



---

## CITY OF STONECREST, GEORGIA

---

*Honorable Mayor Jason Lary, Sr.*

*Council Member Jimmy Clanton, Jr. – District 1*

*Council Member Rob Turner- District 2*

*Council Member Jazzmin Cobble – District 3*

*Council Member George Turner- District 4*

*Council Member Tammy Grimes – District 5*

---

### **SPECIAL CALLED MEETING**

April 6, 2020

6:00PM

Can be accessed using Zoom: <http://QWERTY>

**I. CALL TO ORDER:** Mayor Jason Lary

**II. AGENDA ITEMS**

1. Resolution for Stonecrest State of Emergency in Response to COVID-19 Pandemic
2. Bid Award for 2020 Street Paving Project Contractor
3. Bid Award for CEI Services in support of the 2020 Street Paving Project
4. Bid Award for Aquatic Center Services at Browns Mill Park

**III. ADJOURNMENT**

*Americans with Disabilities Act*

*The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.*

*If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Megan Reid, as soon as possible, preferably 2 days before the activity or event.*

**A RESOLUTION FOR THE DECLARATION OF A STATE OF EMERGENCY ARISING BECAUSE OF COVID-19; TAKING IMMEDIATE EMERGENCY MEASURES; ORDERING THAT ALL PERSONS WITHIN THE TERRITORIAL LIMITS OF THE CITY OF STONECREST SHELTER IN PLACE, EXCEPT FOR ESSENTIAL SERVICES; CLOSING ALL BUSINESSES, EXCEPT FOR ESSENTIAL BUSINESSES, AS DEFINED HEREIN; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the President of the United States declared a National Public Health Emergency on March 13, 2020; and

**WHEREAS**, the Governor of the State of Georgia declared a State Public Health Emergency on March 14, 2020 and urged “local officials to do what’s in the best interests of their communities to keep people safe and stop the spread of coronavirus” on March 19, 2020; and

**WHEREAS**, the World Health Organization has declared Coronavirus Disease 2019 (COVID-19) a world health emergency and a pandemic; and

**WHEREAS**, the number of confirmed cases and deaths from COVID-19 is escalating rapidly, internationally, nationally, and locally; and

**WHEREAS**, based upon the experience of other local governments in Georgia, a growing number of other cases are likely to occur; and

**WHEREAS**, on March 16, 2020, the Centers for Disease Control (CDC) and the President of the United States stated that any gathering of over 10 people should be discontinued or prohibited; and

**WHEREAS**, on March 23, 2020, Governor Kemp announced that “certain individuals with an increased risk of complications from COVID-19 to isolate, quarantine, or shelter in place,” covering those who “live in long-term care facilities, have chronic lung disease, are undergoing cancer treatment, have a positive COVID-19 test, are suspected to have COVID-19 because of their symptoms or exposure, or have been exposed to someone who has COVID-19”, and that the Department of Public Health would institute rules and regulations to implement such measures;

**WHEREAS**, on March 23, 2020, Governor Kemp additionally announced measures to “close all bars and nightclubs and ...ban all gatherings of ten or more people” unless they can assure spacing for at least six (6) feet apart between people at all times beginning at noon on March 24, 2020 and lasting until noon on April 6, 2020; and

**WHEREAS**, public health experts, including those at the CDC and the National Institutes of Health (NIH), have advised that individuals infected with COVID-19 are contagious even while experiencing minor or no symptoms and implored leaders to take immediate action to prevent further community spread of COVID-19; and

**WHEREAS**, preventing and slowing community spread of COVID-19 provides health systems additional time to obtain personal protective equipment necessary to protect health care workers and medical equipment necessary to treat COVID-19, and is therefore vital to the health of the nation;

**WHEREAS**, on March 22, 2020, 24 infectious disease clinicians in Georgia signed on to an opinion that it is their judgment that there is little time to “flatten the curve” of the spread of COVID-19;

**WHEREAS**, these clinicians advised that at least one model suggests that “the point of no return” for Georgia is estimated to begin on March 24, 2020, and that after that date, every day of delay before restrictive measures, such as those put in place by California, New York, and Illinois, are taken will lead to an earlier and higher peak of infected Georgians that will completely overwhelm our hospital systems;

**WHEREAS**, these clinicians have requested that effective midnight Tuesday, March 24, there be a Stay at Home declared for 14 days with only essential personnel being deployed during this emergency;

