA



Arabia Mountain Special Layout



Street Name Sign



Banner Series

13'-6"

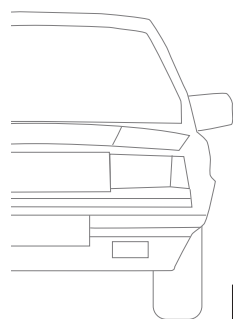
12'-0"

10'-6"

9'-0"

7'-6"

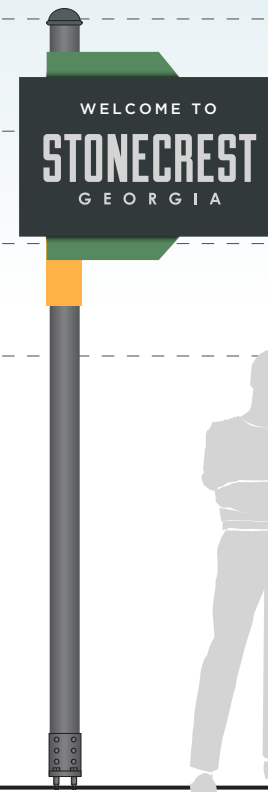
6'-0"



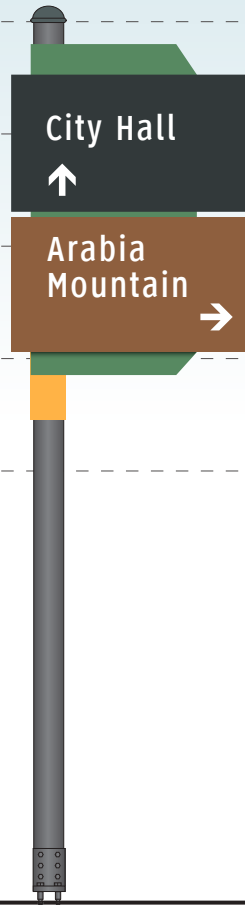
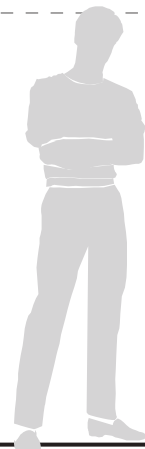
SCALE: 3/8" = 1'-0"



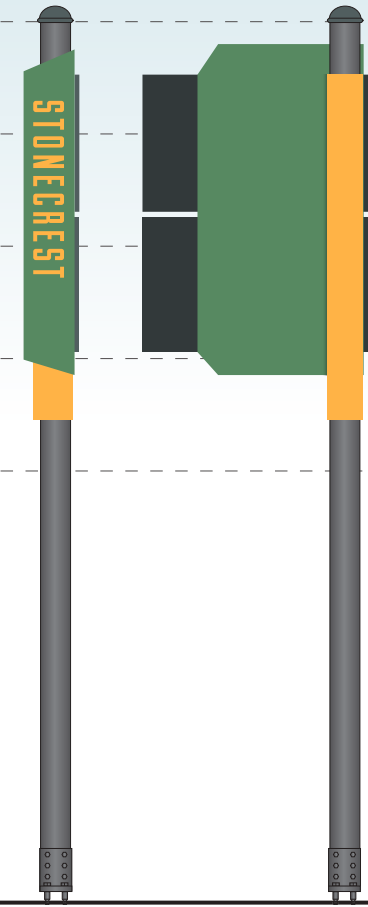
Primary City Gateway



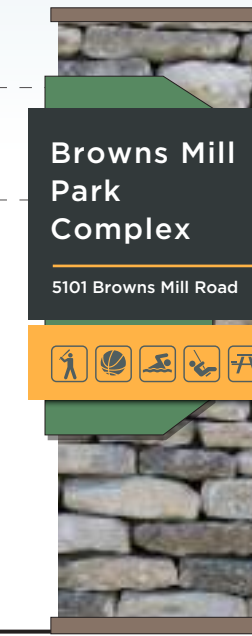
City Gateway



Vehicular Directional
(25 MPH & Less)