**WHEREAS**, in the judgment of the Mayor and Council of the City of Stonecrest, there exists emergency circumstances located within its jurisdiction requiring extraordinary and immediate response for the protection of the health, safety, and welfare of the citizens of the community, the state, and the nation; and

**WHEREAS**, it is essential for the governing authority of the City to act immediately in order to minimize the spread of COVID-19 and to prevent or minimize sickness, injury, or death, to people and damage to property resulting from this public health crisis; and

**WHEREAS**, O.C.G.A. § 38-3-28 provides the political subdivisions of this state with the authority to make, amend, and rescind such orders, rules, and regulations as may be necessary for emergency management purposes to supplement rules and regulations promulgated by the Governor during a State of Emergency; and

**WHEREAS**, the United States Supreme Court has previously held that “[u]pon the principle of self-defense, of paramount necessity, a community has the right to protect itself against an epidemic of disease which threatens the safety of its members”; and

**WHEREAS**, the Charter of the City of Stonecrest, provides the governing authority of the City with the authority to take actions deemed necessary to deal with such an

emergency for the protection of the safety, health, and well-being of the citizens of the city; and

**NOW, THEREFORE, IT IS HEREBY DECLARED** that a local state of emergency exists within the City/County and shall continue until the conditions requiring this declaration are abated.

**THEREFORE, IT IS ORDERED AND ORDAINED BY THE AUTHORITY OF THE MAYOR AND CITY COUNCIL OF THE CITY OF STONECREST AS FOLLOWS:**

**Section 1. Findings of Fact**

For purposes of describing the circumstances which warrant the adoption of an emergency ordinance, the governing authority of the City hereby adopts and make the findings included in the “WHEREAS” clauses as findings of fact.

**Section 2. Declaration of Public Health State of Emergency**

The Mayor and City Council hereby enact a public health state of emergency, within the City because of the proliferation of COVID-19 in the United States and the State of Georgia, which will remain in force and effect until May 11, 2020, unless further extended due to the given circumstances at the time.

**Section 3. Public Gatherings on City Property**

For the duration of the declared emergency, there shall be no public gatherings on any property owned or controlled by the City. To avoid confusion, the following definitions shall apply under this Section: a “public gathering” shall mean the organized gathering or assembly of 2 or more persons at a specific location; “property owned or controlled by the City” shall include any park, public square, public space, playground, recreational area, or similar place of public gathering, but nothing herein shall prohibit individuals or families from using sidewalks or designated pedestrian areas of parks for walking or other exercise if they are not participating in an organized gathering and practice recommended social distancing.

**Section 4. Shelter in Place**

For the duration of the declared emergency, all Stonecrest Residents are instructed and directed to remain at home unless engaged in essential services, performing Essential Federal, State, County, or Municipal Government Services, or to operate Essential Businesses, all as defined by this section.

(a) Essential Services shall mean and include:

(i) To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including but not limited to pets), such as obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies they need to work from home.

(ii) To obtain necessary services or supplies for themselves or their family or household members, or to deliver those services or supplies to others, such as canned food, dry goods, fresh fruits and vegetables, pet supplies, fresh meats, fish and poultry and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.

(iii) To engage in outdoor activity, such as walking, hiking, or running, so long as individuals comply with Social Distancing Requirements of keeping and maintaining a minimum of 6 feet of distance between themselves and others.

(iv) To care for a family member or pet in another household.

(b) Essential Businesses shall mean and include:

(i) Medical providers, to include, but not limited to primary care physicians and their office staff, hospitals, blood donation, and urgent care clinics.

(ii) Veterinarians, for purposes of emergency medical care for animals only.

(iii) Grocery stores, markets, convenience stores, health food stores, and businesses selling or providing items for consumption by humans or pets.

(iv) Businesses or organizations that provide food, shelter, social services, and other necessities of life for economically disadvantaged or otherwise need individuals.

(v) Home health aides for seniors or persons with chronic illnesses to include hospice and end of life care.

(vi) Plumbers, electricians, pest control technicians or other service providers who are essential to maintaining the safety, sanitation, and essential operations for the maintenance of residences and businesses.

(vii) Banks and financial institutions.

(viii) Gas stations and fueling centers for automobiles.

(ix) Residential facilities including hotels, motels and similar facilities and shelters for seniors, adults, and children.

(x) Restaurants, so long as they operate as provided in Section 7 below.

(xi) Businesses licensed by the City for sale of alcohol for off-premises consumption.

(xii) Construction and building services.