Back View



Park Identification



Side View

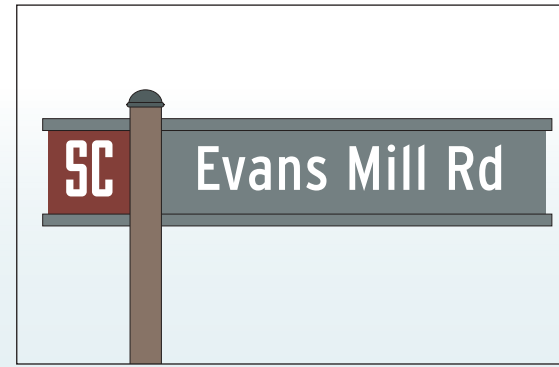


Banners

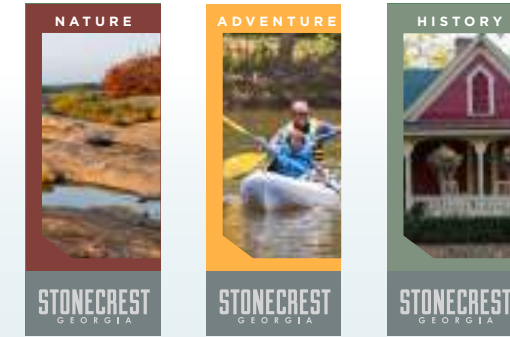
STONECREST GEORGIA



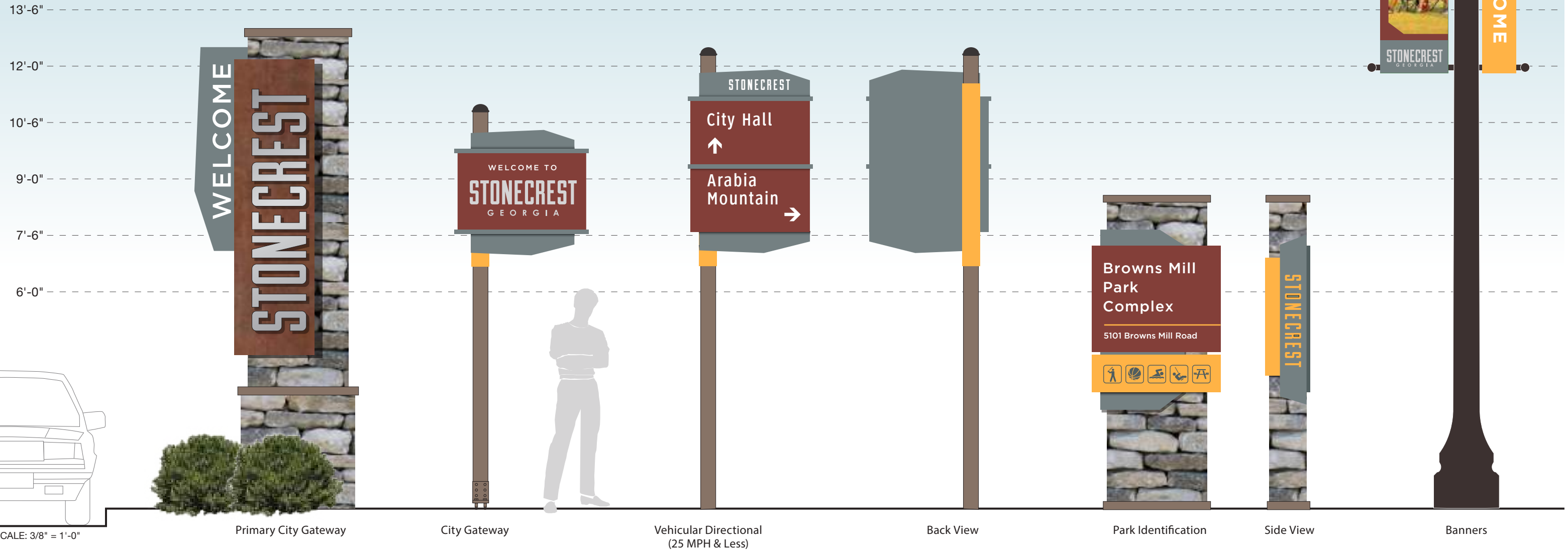
Arabia Mountain Special Layout



Street Name Sign



Banner Series



SCALE: 3/8" = 1'-0"

Primary City Gateway

City Gateway

Vehicular Directional
(25 MPH & Less)