(xiii) Legal and accounting professional services

### **Section 5. Classification of City Services**

For the duration of the declared emergency, the City Manager (or the Mayor's designee) shall be vested with the following discretion and authority, to wit:

- (a) To categorize City services as either "required" or "discretionary," and to periodically review and modify such categories.
- (b) To assign specific employees to required or discretionary services, and to periodically review and modify such assignments.
- (c) To use his or her discretion to permit employees to telework.
- (d) To temporarily suspend the provision of discretionary services and to direct employees who provide discretionary services not to report to work until such time as the service suspension is lifted or until such time as the City Manager (or the Mayor's designee) redirects the employee to other services.
- (e) To maintain, to the best of the ability of the resources of the City, the provision of essential services, which shall include, but not be limited to, public safety, public works, building permits, and inspections.
- (f) City Buildings, facilities, playgrounds, and outdoors courts are closed

Any actions taken by the City Manager (or the Mayor's designee) prior to the passage of this Ordinance that are authorized by this section are hereby ratified and approved by the Governing Authority of the City.

### **Section 6. Suspension of Deadlines**

Any deadlines for the purchasing or obtaining by persons or businesses of occupation tax certificates, permits or similar civil approvals mandated by the City Code shall be tolled for the duration of the emergency as established herein, and for 15 days thereafter. Such persons or businesses shall obtain necessary permissions required by law, but deadlines set by the City Code are tolled for the duration of the emergency as established herein, and for 15 days thereafter.

In addition, payment of any fees, taxes, or other obligations due the City shall not incur any interest or penalties until July 1, 2020.

### **Section 7. Eating Establishments**

Restaurants and other eating and dining establishments where food is served must cease offering dine-in services but may continue preparing and offering food to customers via delivery, drive-through or take-out services. Patrons, employees and contractors of the establishments must maintain at least six (6) feet of personal distance between themselves and others. If a restaurant is licensed to sell beer and wine for on-premises consumption, such restaurant, during the effective dates of this ordinance only, shall be authorized to sell unopened bottles or cans of beer or wine for take-out consumption off-premises.

### **Section 8. Personal Distance**

Establishments such as grocery stores, pharmacies, and other businesses, which remain open during the emergency must post signage on entrance doors informing consumers to maintain at least six (6) feet of personal distance between themselves and others and shall not allow more than ten (10) people into such establishment at any one time if such social distancing cannot be maintained.

### **Section 9. Gatherings**

All public and private gatherings of more than ten (10) people occurring outside of a household or living unit are prohibited and declared a public nuisance. Nothing in this ordinance, however, prohibits the gathering of individuals for the purposes of carrying on business certified as “essential” by the Georgia Emergency Management Agency pursuant to O.C.G.A. § 38-3-58 or designated by the Governor as “critical infrastructure” or the provision of medical or health services.

### **Section 10. Emergency Interim Successor to Manager/Administrator**

The governing authority desires to make certain that the chain of authority within city management is clear. If the City Manager (or the Mayor’s designee) is unable to perform his or her duties, then the individual designated by the City Manager (or the Mayor’s designee) as the emergency interim successor pursuant to O.C.G.A. § 38-3-50 shall assume the duties of the City Manager. Should the emergency interim successor be unable to perform those duties, the Mayor may designate a City Department head to assume those duties.

## **Section 11. Curfew**

A curfew is imposed from 9:00 p.m. to 6:00 a.m. effective immediately. Residents, unless “exempt individuals” as defined herein, shall remain in their homes or on their property during the curfew period. Exempt individuals include those individuals engaged in the provision of designated, essential services, such as (1) fire; (2) law enforcement; (3) medical and hospital services, including veterinary services; (4) military services; (5) utility emergency repairs; (6) persons seeking emergency medical services or hospital services and those persons assisting such persons; (7) individuals traveling to and from their jobs with appropriate identification and persons traveling to medical facilities; (8) individuals engaged in the delivery of food, medicine, medical supplies, fuel including, but not limited to, the re-stocking of grocery stores, pharmacies, and convenience stores; (9) news media employees; (10) designated employees or agents of businesses designated by the Georgia Emergency Management Agency as “essential” pursuant to O.C.G.A. § 38-3-58; (11) persons providing necessary care of companion animals in the custody and care of an animal shelter, boarding facility, or kennel and persons walking personal animals; and (12) critical infrastructure businesses and employees as designated by the Governor or identified by U.S. Department of Homeland Security Cybersecurity and Infrastructure Security Agency.

## **Section 12. Emergency Powers of the Mayor.**

(a) The Council expressly delegates to the Mayor to take emergency action as he deems appropriate, after consultation with the Council and City Manager (or the Mayor’s designee), to include:

(1) Declaring and announcing further closures of businesses or changing the definition of essential businesses;

(2) Declaring further measures as may be necessary to stem the spread of COVID-19 as may be defined, refined, or changed by the Centers for Disease Control and Prevention, the National Institute of Health, or the World Health Organization;

(3) Altering or amending the Shelter in Place Order in this Resolution;

(4) Taking such action as may be necessary to protect the health, safety, and welfare of the citizens and residents of Stonecrest.

(b) The Mayor’s emergency powers shall not extend to staffing or employment matters or any other duty or responsibility assigned by the Charter to the City Manager.

(c) The Council shall vote to ratify, modify, or rescind any action by the Mayor pursuant to this Section at its next regularly scheduled Council meeting.



(d) Any emergency declaration or order by the Mayor may not last beyond the date and time of the regularly scheduled meeting of the Mayor and City Council on Monday, May 11, 2020.

**Section 13**

All resolutions or parts of resolutions in conflict with the provisions of this Declaration are hereby suspended during the effective dates of this Declaration (or any extension thereof) and the terms and provisions of this Declaration shall prevail.

This Resolution shall become effective immediately and shall be in place until May 11, 2020, unless further extended by action provided herein.

ORDAINED AND RESOLVED, this 27<sup>th</sup> day of March 2020.

\_\_\_\_\_  
Jason Lary  
Mayor

Attest:

Approved as to form:

\_\_\_\_\_  
Megan Reid  
City Clerk

\_\_\_\_\_  
Winston Denmark  
City Attorney

# MEMO

**To:** Plez Joyner, Deputy City Manager  
**From:** Ken Hildebrandt, City Engineer  
**Date:** March 16, 2020  
**RE:** Contract Approval for the 2020 Street Resurfacing

---

The City sent out an Invitation to Bid (ITB #2020-001) for the resurfacing of 37 streets within the city limits. This list utilized the Pavement Condition Index scores from our pavement management study. The majority of the resurfacing will address the worst rated major streets within the city. Some of the worst subdivision streets were also included as well as three subdivisions that were never completed by the developer.

#	Street Name	From	To
1	BEDFORD CT	MARBUT RD	END
2	FIELD SPRING DR	HILLVALE RD	END
3	BROOK HOLLOW LN	END	FIELD SPRING DR
4	WILLOW WAY DR	FIELD SPRING DR [S]	FIELD SPRING DR [N]
5	MEADOW BROOKE CT	FIELD SPRING DR	END
6	MEADOW SPRING DR	FIELD SPRING DR	HILLVALE RD
7	BROWNS MILL FERRY DR	END	END
8	BROWNS MILL TRL	BROWNS MILL FERRY DR	END
9	BROWNS MILL WALK	BROWNS MILL FERRY DR	END
10	BROWNS MILL FERRY RD	BROWNS MILL RD	END
11	CROSSVALE RD	EVANS MILL RD	SALEM RD
12	PHILLIPS RD	COVINGTON HWY	MARBUT RD
13	FAIRINGTON RD	PANOLA RD	HILLANDALE DR
14	MALL PKWY	WOODROW DR	KLONDIKE RD

15	PANOLA RD	SNAPPINGER RD	BROWNS MILL RD
16	REGENCY PARK DR	ROCK SPRINGS RD	ABERDEEN WAY
17	ALPINE CT	END	REGENCY PARK DR
18	HARDIN CT	REGENCY PARK DR	END
19	ABERDEEN WAY	WEST END	END
20	REGENCY FOREST CT	END	ABERDEEN WAY
21	REGENCY MANOR CT	END	ABERDEEN WAY
22	ROCK SPRINGS RD	CLEVELAND RD	PANOLA RD
23	EVANS MILL RD	ROCK SPRINGS RD	BROWNS MILL RD
	<b>Unfinished Roads left by Builder (LMIG 2020 Resurfacing)</b>		
	MILLER PARK Subdivision		
24	LACY LN	SHIRE DR	MILLER RD
25	TADMORE LN	LACY LN	MILLER RD
	HAYNES PARK DR		
26	GARDEN GLADE LN	CITY LIMIT	NORTH END
27	HAYNES PARK DR	CITY LIMIT	MALL PKWY
28	GLADE WALK	HAYNES PARK DR	END
29	GLADE TRL	GARDEN GLADE LN	HAYNES PARK DR
30	GREEN GLADE WAY	GARDEN GLADE LN	HAYNES PARK DR
31	HAYNES PARK ST	GARDEN GLADE LN	HAYNES PARK DR
	Terrace at Stonecrest		
32	STONE CREEK PATH	HAYDEN QUARRY RD	SPICY CEDAR LN
33	WILLOW OAK WALK	STONECREST BLVD	SWEET MAPLE WALK
34	SPICY CEDAR LN	WILLOW OAK WALK	SWEET MAPLE WALK
35	SWEET MAPLE WALK	SPICY CEDAR LN	SUMMER BERRY LN
36	ROSEBERRY WAY	SWEET MAPLE WALK	SPICY CEDAR LN
37	SUMMER BERRY LN	SPICY CEDAR LN	SPICY CEDAR LN