Back View

Park Identification

Side View

Banners

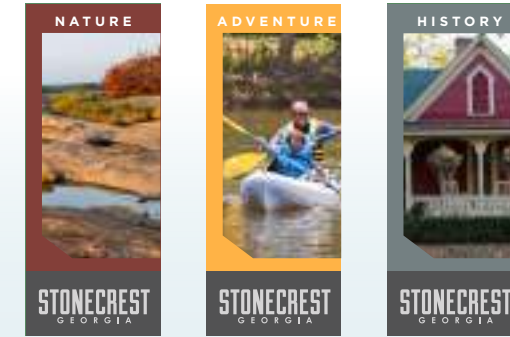
STONECREST GEORGIA



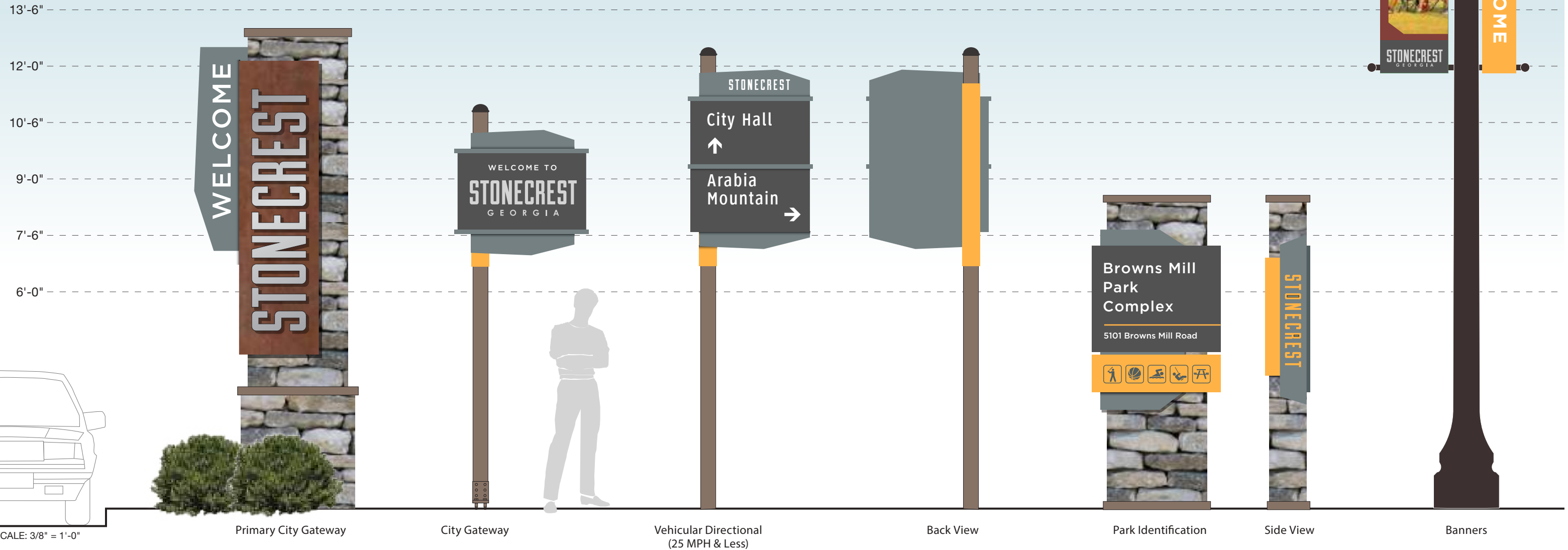
Arabia Mountain Special Layout



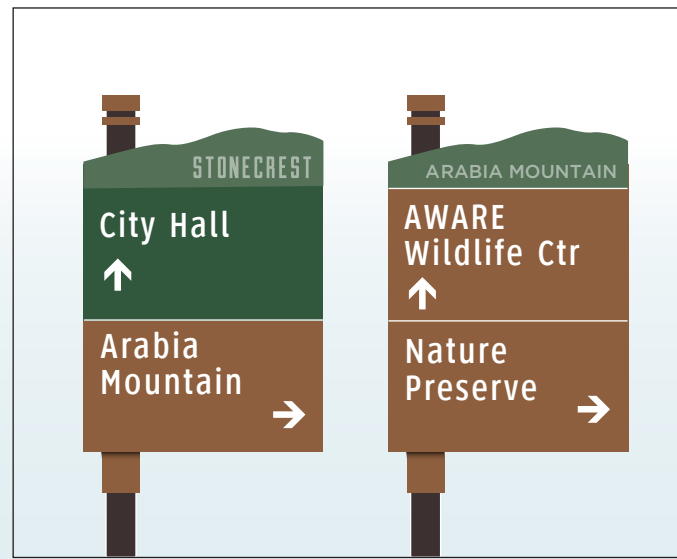
Street Name Sign



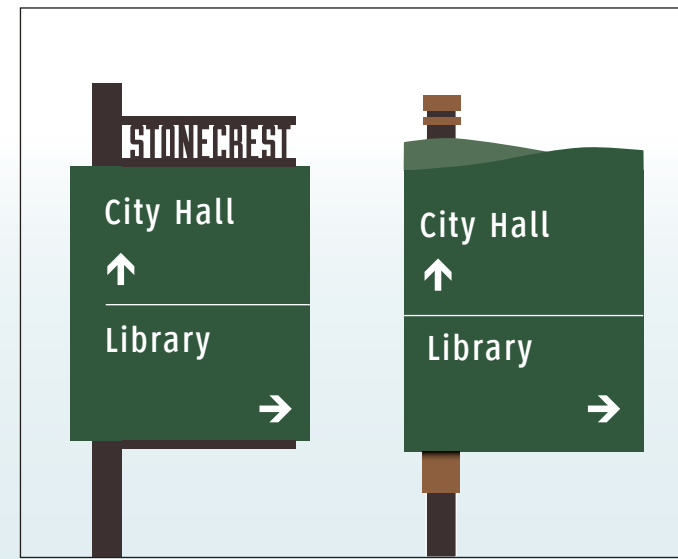
Banner Series



STONECREST GEORGIA



Arabia Mountain Special Layout



Alternate 3A

Alternate 3B



Street Name Sign

13'-6"

12'-0"

10'-6"

9'-0"

7'-6"

6'-0"



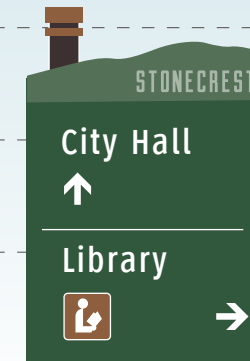
Banner Series



City Gateway
(Monument)



City Gateway
(Post & Panel)



Vehicular Directional
(25 MPH & Less)



Park Identification



Banners

SCALE: 3/8" = 1'-0"