The project includes **37 streets, approximately 15.5 linear miles of roadway, and more than 45,000 tons of asphalt**. This year’s ITB also included a requirement that a minimum of **5 percent** of the services must be supplied by a **Disadvantaged Business Enterprise (DBE) contractor**.

**Project Schedule**

<b>Thursday, January 28, 2020</b>	Release of ITB
<b>Wed., February 19, 2020</b>	<b>Pre-Bid Conference at 2:00 p.m.</b>
<b>Thursday, February 20, 2020</b>	<b>Deadline for Questions at 4:00 p.m.</b>
<b>Friday, February 21, 2020</b>	Responses to Questions Posted on City’s Website
<b>Tuesday, March 3, 2020</b>	<b>Submission of Bids Due by 2:00 p.m.</b>
Monday, March 9, 2020	Award at Council Meeting
Tuesday, March 24, 2020	Anticipated Notice to Proceed
<b>Friday, September 25, 2020</b>	<b>Completion Date</b>

Bids were received from 7 GDOT-qualified contractors that met the minimum DBE contractor percentage:

1. Atlanta Paving           \$5,608,724.58
2. Baldwin Paving       \$7,934,749.32
3. Blount Construction   \$5,615,519.20
- 4. ER Snell Contracting   \$4,397,498.05**
5. HEH Paving           \$5,685,085.41
6. Pittman Construction   \$5,155,246.90
7. Stewart Brothers      \$6,622,090.78

I recommend that **ITB #2020-001** be awarded to the low bidder, **ER Snell Contracting Co.** for the submitted unit prices (estimated contract amount of **\$4,397,498.05**). They are an established contractor that has done quality road construction work throughout metro Atlanta. **ER Snell meets the minimum DBE requirement** by subcontracting an estimated \$225,000 to DBE trucking firms. Their asphalt pricing is approximately 23 percent less than the amount paid for last year’s resurfacing project.

This project will be funded from the **LMIG state grant (\$562,495.82)** and **SPLOST (\$3,835,002.23)** accounts. Let me know if you have any questions.

**Attachments:**

- GDOT LMIG Letter
- ITB 2020-001 Documentation & Resurfacing Map
- City Engineer Bid Summary
- Contract Documents



**City of Stonecrest  
2020 Pavement Management Program**

#	Street Name	From	To	Lane-Miles
1	BEDFORD CT	MARBUT RD	END	0.24
2	FIELD SPRING DR	HILLVALE RD	END	1.67
3	BROOK HOLLOW LN	END	FIELD SPRING DR	0.07
4	WILLOW WAY DR	FIELD SPRING DR [S]	FIELD SPRING DR [N]	0.24
5	MEADOW BROOKE CT	FIELD SPRING DR	END	0.14
6	MEADOW SPRING DR	FIELD SPRING DR	HILLVALE RD	0.37
7	BROWNS MILL FERRY DR	END	END	0.71
8	BROWNS MILL TRL	BROWNS MILL FERRY DR	END	0.17
9	BROWNS MILL WALK	BROWNS MILL FERRY DR	END	0.14
10	BROWNS MILL FERRY RD	BROWNS MILL RD	END	2.09
11	CROSSVALE RD	EVANS MILL RD	SALEM RD	2.75
12	PHILLIPS RD	COVINGTON HWY	MARBUT RD	1.50
13	FAIRINGTON RD	PANOLA RD	HILLANDALE DR	3.36
14	MALL PKWY	WOODROW DR	KLONDIKE RD	2.94
15	PANOLA RD	SNAPPFINGER RD	BROWNS MILL RD	2.84
16	REGENCY PARK DR	ROCK SPRINGS RD	ABERDEEN WAY	0.42
17	ALPINE CT	END	REGENCY PARK DR	0.17
18	HARDIN CT	REGENCY PARK DR	END	0.12
19	ABERDEEN WAY & ABERDEEN CV	WEST END	END	0.68
20	REGENCY FOREST CT	END	ABERDEEN WAY	0.22
21	REGENCY MANOR CT	END	ABERDEEN WAY	0.08



**City of Stonecrest  
2020 Pavement Management Program**

#	Street Name	From	To	Lane-Miles
22	ROCK SPRINGS RD	CLEVELAND RD	PANOLA RD	2.17
23	EVANS MILL RD	ROCK SPRINGS RD	BROWNS MILL RD	5.80
<b>Unfinished Roads left by Builder (LMIG 2020 Resurfacing)</b>				
	MILLER PARK Subdivision			
24	LACY LN	SHIRE DR	MILLER RD	0.54
25	TADMORE LN	LACY LN	MILLER RD	0.25
	HAYNES PARK Subdivision			
26	GARDEN GLADE LN	CITY LIMIT	NORTH END	0.36
27	HAYNES PARK DR	CITY LIMIT	MALL PKWY	0.41
28	GLADE WALK	HAYNES PARK DR	END	0.04
29	GLADE TRL	GARDEN GLADE LN	HAYNES PARK DR	0.09
30	GREEN GLADE WAY	GARDEN GLADE LN	HAYNES PARK DR	0.08
31	HAYNES PARK ST	GARDEN GLADE LN	HAYNES PARK DR	0.06
	Terrace at Stonecrest			
32	STONE CREEK PATH	HAYDEN QUARRY RD	SPICY CEDAR LN	0.26
33	WILLOW OAK WALK	STONECREST BLVD	SWEET MAPLE WALK	0.09
34	SPICY CEDAR LN	WILLOW OAK WALK	SWEET MAPLE WALK	0.39
35	SWEET MAPLE WALK	SPICY CEDAR LN	SUMMER BERRY LN	0.21
36	ROSEBERRY WAY	SWEET MAPLE WALK	SPICY CEDAR LN	0.21
37	SUMMER BERRY LN	SPICY CEDAR LN	SPICY CEDAR LN	0.22



**City of Stonecrest  
2020 Pavement Management Program**

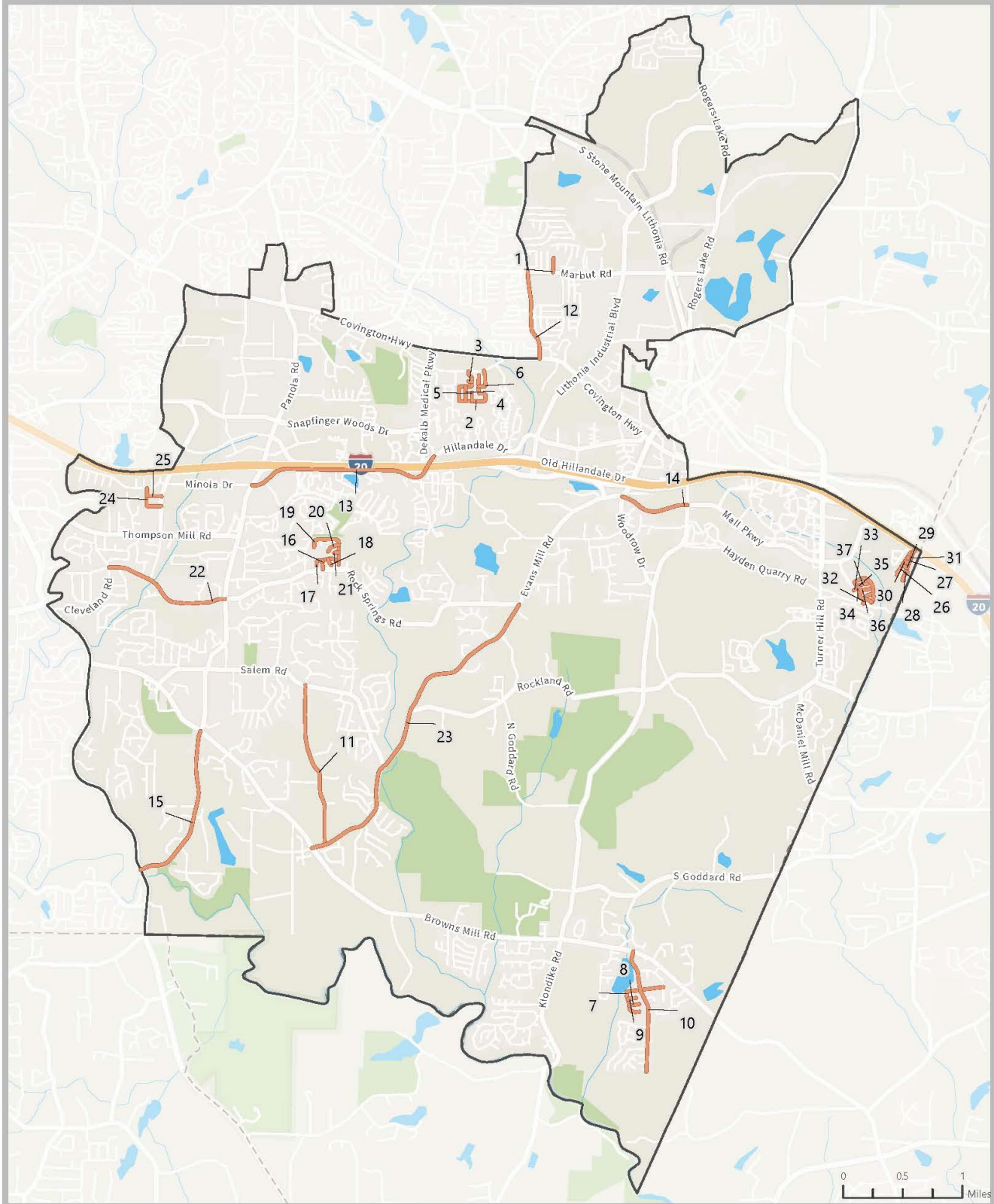
**2020 Street Resurfacing Project Facts**

- Paving of approximately **15.5 miles** of Stonecrest's worst roads using from **SPLOST funds (\$4,397,498)**
- Completing the paving of **3 subdivisions** that were abandoned by the builder before completion (**2.25 miles**) with the use **LMIG Funds (\$562,496)**
- The City will complete approximately **11.7 lane-miles** of major thoroughfares throughout the City and touching all 5 districts, including:
  - **Browns Mill Ferry Road** (approx. 1 mile from Browns Mill Rd to dead end)
  - **Phillips Road** (approx. 0.75 miles between Covington Hwy and Marbut Rd)
  - **Fairington Road** (the entire 1.7 miles between Panola Rd and Hillandale Rd))
  - **Mall Parkway** (approx. 2.9 lane-miles between Klondike and Evans Mill Rd))
  - **Panola Road** (approx. 1.4 miles between Snapfinger and Browns Mill Rd)
  - **Rock Springs Road** (approx. 1.1 miles between Cleveland Rd and Panola Rd)
  - **Evans Mill Road** (approx. 2.9 miles from Rock Spring Rd to Browns Mill Rd)
- The paving contract was awarded to **ER Snell Contracting Co.** and they are scheduled to begin the week of April 13, 2020. The bid package was posted to the **Georgia Procurement Registry (GPR)** and was sent to **973 companies** (NIGP Codes: 91395, 91396, 91371, 91384, 91350)
- The CEI Services contract was awarded to **Southeastern Engineering, Inc. (SEI)** in the amount of **\$47,500**. The bid package (for CEI Services) was posted to **GPR** and was sent to **717 companies** (NIGP Codes: 96145, 96847, 98914)

# 2020 Street Resurfacing Location Map



# 2020 STREET RESURFACING





**Invitation to Bid Timeline:**

<b>Thursday, January 30, 2020</b>	Release of ITB
<b>Wednesday, February 19, 2020</b>	<b>Pre-Bid Conference at 2:00 p.m.</b>
<b>Thursday, February 20, 2020</b>	<b>Deadline for Questions at 4:00 p.m.</b>
<b>Friday, February 21, 2020</b>	Responses to Questions Posted on City's Website
<b>Tuesday, March 3, 2020</b>	<b>Submission of Bids Due by 2:00 p.m.</b>
Monday, March 9, 2020	Award at Council Meeting
Tuesday, March 24, 2020	Anticipated Notice to Proceed
<b>Friday, September 25, 2020</b>	<b>Completion Date</b>

# MEMO

**To:** Plez Joyner, Deputy City Manager  
**From:** Ken Hildebrandt, City Engineer  
**Date:** March 27, 2020  
**RE:** Contract Award for Construction Engineering & Inspection Services (RFP #2020-002)

Staff has solicited bids for the resurfacing of 37 streets within the city. The low bid is ER Snell at \$4,397,498.05. It is essential that the City have representatives in the field during these operations to inspect the contractor's daily activities. CEI Services include monitoring all construction work including resurfacing and full depth reclamation, inspecting materials and ensuring that they meet GDOT specifications; measuring construction quantities and ensuring that the project stays within budget, keeping daily logs, verifying contractor invoices, and responding to citizen questions and concerns.

A Request for Proposals (RFP #2020-002) was advertised and six responses were received from GDOT certified CEI consultants:

Contractor Name	Bid Amount
1. Atlas	\$142,897
2. BM&K	\$79,250
3. CDM Smith	\$293,334
4. CMS	\$702,000
5. Lowe Engineers	\$142,415
6. Southeastern Engineering (SEI)	\$47,500

Proposals were evaluated by Deputy City Engineer Micheal Abebe and City Engineer Ken Hildebrandt. Project Understanding, Experience, Project Personnel, and Cost were considered. Staff recommends that the **CEI contract be awarded** to the low bid, **Southeastern Engineering (SEI)**. They were also awarded the CEI Services contract for the 2019 resurfacing project and did a competent job. The **contract amount is \$47,500** and will be funded from the City's SPLOST account.

Attachments:

- RFP 2020-002 Documentation
- City Engineer Bid Summary
- Contract Documents



From: Sean G. De Palma, Director of Parks and Recreation

To: Plez Joyner, Deputy City Manager

**RE: Selection Recommendation for Parks & Recreation Aquatic Services for Browns Mill Aquatics Center- Life Safety, Maintenance, Janitorial, Sales & Concession Service Bid #2020-005**

---

RFP #2020-005 was published on 31JAN20 and was open to the end of business on Friday, 28FEB20. A Pre-Bid Conference meeting was hosted on Thursday, 20FEB20, at City Hall. Please see the advertised bid schedule:

Friday, January 31, 2020	Proposals Advertised
Thursday, February 20, 2020 – 11:00AM	Pre-bid Conference
Friday, February 21, 2020	Last Day for RFP Questions Deadline by 3:00 p.m.
Tuesday, February 25, 2020	Responses to Questions by City
Friday, February 28, 2020	Proposals Submission Deadline by 5:00 p.m.
Monday, March 9, 2020 (Award at City Council meeting)	City Recommendation (subject to change)
Tuesday, March 10, 2020	City Council Approval (subject to change)

The CITY received one (1) submission from a potential vendor, StandGuard Aquatics, Inc. on Tuesday, 3MAR20.

Mr. Brandon Riley, Parks and Recreation Operations Manager, and Sean De Palma, Director of Parks and Recreation, reviewed the one (1) submission to ensure compliance with the bid request RFP #2020-005.

**Standguard Aquatics, Inc.** is recommended based on the compliance with the bid request RFP #2020-005. Additionally, DeKalb County maintains an active aquatic services contract Standguard Aquatics, Inc. and the company retains institutional knowledge of the Browns Mill Aquatic Center.

CC: Megan Reid, City Clerk. Sonya Isom, Deputy City Clerk. Brandon Riley, P&R Operations Manager



### Projected Revenue

The vendor projects an **anticipated revenue total of \$ 285,000 for the 2020 summer operation.** This projected revenue total (\$258,000) by Standguard Aquatics, Inc. notes an **anticipated revenue of \$ 57,000 (20% rental percentage) for City of Stonecrest.**

### Timeframes (Terms)

The vendor services for preparation will begin after contract execution. Services to the public (public sessions) are schedule to begin on Saturday, 23MAY20, with closure to the public Tuesday, 8SEP20. The contract will end on 31DEC20 with summer public session ending Monday, 7SEP20, and maintenance to be continued for the remainder of the 2020 calendar year.

### Services (Terms)

Brief of services to be provided by the selected vendor are as follows:

1. Preparation of Facility
2. Season Opening
3. Operation of the Facility- During entire season and while open to the public
4. Staffing/Personnel- All lifeguards, supervisors, cashiers, and general staffing
5. Concession Services
6. Aquatic Programs
7. Facility Rentals
8. Season Closing / Winterizing- Not to include infrastructure repairs

Attached is the itemized bid summaries and associated supporting documentation. Let me know if you have any questions.

### Attachments:

1. RFP 2020-005 Aquatic Services
2. Signed 2020 Aquatics Services Contract
3. Vendor's Projected Revenue Submission
4. Vendor's W-9 Form